



**City of Moorhead
City Council Meeting
Meeting Minutes
September 08, 2014 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on September 08, 2014, at 5:30 PM.

Roll call of the members was made as follows:

| | | |
|--------------------------|-------------------|----------------------|
| 1st Ward Council Member: | Mari Dailey | Present |
| 1st Ward Council Member: | Nancy Otto | Absent until 5:39 pm |
| 2nd Ward Council Member: | Jim Haney | Absent |
| 2nd Ward Council Member: | Heidi Durand | Present |
| Mayor: | Del Rae Williams | Present |
| 3rd Ward Council Member: | Mike Hulett | Present |
| 3rd Ward Council Member: | Brenda Elmer | Present |
| 4th Ward Council Member: | Steve Gehrtz | Present |
| 4th Ward Council Member: | Chuck Hendrickson | Present |

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Brenda Elmer and seconded by Mike Hulett
Motion to Approve Minutes as Amended

Motion Passed

For: 6; Absent: 2 - Nancy Otto, Jim Haney

Minutes: Council Member Elmer recommended amending the minutes to show that she was present to act on the Mayor and Council Appointments.

- A. [August 25, 2014 City Council Meeting Minutes](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
5. Agenda Amendments
6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer
Motion to Approve Consent Agenda as Amended

Motion Passed
For: 6; Absent: 2 - Nancy Otto, Jim Haney

Minutes: The following items were removed from the Consent Agenda: 10, 12B, 12D, 12E, 12F, and 18B.

7. Mayor and Council Appointments

- A. [*Resolution to Approve the Appointment of Moorhead Public Service Commissioner to the Economic Development Authority](#)
Resolution 2014-0908-A

Public Hearings (5:45 p.m.)

8. [Public Hearing Regarding the Request of GaNe' Skatvold, G S Contracting LLC, for Property Tax Exemption \(1701 & 1621 8 St S\)](#)

Minutes: Public Hearing opened at 6:05 pm

Michael Redlinger, City Manager, provided a brief overview of the property tax exemption for G-S Contracting LLC.

Public Hearing closed at 6:07

- A. [Resolution to Approve Property Tax Exemption for G S Contracting LLC](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Property Tax Exemption for G S Contracting LLC

Motion Passed **Resolution 2014-0908-1**
For: 7; Absent: 1 - Jim Haney

Planning and Neighborhood Services Department

9. [2014 Moorhead Housing Update: Authorize Two-Year Extension of Moorhead's Residential Property Tax Rebate Program](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer
Motion to Approve 2014 Moorhead Housing Update: Authorize Two-Year Extension of Moorhead's Residential Property Tax Rebate Program

Motion Passed **Resolution 2014-0908-2**
For: 7; Absent: 1 - Jim Haney

Minutes: Michael Redlinger, City Manager, and Lisa Vatnsdal, Community Development Manager, provided a brief overview of the two-year property tax rebate program.

10. [Resolution to Approve Conditional Use Permit to Allow for Excavation within the Floodway Overlay District](#)

Motion to Approve made by Heidi Durand and seconded by Mari Dailey

Motion to Approve Resolution to Approve Conditional Use Permit to Allow for Excavation within the Floodway Overlay District

Motion Passed **Resolution 2014-0908-3**

For: 7; Absent: 1 - Jim Haney

Minutes: Michael Redlinger, City Manager, announced that a memo will be provided in the future on the tree replanting along the corridor and within the City.

11. [*Resolution to Approve Minor Subdivision \(4532 40 Ave S - Parcel 21.023.4301\)](#)
Resolution 2014-0908-B

12. [*Consider Actions Relating to Ordinances - Technical Amendments to Title 3, Title 5, and Title 9 of the Moorhead City Code](#)

A. [*Second Reading of Ordinance 2014 -16, an amendment to Title 3, Public Health and Sanitation related to Food & Beverage Establishments and Lodging Establishments](#)
Ordinance 2014-16

B. [Resolution to Approve the Title and Summary of Ordinance 2014-16](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand

Motion to Approve Resolution to Approve the Title and Summary of Ordinance 2014-16

Motion Passed **Resolution 2014-0908-4**

For: 7; Absent: 1 - Jim Haney

C. [*Second Reading of Ordinance 2014 - 17, an amendment to Title 5, Motor Vehicles & Traffic](#)
Ordinance 2014-17

D. [Resolution to Approve the Title and Summary of Ordinance 2014-17](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand

Motion to Approve Resolution to Approve the Title and Summary of Ordinance 2014-17

Motion Passed **Resolution 2014-0908-5**

For: 7; Absent: 1 - Jim Haney

E. [Second Reading of Ordinance 2014 - 18, an amendment to Title 9, Building Standards](#)
Ordinance 2014-18

Motion to Approve made by Heidi Durand and seconded by Nancy Otto

Motion to Approve Second Reading of Ordinance 2014 - 18, an amendment to Title 9, Building Standards

Motion Passed **Ordinance 2014-18**

For: 6; Against: 1 - Brenda Elmer; Absent: 1 - Jim Haney

Minutes: Beverly Olson, resident, expressed her concern about a large motorhome in her neighborhood.

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto
Motion to Add Paragraph 9-7-5:B The city shall not register a rental unit unless the owner has paid all property taxes assessed to the property and the property is not delinquent in any other obligations to the city of Moorhead

Motion Failed

For: 3 – Mari Dailey; Nancy Otto; Brenda Elmer

Against: 4 – Heidi Durand; Mike Hulett; Steve Gehrtz; Chuck Hendrickson

Absent: 1 - Jim Haney

Motion to Approve made by Heidi Durand and seconded by Nancy Otto

Motion to Approve Second Reading of Ordinance 2014 - 18, an amendment to Title 9, Building Standards

Motion Passed

For: 6; Against: 1 - Brenda Elmer; Absent: 1 - Jim Haney

F. [*Resolution to Approve the Title and Summary of Ordinance 2014-18](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand

Motion to Approve Resolution to Approve the Title and Summary of Ordinance 2014-18

Motion Passed **Resolution 2014-0908-6**

For: 7; Absent: 1 - Jim Haney

Engineering Department

13. [*Resolution to Approve an Engineering Services Agreement with KLJ for the Final Design of 20th St Improvements. Eng. No. 14-A2-2](#)
Resolution 2014-0908-C
14. [*Resolution to Approve Completed Public Improvement Projects Funded with Special Assessments](#)
 - A. [*Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments](#)
Resolution 2014-0908-D
 - B. [*Resolution Scheduling Assessment Hearing for Proposed Assessments](#)
Resolution 2014-0908-E

Police Department

15. [*Resolution to Authorize the Police Department Participation as Fiscal Agent for the Clay County Toward Zero Deaths \(TZD\) Safe Roads Grant and to Approve the Independent Contract with Independent Contract Services of Fergus Falls, LLC, as the Program Coordinator for a Period of October 1, 2014 - September 30, 2015](#)
Resolution 2014-0908-F
16. [*Resolution to Authorize the Moorhead Police Department's Participation as the Fiscal Agent for the Clay County Toward Zero Deaths \(TZD\) Enforcement.](#)
Resolution 2014-0908-G

Administration

17. [Resolution to Approve Proposed 2014 EDA Tax Levy Payable 2015](#)

Motion to Approve made by Mari Dailey and seconded by Heidi Durand
Motion to Approve Resolution to Approve Proposed 2014 EDA Tax Levy Payable 2015

Motion Passed **Resolution 2014-0908-7**

For: 7; Absent: 1 - Jim Haney

Minutes: Michael Redlinger, City Manager, provided a public statement regarding the proposed EDA tax levy and budget per Minnesota State Statute requirements.

18. [*Consider Actions Relating to Ordinance 2014-19: An Ordinance to Amend and Reenact Section 2-6C-6 of the Moorhead Municipal Code Relating to Conditions of License Provisions for Massage Enterprises and Massage Therapists](#)

A. [*Second Reading of Ordinance 2014-19](#)

B. [*Resolution to Approve the Title and Summary of Ordinance 2014-19](#)

Motion to Approve made by Heidi Durand and seconded by Mari Dailey
Motion to Approve Resolution to Approve the Title and Summary of Ordinance 2014-20

Motion Passed **Resolution 2014-0908-8**

For: 7; Absent: 1 - Jim Haney

19. [Consider Approving Actions Relating to Ordinance 2014-20: An Ordinance to Create and Renact Chapter 11 of Title 3 of the Moorhead Municipal Code Relating to Use of Electronic Delivery Devices](#)

A. [Second Reading of Ordinance 2014-20](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto
Motion to Approve Second Reading of Ordinance 2014-20

Motion Passed **Ordinance 2014-20**

For: 7; Absent: 1 - Jim Haney

B. [Resolution to Approve the Title and Summary of Ordinance 2014-20](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto
Motion to Approve Resolution to Approve the Title and Summary of Ordinance 2014-20

Motion Passed **Resolution 2014-0908-9**

For: 7; Absent: 1 - Jim Haney

20. [Mayor and Council Reports](#)

Minutes: Council Member Otto provided a summary of the last Oakport Joint Powers Committee meeting.

Council Member Durand provided a brief update on the Moorhead Public Service Transfer Working Group.

Mayor Williams announced that she provided a Proclamation for Direct Support Professionals Week and announced the upcoming Moorhead Community Area Voices events.

Council Member Hulett thanked all the Police Department volunteers for their services and invited the public to the "Wings & Wheels" event at the Moorhead Airport.

21. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, announced that the Diversion Meeting has been moved to Friday and thanked those who attended Becky Jahnke's retirement party.

A. [Proposed 2015 Operating & Capital Budget Discussion](#)

Minutes: Michael Redlinger, City Manager, and Wanda Wagner, Finance Director, provided a brief operating and capital budget on street light utilities.

Meeting adjourned at 7:52 pm

APPROVED BY:

ATTEST:



Del Rae Williams
Mayor



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk