



## City of Moorhead Economic Development Authority

Meeting Minutes  
June 25, 2018 at 11:45 AM  
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on June 25, 2018, at 11:45 AM.

### **Roll call of the members was made as follows:**

Board Member:	Bruce Bekkerus	Present
Board Member:	Michael Burns	Present – Entered at 11:48 am
Board Member:	Kathy Cochran	Present
Council Member:	Heidi Durand	Present
Board Member:	Violet Deilke	Present
Council Member:	Chuck Hendrickson	Present
Board Member:	Charley Johnson	Present
Board Member:	Wyatt Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Marsha Weber	Absent

### **Others Present:**

Derrick LaPoint, Downtown Moorhead Inc.  
Dan Mahli, Assistant City Manager  
Amy Thorpe, Economic Development Program Administrator

#### **1. [Call meeting to Order / Roll Call](#)**

#### **2. Agenda Amendments**

#### **3. Approve Minutes**

##### **A [May 29, 2018](#)**

**Motion to Approve made by Violet Deilke and seconded by Kathy Cochran**  
*Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2*

##### **B [June 11, 2018](#)**

**Motion to Approve made by Pat Kovash and seconded by Wyatt Johnson**  
*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

#### **4. Citizens Addressing the Board**

Minutes: None

#### **5. Commissioners' Reports**

Minutes: Pat Kovash – MBA, July 4th Fireworks is in need of more volunteers. Contact the MBA to register.

**6. Moving Forward - Next Steps**

Minutes: Chair Johnson announced that Chris Volkers, City Manager, would be the acting Economic Development Director and Dan Mahli, Assistant City Manager, would be staffing EDA meetings during the interim. It is anticipated that the director position would be advertised and hired in the first quarter of 2019 due to budgeting timelines.

**7. 2018 Enterprise Zone Tax Credit Program**

Minutes: Thorpe provided a summary of the proposed 2018 Enterprise Zone Tax Credit Program "City-wide Business Credit" as found in packet materials.

**Motion to Recommend Approval made by Bruce Bekkerus and seconded by Chuck Hendrickson**

Recommend to City Council approval of the 2018 City-wide Business Credit for a 20% credit of a business's actual workers compensation expense with a \$25,000 program cap.

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

**8. MCCARA Development Control Board - Discussion**

Minutes: Chair Johnson asked commissioners for a volunteer to fill the vacancy left by the retirement of Bob Buth. Violet Deilke volunteered to serve on the MCCARA Development Control Board. Mahli added that there are current projects for review and a meeting would be scheduled in the near future.

**Motion to Approve made by Pat Kovash and seconded by John Rogalla**

Motion to Approve Appointment of Violet Deilke to the MCCARA Development Control Board

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

**9. Moorhead Business Association Agreement**

Minutes: Pat Kovash introduced Shari Larson as the Moorhead Business Association's Interim Executive Director. Larson provided a brief overview of the organization's current activities.

**Motion to Approve made by Bruce Bekkerus and seconded by Kathy Cochran**

Approve Agreement between Moorhead EDA and Moorhead Business Association Agreement as found in packet materials.

*Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1*

**10. Downtown Moorhead Inc. Update - Derrick LaPoint, President/CEO**

Minutes: Derrick LaPoint, Downtown Moorhead Inc., provided a brief overview of his vision for incentives in downtown Moorhead. 500 in 5 and the Center Ave Street Rehabilitation Project were singled out as positive initiatives for Moorhead. Chair Johnson wrapped up by mentioning that the city plans to review all economic development incentives city-wide which will be brought to the EDA for discussion and review.

Rogalla stated that there are also utility-based economic development incentives available for qualifying businesses through Missouri River Energy Services beginning in 2019. More details to come.

**11. Information / Update**

A [GFMEDC Activity Report - May](#)

Minutes: Mark Vaux, GMEDC, provided an update that the new president, Joseph Raso, will begin on July 16, 2018.

B [Building & Permit Valuation Report - May](#)

12. [Adjourn](#)

Minutes: Meeting adjourned at 12:23 p.m.

APPROVED BY:

ATTEST:



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Charley Johnson  
Chair

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Marsha Weber  
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Amy Thorpe, Economic Development Program Administrator*