

I. CALL TO ORDER AND ROLL CALL

Chairperson Lemke called the Public Housing meeting to order at 11:30 AM.

Members Present: Greg Lemke, Chair; Donna McMaster, Commissioner; Mary Beth Kalvik, Resident Commissioner; Michael Carbone, Vice Chairperson; Terry Braun, Secretary and Brenda Elmer, Moorhead City Council Liaison

Members Absent:

Others Present: Dawn Bacon, Executive Director; Toni Vondal, Housing Manager; Tanya Kunza, Service Coordinator; Dara Lee, Clay County Housing; Brenda Elmer, City of Moorhead, Sharp View Resident's Lisa Leclerc, Jim and Marlys Winter, Charlene Rude, Petra Roquet, Priscilla Rustad, Lucille Hennemann, Terry Ann Hopkins, Mary McComas, Bill Beck, Linda Dick, Gary Porter, Vondell Malmskog, John Radniecki, Tarryl Joyce, Lorraine Ochsner, Gladys Bentz

II. REQUEST APPROVAL OF JULY 24, 2018 REGULAR MEETING MINUTES.

McMaster moved, seconded by Kalvik approve the Minutes of July 24, 2018. All votes were in favor. Motion Carried.

III. REQUEST APPROVAL FOR PAYMENT OF BILLS-RESOLUTION 2018-23.

Kalvik moved, seconded by Carbone to approve the payment of bills as presented. All votes were in favor. Motion Carried.

IV. AGENDA AMENDMENTS

Removed Item C. under Business – Litigation Update

V. CITIZENS TO BE HEARD

- Concerns were brought forward about resident visitors and safety. MPHA staff reviewed steps that residents can take with concerns as well how the lease specifies that tenants are responsible for their guests per their lease.
- Secondhand smoke reports have improved but still some issues with coming up through closets and heating vents in #204. Maintenance Supervisor will be meeting with tenant to review the unit and issues.
- Concern about religious signs/symbols in common areas. MPHA staff will review and address this.

VI. BUSINESS

A. Request Board Approval of Performance Evaluation of Executive Director – Resolution 2018-24.

The Moorhead Public Housing Agency conducted a review of its Executive Director, Dawn Bacon in Executive Session on July 24, 2018 for a performance review which covered the time period of July 12, 2017 to July 11, 2018.

Collective comments of the Board indicate that the Executive Director is meeting or exceeding performance expectations.

Based upon the results of her performance evaluation, Ms. Bacon will receive a salary adjustment per the conditions set forth in the Board's Employment Agreement, upon approval of the Board.

McMaster moved, seconded by Kalvik to approve performance evaluation of Executive Director. All votes were in favor. Motion Carried.

B. Request Board Approval for Collaboration with Clay County Housing and Redevelopment Authority – Resolution 2018-21.

Kalvik moved, seconded by Carbone to approve collaboration with Clay County Housing. All votes were in favor. Motion Carried.

VII. OTHER BUSINESS:

A. Executive Director Updates –

1. Maintenance Supervisor Position – Jim Hager starts September 4th, 2018.
2. ROSS Grant – welcome Tanya Kunza, she will be doing meet and greets with High Rise and Sharp View tenants and can help with things like fall prevention, fraud scam, health insurance, food programs, etc.
3. 2018 Audit will be on October 24th and 25th.
4. Informational memo on 2012 Operating Subsidy provided in board packet

VIII. ATTORNEY'S REPORT

None

IX. ADJOURNMENT:

There being no further business to discuss, the meeting adjourned at 12:19 PM.