

MOORHEAD PUBLIC HOUSING AGENCY
REGULAR MEETING AGENDA

August 25, 2015
11:30 AM
Usher's House

- I. Call to Order and Roll Call
- II. Approval of Minutes
 - A. Request Board Approval of July 28, 2015 Meeting Minutes _____
- III. Request Approval for Payment of Bills
 - A. Request Board Approval of August 2015 Bills - Resolution 2015-26 _____
- IV. Agenda Amendments
- V. Citizens to be Heard
- VI. Business
 - A. Request Board Approval of Resolution 2015-27 to Apply for the Greater Minnesota Housing Fund Grant _____
 - B. 2016 Health Insurance Coverage - Informational _____
 - C. Final Eligibility for 2015 Operating Subsidy - Informational _____
- VII. Other Business
- VIII. Attorney's Report
- IX. Adjournment

Upon request, accommodations for individuals with disabilities, language barriers, or other needs to allow participation in Moorhead Public Housing Agency meetings will be provided. To arrange assistance, call the City Clerk's office at 218.299.5166 (voice) or 711 (TDD/TTY).

I. CALL TO ORDER AND ROLL CALL

Chairperson McMaster called the Regular Public Housing meeting to order at 11:36 AM.

Members Present: Donna McMaster, Chairperson; Lisa Roesch, Commissioner;
Linda Bowie, Resident Commissioner; Heidi Durand, City Council
Liaison; Terry Braun, Secretary

Members Absent: Greg Lemke, Vice-Chairperson

Others Present: Sally Roe, Executive Director;
Toni Vondal, Public Housing Manager; Sharp View Residents:
Bill Beck, Arlene Rehder, Petra Roquet, Mary Beth Kalik

II. REQUEST APPROVAL OF JUNE 23, 2015 REGULAR MEETING
MINUTES.

Roesch moved, seconded by Braun to approve the Minutes of June 23, 2015. All votes were in favor. Motion Carried.

III. REQUEST APPROVAL FOR PAYMENT OF BILLS-RESOLUTION 2015-24.

Bowie moved, seconded by Braun to approve the payment of bills as presented. All votes were in favor. Motion Carried.

IV. AGENDA AMENDMENTS

None

V. CITIZENS TO BE HEARD

Storage space at Sharp View – many residents are not putting name and apartment number on storage boxes and are using more than one space.

Many residents at Sharp View do not understand what the Ross Coordinator's duties are.

VI. BUSINESS

A. Request Board Approval for Commissioner Training – Resolution 2015-25.

No commissioners asked to attend this training.

B. Informational Updates.

Sewer Re-work for River View Heights, 9th Street Townhome apartments, Boiler Replacement at Sharp View, Domestic water isolation project at Sharp View and the upcoming Audit with Brady Martz CPA Firm.

VII. OTHER BUSINESS:

None

VIII. ATTORNEY’S REPORT

None

IX. ADJOURNMENT:

There being no further business to discuss, the meeting adjourned at 12:15 PM.

Donna McMaster – Chairman

Terry Braun – Secretary

MEMORANDUM

DATE: August 17, 2015
TO: PHA Board of Commissioners
FROM: Sally Roe, Executive Director
REGARDING: Request to approve Resolution 2015-27

Attached is a Resolution drafted by Dara Lee of the Clay County HRA, asking Board authorization to apply for the Greater Minnesota Housing Fund Catalyst Grant to explore joint discussions and decision-making working toward providing more collaboration between the Agencies for the clients we serve.

Resolution 2015-27

WHEREAS, the Moorhead Public Housing Agency (MPHA) and the Housing & Redevelopment Authority of Clay County (HRA) each operate a number of programs to assist low- and moderate-income households secure safe, decent and affordable housing;

WHEREAS, the MPHA and HRA each desire to work in a more collaborative and cohesive manner in order to optimize the delivery of services to the households they serve; and

WHEREAS, the MPHA and HRA are willing and equal partners who wish to enter into joint discussions and decision-making regarding the most effective and efficient ways of fulfilling our missions and meeting the needs of those they serve.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE MPHA AS FOLLOWS:

1. The Moorhead Public Housing Agency of the City of Moorhead, MN is authorized to jointly apply with the Housing & Redevelopment Authority of Clay County to the Greater Minnesota Housing Fund for a Catalyst Grant; and
2. The MPHA commits to explore and determine the most feasible manner of delivering housing opportunities and services to low- and moderate-income households in Clay County in the most effective and efficient way in cooperation with the HRA.

Approved and Adopted on this 25th day of August, 2015.

By: _____
Donna McMaster - Chairperson, Board of Commissioners

Attest: _____
Terry Braun - Secretary, Board of Commissioners

MEMORANDUM

DATE: August 17, 2015

TO: PHA Board of Commissioners

FROM: Sally Roe, Executive Director

REGARDING: Information regarding Insurance cost increase
For 2016 Health Insurance Coverage.

Attached is a letter from Lakes Country Service Cooperative indicating that the Health Insurance cost for MPHA will increase by 29.5% in 2016.

Our current Single Coverage premium cost is \$ 694.50, the employees pay \$30.00 and the MPHA pays \$664.50 per month.

2016 Rate will be (estimated) \$899.38 per month for Single Coverage.

When we get specifics on the insurance, we will need to revise our Budget to cover the additional cost.



Lakes County Service Cooperative

Jeremy Kovash, Executive Director
1001 E. Mount Faith | Fergus Falls, MN 56537
Phone: (218) 739-3273 | Fax: (218) 739-2459 | www.lcsc.org



Date: August 13, 2015

To: Lakes County Service Cooperative
City, County, Other Governmental Agency
Health Insurance Pool Participants

From: Jeremy Kovash, Executive Director
Jill Bartlett, Manager of Insurance and Human Resources

Subject: January 1, 2016 Health Insurance Renewal

Lakes County Service Cooperative held the Annual Meeting for all City, County, Other Governmental Agency pool participants on Thursday, August 13, 2015 in Fergus Falls, MN. The overall increase for the entire pool was 9% and the formula range was from 0% to 29.5%. Enclosed you will find your agency's increase for the January 1, 2015 renewal.

If you would like to request an alternate plan design and rates, please contact your Blue Cross Blue Shield of Minnesota Representative.

If you have any questions about your renewal information, please call Jill Bartlett at 218-737-6528.

cc: Agent

Chairperson: Dr. William Lovmore, Boardman
Member: Nelson, Ashley
2401 Alder Avenue, Ashby
56401 Fergus Falls, MN

State Chairperson: Cheryl Peterson, Boardman
President: City of Fergus Falls
Deputy President: Other City/County

Member: James Carlson, Fergus Falls
Member: James Carlson, Fergus Falls
Member: James Carlson, Fergus Falls

To provide and enhance the development of quality services that are sensitive and responsive to customers' needs.

January 1, 2016
Lakes County Service Cooperative
City, County and Other Governmental Agency
Health Insurance Renewal

06A295 MOORHEAD PUBLIC HOUSING AGENCY 29.5%

MEMORANDUM

DATE: August 19, 2015

TO: PHA Board of Commissioners

FROM: Sally Roe, Executive Director

REGARDING: Information regarding Final Eligibility for 2015
Operating Subsidy

Attached is a letter HUD indicating that the MPHA is eligible for \$297,073 for Operating Subsidy for 2015.

f/s/memos/Operating subsidy Final Eligibility Report 2015

Sally Roe

From: FMD Listserv Administrator <robin.m.hawkins@HUD.GOV>
Sent: Tuesday, August 18, 2015 4:33 PM
To: PIH-PHA-L@HUDLIST.HUD.GOV
Subject: PHA Final Eligibility Report
Attachments: C_UsersH23520DesktopPDF Docs2015_Final_Eligibility_as_of_2015_08_18_PHA.pdf

PHA Final Eligibility Report Message:

Attached is the Public Housing Operating Fund Final Eligibility Report. The report is based on HUD-52723 Operating Fund Calculation of Operating Subsidy project level forms submitted by PHAs through Field Offices and processed by FMD as of August 18, 2015.

The reported eligibility is based on HUD-52723s received and processed to- date, and includes all new and existing projects to be funded for the last quarter of the calendar year using 2015 Appropriations. The eligibility in this report will be used of make final obligations for 2015, including any adjustments to the 12 months cumulative funding for projects. Please contact your Field Office as soon as possible but not later than COB Thursday, August 20th if there are any questions or comments related to the accuracy of the project eligibility amounts published in the report.

To provide greater detail to the eligibility calculation, a PDF of all 52723s will be published on the Operating Subsidy website at:

Calendar Year 2015 Subsidy Processing

The HUD-52723 Operating Fund Calculation of Operating Subsidy project level forms published will reflect submissions by PHAs through Field Offices and processed by the Public Housing Financial Management Division (PHFMD) as of August 18, 2015.

We hope that you will want to continue receiving information from HUD. We safeguard our lists and do not rent, sell, or permit the use of our lists by others, at any time, for any reason. Connect with HUD on Social Media (http://portal.hud.gov/hudportal/HUD?src=/program_offices/public_affairs/socialmedia) and follow Secretary Castro on Twitter (<https://twitter.com/secretarycastro>) and Facebook (<https://www.facebook.com/SecretaryCastro>).

PHA Code	PHA Name	Project Number	FO Code	FA Email	FA Phone No	Eligibility as of 08/18/15 before Flat Rent Adjustment
MN004	THE HRA OF HIBBING, MINNESOTA	MN004000001	SKPH / MINNEAPOLIS HUB OFFICE	Roberta.Edstrom@hud.gov	612-370-3272	\$328,309.00
MN004	THE HRA OF HIBBING, MINNESOTA	MN004000002	SKPH / MINNEAPOLIS HUB OFFICE	Roberta.Edstrom@hud.gov	612-370-3272	\$183,510.00
MN004	THE HRA OF HIBBING, MINNESOTA	MN004000003	SKPH / MINNEAPOLIS HUB OFFICE	Roberta.Edstrom@hud.gov	612-370-3272	\$163,347.00
MN005	HRA of CHISHOLM, MINNESOTA	MN005000001	SKPH / MINNEAPOLIS HUB OFFICE	laura.h.wright@hud.gov	612-370-3000	\$233,047.00
MN006	HRA of WINONA, MINNESOTA	MN006000001	SKPH / MINNEAPOLIS HUB OFFICE	laura.h.wright@hud.gov	612-370-3000	\$217,800.80
MN006	HRA of WINONA, MINNESOTA	MN006000002	SKPH / MINNEAPOLIS HUB OFFICE	laura.h.wright@hud.gov	612-370-3000	\$54,890.30
MN006	HRA of WINONA, MINNESOTA	MN006000003	SKPH / MINNEAPOLIS HUB OFFICE	laura.h.wright@hud.gov	612-370-3000	\$177,134.30
MN006	HRA of WINONA, MINNESOTA	MN006000004	SKPH / MINNEAPOLIS HUB OFFICE	laura.h.wright@hud.gov	612-370-3000	\$88,594.60
MN007	HRA of VIRGINIA, MINNESOTA	MN007000001	SKPH / MINNEAPOLIS HUB OFFICE	anthony.s.landecker@hud.gov	612-370-3000	\$505,206.00
MN007	HRA of VIRGINIA, MINNESOTA	MN007000002	SKPH / MINNEAPOLIS HUB OFFICE	anthony.s.landecker@hud.gov	612-370-3000	\$420,167.00
MN008	HRA of FERGUS FALLS, MINNESOTA	MN008000001	SKPH / MINNEAPOLIS HUB OFFICE	Roberta.Edstrom@hud.gov	612-370-3272	\$131,464.00
MN009	HRA of BEMIDJ, MINNESOTA	MN009000001	SKPH / MINNEAPOLIS HUB OFFICE	laura.h.wright@hud.gov	612-370-3000	\$149,636.00
MN010	HRA OF THE CITY OF SOUTH ST PAUL, MINNESOTA	MN010000001	SKPH / MINNEAPOLIS HUB OFFICE	Roberta.Edstrom@hud.gov	612-370-3272	\$364,127.00
MN010	HRA OF THE CITY OF SOUTH ST PAUL, MINNESOTA	MN010000002	SKPH / MINNEAPOLIS HUB OFFICE	Roberta.Edstrom@hud.gov	612-370-3272	\$536,959.00
MN011	HRA of EYELETH, MINNESOTA	MN011000001	SKPH / MINNEAPOLIS HUB OFFICE	anthony.s.landecker@hud.gov	612-370-3000	\$95,116.00
MN014	HRA of BENSON, MINNESOTA	MN014000001	SKPH / MINNEAPOLIS HUB OFFICE	anthony.s.landecker@hud.gov	612-370-3000	\$162,135.00
MN017	MOORHEAD PUBLIC HOUSING AGENCY	MN017000001	SKPH / MINNEAPOLIS HUB OFFICE	Mark.e.wunderlich@hud.gov	612-370-3000	\$297,073.00
MN018	HRA of WADEDA, MINNESOTA	MN018000001	SKPH / MINNEAPOLIS HUB OFFICE	Roberta.Edstrom@hud.gov	612-370-3272	\$127,235.00
MN019	North Mankato Housing and Redevelopment Autho	MN019000001	SKPH / MINNEAPOLIS HUB OFFICE	mark.e.wunderlich@hud.gov	612-370-3000 X	\$128,459.00
MN020	HRA of PERRIAM, MINNESOTA	MN020000001	SKPH / MINNEAPOLIS HUB OFFICE	julie.a.staycoff@hud.gov	612-370-3000	\$61,132.00
MN021	CROOKSTON HOUSING AND EDA	MN021000001	SKPH / MINNEAPOLIS HUB OFFICE	anthony.s.landecker@hud.gov	612-370-3000	\$106,820.00
MN022	HRA OF THE CITY OF BLUE EARTH, MINNESOTA	MN022000001	SKPH / MINNEAPOLIS HUB OFFICE	laura.h.wright@hud.gov	612-370-3000	\$133,625.80