



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
May 09, 2016 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on May 09, 2016, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#) at 5:31 pm
2. [Pledge of Allegiance](#)
3. Approve Minutes

A. [April 25, 2016 City Council Meeting](#)

Motion to Approve made by Jim Haney and seconded by Mike Hulett  
**Motion to Approve the April 25, 2016 City Council Meeting**

Motion Passed  
For: 8

4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
5. Agenda Amendments
6. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey  
**Motion to Approve Consent Agenda as Amended**

Motion Passed

For: 8

Minutes: Item number 10 was removed from the consent agenda.

7. Mayor and Council Appointments

- A. [\\*Resolution to Approve Board/Commission Appointments](#)  
**Resolution 2016-0509-A**

**Public Hearings (5:45 p.m.)**

8. [Public Hearing Regarding the Request of David and Kathy Hunstad for Property Tax Exemption for a Project Located at the 1408 1st Ave N](#)

Minutes: Public Hearing opened at 5:50 pm

Cindy Graffeo, Economic Development Director, provided a brief overview on the property tax exemption.

Public Hearing closed at 5:51 pm

- A. [Resolution to Approve a Property Tax Exemption for David and Kathy Hunstad for a project located at 1408 1st Ave N](#)

Motion to Approve made by Heidi Durand and seconded by Mike Hulett

**Motion to Approve Resolution to Approve a Property Tax Exemption for David and Kathy Hunstad for a project located at 1408 1st Ave N**

Motion Passed **Resolution 2016-0509-1**

For: 8

9. [Public Hearing Regarding the Request of H & S Contracting Inc. for Property Tax Exemption for a Project Located at the 4110 34 Ave S](#)

Minutes: Public Hearing opened at 5:55 pm

Cindy Graffeo, Economic Development Director, provided a brief overview on the property tax exemption.

Public Hearing closed at 5:56 pm

- A. [Resolution to Approve a Property Tax Exemption for H & S Contracting Inc. for a Property Tax Exemption for a Project Located at the 4110 34 Ave S](#)

Motion to Approve made by Heidi Durand and seconded by Jim Haney

**Motion to Approve Resolution to Approve a Property Tax Exemption for H & S Contracting Inc. for a Property Tax Exemption for a Project Located at the 4110 34 Ave S**

Motion Passed **Resolution 2016-0509-2**

For: 8

**Economic Development**

10. [\\*Resolution to Approve Façade Loan Program](#)

Motion to Approve made by Jim Haney and seconded by Brenda Elmer  
**Motion to Approve Resolution to Approve Façade Loan Program**

Motion Passed **Resolution 2016-0509-3**  
For: 8

Minutes: Cindy Graffeo, Economic Development Director, provided a brief overview on the Façade Loan Program.

### **Planning and Neighborhood Services Department**

11. [\\*First Reading of Ordinance 2016-10: An Ordinance to Rezone Lots West of Hampton Place From TZ: Transitional to RLD-2: Residential Low Density - 2](#)
12. [\\*Resolution to Approve Minor Subdivision - Parcel No. 58.900.2855](#)  
**Resolution 2016-0509-B**
13. [\\*Resolution to Approve Online Agreement with Google for Real Time Bus Information](#)  
**Resolution 2016-0509-C**
14. [\\*Resolution to Approve Agreement with the State of Minnesota for Marketing Transportation Information to Veterans on Exterior Bus Advertising Space \(Budget Adj #16-021\)](#)  
**Resolution 2016-0509-D**
15. [\\*Resolution to Approve Budget Adjustment for Transit Internship \(Budget Adj #16-022\)](#)  
**Resolution 2016-0509-E**

### **Engineering Department**

16. [Quiet Zone Study Update, Eng. No. 15-13-04](#)  
  
Minutes: Bob Zimmerman, City Engineer, provided a brief QuietZone Study update.
17. [\\*Resolution to Reschedule Public Hearing Dates](#)  
**Resolution 2016-0509-F**
18. [\\*Resolution to Approve Change Order #2 for Village Green Blvd Railroad Crossing Improvements. Eng. No. 14-A2-2B](#)  
**Resolution 2016-0509-G**
19. [\\*Resolution to Amend the Engineering Service Agreement for Street & Underground Utility Improvements on 24 Ave S \(42 to 45 St\), 40 St S \(24 Ave to Shoreview Dr\), and 45 St S \(24 Ave S to 800' north\). Eng. No. 16-A2-5](#)  
**Resolution 2016-0509-H**
20. [\\*Resolution to Approve Plans & Specs and Authorize Advertisement for Bids for the Industrial Park Area Mill & Overlay Project. Eng. No. 16-A2-08](#)  
**Resolution 2016-0509-I**

### **Administration**

21. Approve Licenses - Permits

- A. [\\*Resolution to Approve Liquor License Renewals](#)  
**Resolution 2016-0509-J**
- B. [\\*Resolution to Approve New Liquor Licenses](#)  
**Resolution 2016-0509-K**
- C. [\\*Resolution to Approve Sound Amplification Permit](#)  
**Resolution 2016-0509-L**

22. [Mayor and Council Reports](#)

Minutes: Council Member Gehrtz provided a brief update on the Downtown Circulator Committee.

Council Member Hulett provided a brief update on the Correctional Facility Law Design, Construction and Operations Committee.

Mayor Williams provided a brief update on the next Committee of the Whole meeting.

23. [City Manager Reports - Updates](#)

Minutes: Scott Hutchins, Deputy City Manager, announced that he will be at the Capital on May 11, 2016.

24. [Executive Session \(If needed\)](#)

Minutes: John Shockley, City Attorney, briefly explained the purpose for the Executive Session.

Executive session began at 6:07 pm

Executive Session ended at 6:38 pm

- A. [Executive Session for Consideration of Counter Offer Presented by Kvamme Real Estate Inc. for Lots 2 and 3, Block 2, MCCARA 4th Addition \(3340 42 St S and 3370 42 St S\)](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer

**Motion to Approve the Counter Offer Presented by Kvamme Real Estate Inc. for Lots 2 and 3, Block 2, MCCARA 4th Addition (3340 42 St S and 3370 42 St S)**

Motion Passed

For: 8

- B. [Executive Session for Consideration of Purchase Offer Presented by Wendt Cabinets Inc. for Lot 7, Block 2, MCCARA 4th Addition \(3325 43rd St S\)](#)

Minutes: Mayor Williams stated that City Council has directed Cindy Graffeo, Economic Development Director, to propose a counter offer.

25. [New Business](#)

Minutes: John Shockley, City Attorney, provided a recap of the Joint Powers Agreement for the Metro Flood Diversion Authority to provide the Fargo-Moorhead Metropolitan

Area with permanent and comprehensive flood protection.

Meeting adjourned at 7:15 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:  
Michelle French, City Clerk*