

**City of Moorhead
City Council Meeting
Meeting Minutes
April 22, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 22, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Absent
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance](#)

3. [Recognitions - Presentations](#)

A. [Stand Against Racism Proclamation](#)

Minutes: Mayor Voxland presented the Proclamation for Stand Against Racism.

B. [Earthweek Proclamation](#)

Minutes: Mayor Voxland presented the Proclamation for Earthweek.

C. [National Music Week Proclamation](#)

D. [VFW Buddy Poppy Day Proclamation](#)

E. [American Legion Poppy Day Proclamation](#)

F. [Bike to Work Day/Week Proclamation](#)

Minutes: Mayor Voxland presented the Proclamation for Bike to Work Day/Week.

4. [Approve Minutes](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto

**Motion to Approve Minutes for April 8, 2013 City Council Meeting and April 15, 2013
Committee of the Whole Minutes**

Motion Passed
For: 7; Absent: 1 - Luther Stueland

A. [April 8, 2013 City Council Meeting Minutes](#)

B. [April 15, 2013 Committee of the Whole Minutes](#)

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the Mayor and City Council.

6. Agenda Amendments

Minutes: Michael Redlinger, City Manager, suggested adding the tax incentive agreement with 3IE Resources LLC/Invie Consulting Inc. to the agenda as item 11.

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto
Motion to Approve the Agenda Amendments

Motion Passed
For: 7; Absent: 1 - Luther Stueland

7. Consent Agenda

All items listed with an asterisk (*) are enacted by one motion.

Minutes: Item 12, 14, 15, 20, and 25 was pulled from the Consent Agenda.

Motion to Approve made by Mark Hintermeyer and seconded by Heidi Durand
Motion to Approve Consent Agenda as Amended

Motion Passed
For: 7; Absent: Luther Stueland

8. Mayor and Council Appointments

Minutes: No appointments at this time.

[Public Hearings \(5:45 p.m.\)](#)

9. [Public Hearing to Consider Street & Underground Utility Improvements in Horizon Shores 6th Addition. Eng. No. 13-A6-2](#)

Minutes: Public Hearing opened at 5:45 p.m.

Michael Redlinger, City Manager, introduced Matt Maslowski, new Business Development and Retention Services Manager.

No citizens addressed the Mayor and Council.

Public Hearing closed at 5:48 p.m.

A. [Resolution to Order Improvements & Declare Intent to Assess](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve Resolution to Order Improvements & Declare Intent to Assess

Motion Passed **Resolution 2013-0422-1**
For: 7; Absent: 1 - Luther Stueland

B. [Resolution to Award Bid](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve Resolution to Award Bid

Motion Passed **Resolution 2013-0422-2**
For: 7; Absent: 1 - Luther Stueland

Community Services Department

10. [*Actions Related to Redevelopment of City Owned Property on 1st Avenue North "Aggregate Site"](#)

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer
Motion to Approve Actions Related to Redevelopment of City Owned Property on 1st Avenue North "Aggregate Site"

Motion Passed
For: 7; Absent: 1 - Luther Stueland

A. [*Resolution to Recommend Approval of Development Assistance Agreement between the Moorhead Economic Development Authority \(EDA\) and Hyde Development LLC](#) **Resolution 2013-0422-A**

B. [*Resolution to Approve and Authorize Submission to the Minnesota Department of Employment and Economic Development \(DEED\) of "Contamination Cleanup Grant" Application](#) **Resolution 2013-0422-B**

C. [*Resolution to Approve and Authorize Submission to the Minnesota Department of Employment and Economic Development \(DEED\) the "Minnesota Cleanup Revolving Loan Fund" Application](#) **Resolution 2013-0422-C**

11. Amend Tax Incentive Agreement with 3IE Resources LLC/Invie Consulting Inc.

Minutes: Michael Redlinger, City Manager, gave a brief overview of the tax incentive agreement.

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer
Motion to Approve Resolution Amend Tax Incentive Agreement with 3IE Resources LLC/Invie Consulting Inc.

Motion Passed **Resolution 2013-0422-3**
For: 7; Absent: Luther Stueland

Engineering - Wastewater Treatment

12. [*Resolution to Approve Special Assessment Agreement with PROffutt Limited Partnership for the 50th Ave S Flood Mitigation Project. Eng. No. 11-A13-2H](#)
- Minutes: Michael Redlinger, City Manager, gave a brief update on the flood mitigation funding.
- Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve Resolution to Approve Special Assessment Agreement with PROffutt Limited Partnership for the 50th Ave S Flood Mitigation Project. Eng. No. 11-A13-2H
- Motion Passed **Resolution 2013-0422-4**
For: 7; Absent: 1 - Luther Stueland
13. [*Resolution to Call for a Public Hearing to Review the 2012 Annual Report and Conduct the 2013 Annual Meeting for the Stormwater Pollution Prevention Program](#)
Resolution 2013-0422-D
14. [*Resolution to Approve Changes in Traffic Control](#)
- Minutes: Council Member Altenburg expressed his concern regarding 4th Street and 2nd Avenue S.
- Discussion occurred regarding a Safe Routes to School grant.
- Motion to Approve made by Mark Altenburg and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Changes in Traffic Control with 4th Street and 2nd Avenue being removed.
- Motion Passed **Resolution 2013-0422-5**
For: 7; Absent: 1 - Luther Stueland
15. [*Resolution to Approve a Budget Adjustment for Consultant Assistance with Traffic Control Request Reports](#)
- Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve Resolution to Approve a Budget Adjustment for Consultant Assistance with Traffic Control Request Reports
- Motion Passed **Resolution 2013-0422-6**
For: 7; Absent: 1 - Luther Stueland
- Minutes: Council Member Altenburg suggested contacting the consultant to get a technical analysis on whether to approve or deny.
16. [*Resolution to Approve Change Order No. 2 for Flood Mitigation Project - Area F1. Eng. No. 11-A13-3F1](#)
Resolution 2013-0422-E
17. [*Resolution to Approve Change Order No. 4 for Flood Mitigation Project - Area A. Eng. No. 11-A13-3A](#)
Resolution 2013-0422-F
18. [*Resolution to Approve Submission of a Corridor Investment Management Strategy Grant Application to MnDOT](#)
Resolution 2013-0422-G

Fire Department

19. [*Resolution to Accept Grant Award for FY 2012 Assistance to Firefighters Grant - Operations and Safety Program](#)
Resolution 2013-0422-H

Police Department

20. [Authorize Police Towing Contract with Aggressive Towing & Recovery](#)

Motion to Approve made by Mike Hulett and seconded by Mark Altenburg
Motion to Approve a Resolution to Authorize Police Towing Contract with Aggressive Towing & Recovery as Amended

Minutes: Tory Jacobson, Police Lieutenant, suggested adding a requirement that the owner secure a conditional use permit within 90 days of being awarded the contract.

Motion Passed **Resolution 2013-0422-7**
For: 7; Absent: 1 - Luther Stueland

Moorhead Public Service

21. [*Resolution to Award Bids for 2013 Street and Lawn Repairs](#)
Resolution 2013-0422-I

Administration

22. [Parking Study Implementation Update](#)

Minutes: Lisa Vatnsdal, Neighborhood Services Manager, gave a brief update on the Parking Study Implementation.

Tory Jacobson, Police Lieutenant, gave an update on enforcement.

23. *Consider Actions Related to Ordinance 2013-6
- A. [*Second Reading of Ordinance 2013-6 - An Ordinance to Amend and Reenact Section 2-5A of the Moorhead Municipal Code Relating to Tobacco Sales](#)
- B. [*Resolution to Approve the Title and Summary of Ordinance 2013-6](#)
Resolution 2013-0422-J
24. *Approve Licenses - Permits
- A. [*Resolution to Approve Licenses – Permits](#)
Resolution 2013-0422-K
25. [*Resolution to Approve Minutes Policy](#)

Minutes: City Council suggested modifying the policy to reflect a brief topic of discussion.

Motion to Approve made by Mark Altenburg and seconded by Steve Gehrtz
Motion to Table the Resolution to Approve Minutes Policy

26. [Mayor and Council Reports](#)

Minutes: Council Member Otto provided a brief update on the FM Ambulance Board Committee.

Council Member Otto reminded City Council of the "Moorhead Bike Night" press conference on Thursday, April 25, 2013 at 1:00 pm.

Council Member Durand gave a brief update on the Moorhead Library Board.

Council Member Altenburg provided a brief legislative update.

Council Member Hulett discussed the upcoming Trollwood Performing Arts meeting on Wednesday, April 24, 2013.

Council Member Gehrtz provided an Economic Development Authority update.

Mayor Voxland provided an update on the Board of Appeal & Equalization meeting; Metro Mayors with Disabilities meeting; and a meeting with US Senator Franken.

27. [City Manager Reports - Updates](#)

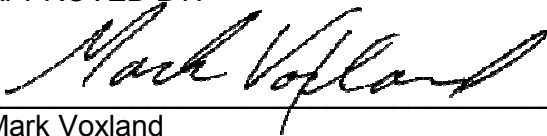
A. Flood Preparation Update

Minutes: Michael Redlinger provided the City Council with a brief flood preparation update.

B. [*Resolution to Approve USACE Flood Emergency Assistance and Cooperation Agreement](#)
Resolution 2013-0422-L

Adjourned until April 29, 2013 at 7:18 p.m.

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk