



CITY OF MOORHEAD - AIRPORT COMMITTEE
MEETING MINUTES – MARCH 28, 2018 AT 4:00 PM
MOORHEAD MUNICIPAL AIRPORT

Pursuant to due call and notice thereof, a regular meeting of the Airport Committee was held at Moorhead Municipal Airport on March 28, 2018 at 4:00 PM.

Roll call of the members was made as follows:

Board Member – Ward 1:	Andy Skatvold	Present
Board Member – Ward 2:	Mike Koenig	Present
Board Member – Ward 3:	Bill Forbes	Present
Board Member – Ward 4:	Wayne Loughheed	Present, arrived 4:35 PM
Board Member – At-Large:	K. Walter Vollmers	Present
Board Member – At-Large:	Roger Olsen	Present
Board Member – City Council:	Melissa Fabian	Present, departed 5:30 PM

1. Call to Order

Kristie Leshovsky called the meeting to order.

2. Agenda Amendments - None.

3. Approval of Minutes – November 15, 2017

Motion to approve made by Melissa Fabian and seconded by K. Walter Vollmers.

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

4. Citizens to be Heard - None.

5. Welcome new Committee Member and Appointment of Vice Chair.

Kristie Leshovsky introduced newly appointed member, Bill Forbes to the Airport Committee.

Motion to appoint Roger Olsen as Vice Chair was made by Melissa Fabian and seconded by Mike Koenig.

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1

6. Airport Project Updates

Airport Layout Plan Hangar Area

Kristie Leshovsky provided an update on the Airport Layout Plan (ALP) project and stated that review and comments are still being received from the FAA and MnDOT Aeronautics. More changes are anticipated due to the fact that only Chapter 4 has been approved by the FAA.

Phase II Apron Design and Bid

Jeff Klein, Engineer with Mead & Hunt, provided information regarding the apron design and bid project including scope and project timing and phasing to minimize impact to airport users.

Motion to recommend approval to continue pursuit of 2018-2019 funding for the apron pavement design, bidding and construction and runway/taxiway pavement design made by Roger Olsen and seconded by Andy Skatvold.

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 1



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7. Airport Parking Policy

Kim Citrowske provided information regarding a new parking policy which derives from recent parking concerns at the airport. Airport Committee discussion continued regarding education, policy scope (including maximum time limits, snow removal accommodations, speed limits) and insurance.

K. Walter Vollmers moved to Table this item to the next meeting, possibly a special meeting in May.

8. Fly In Update

Kim Citrowske provided a Fly In update. Former Airport Committee member Bruce Emmel provided information and updates regarding the pancake feed and EAA Young Eagle Flight instructors.

Motion to appoint Bruce Emmel as Chair of the Fly In made by Wayne Lougheed and seconded by K. Walter Vollmers.

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

9. Moorhead Aviation Reports and Fuel Report

Mike Koenig updated that Moorhead Aviation Services avionics and mechanic shops are busy and reminded the Committee that aircraft rental is available in Moorhead. Interested parties can contact Mike at 218-287-1400.

10. Adjournment – 5:45 PM