



**City of Moorhead
City Council Meeting
Meeting Minutes
July 09, 2018 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on July 09, 2018, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Absent
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. Pledge of Allegiance
3. Agenda Amendments
4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve made by Heidi Durand and seconded by Sara Watson Curry
Motion to Approve the Consent Agenda

Motion Passed

For: 7 - Mari Dailey, Sara Watson Curry, Melissa Fabian, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

5. [Approve Minutes](#) of June 25, 2018

Motion to Approve made by Steve Gehrtz and seconded by Chuck Hendrickson
Motion to Approve Minutes of June 25, 2018

Motion Passed

For: 7 - Mari Dailey, Sara Watson Curry, Melissa Fabian, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

6. Citizens Addressing the Council
No citizens address the Council at this meeting.
7. Mayor and Council Appointments

Economic Development

8. [Resolution to Approve Credit Levels and Program Cap for the 2018 Enterprise Zone Tax Credit Program](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer

Motion to Approve 8. Resolution to Approve Credit Levels and Program Cap for the 2018 Enterprise Zone Tax Credit Program

Motion Passed

For: 7 - Mari Dailey, Sara Watson Curry, Melissa Fabian, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

Minutes: Assistant Manager Dan Mahli reported that the EDA recommends setting the credit levels in the amount of 20% of the applicant's annual audited workers compensation expense, with a maximum of \$25,000 per applicant, for businesses who apply for the Border City Enterprise Zone Tax Credit program. It was noted that this program has distributed over \$16 million in State paid allocations since 1983, that these funds likely retain existing businesses and attract new ones. It was noted that 182 businesses participated in this program in 2017, and that this year's credits to be paid out are estimated at \$400,000. Council member Elmer commented on the disparity of workers comp. expenses between Minnesota and North Dakota, and asked if this program is the best use of the border cities funds. Manager Chris Volkens noted that this resolution seeks approval for only a one year program, so that use of these funds could be reviewed in 2019. Mayor Williams noted that this program helps a large number of businesses, and reviewed the possible changes in using the border cities funds. Council Member Hendrickson commented on possible changes to the use of these funds, in 2019. Council Member Fabian commented on need for changes to the use of these funds, and reviewed comments from business owners regarding the amount of paperwork needed to receive these funds.

9. [Resolution Finding that Construction of a Warehouse Storage Building Located at 3325 43rd Street S is Consistent with the Protective Covenants of MCCARA Fourth Addition](#)

Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey

Motion to Approve Resolution Finding that Construction of a Warehouse Storage Building Located at 3325 43rd Street S is Consistent with the Protective Covenants of MCCARA

Fourth Addition

Motion Passed

For: 7 - Mari Dailey, Sara Watson Curry, Melissa Fabian, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

Minutes: Assistant Manager Dan Mahli reported that the MCCARA Development Control Board recommends approval of construction of a cold storage warehouse, proposed by Wendt Custom Cabinets, at 3325 43rd Street South, with a variance of a side yard set back of less than 20', and noted that the City Planner has reviewed and approved this project.

Engineering Department

10. [*Resolution to Approve Agreement #1031004with MnDOT for the Mill & Overlay of 15th Ave N from the Red River to 28th St. Eng. No. 18-A2-02](#)
11. [*Resolution for Completed Public Improvement Projects Funded with Special Assessments](#)
 - A. [*Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments](#)
 - B. [*Resolution Scheduling Assessment Hearing for Proposed Assessments](#)
12. [*Resolution to Award Bid for 6th Street South Improvements, 34th Street Repairs and Miscellaneous Concrete Improvements Eng. No. 18-A2-04/18-A7-01](#)

Parks and Recreation Department

13. [*Resolution to Discontinue the Skating Program - Northeast Park](#)

Planning and Neighborhood Services Department

14. [*Consider Actions Relating to proposed 2018-2019 Projects at the Moorhead Municipal Airport](#)
 - A. [*Resolution to Award Bid - Apron Reconstruction](#)
 - B. [*Resolution to Approve Agreement with Mead and Hunt - Apron Pavement Construction Services](#)
 - C. [*Resolution to Approve Grant Agreement with the State of MN - Apron Construction](#)
 - D. [*Resolution to Approve Agreement with Mead and Hunt - Taxiway and Runway Design](#)
 - E. [*Resolution to Approve Grant Agreement with State of MN - Taxiway and Runway Design](#)

F. [*Resolution to Approve Budget Adjustment #18-023](#)

15. [*Resolution to Authorize a Lease Agreement with EasTen Retail LLC for Placement of a MATBUS Passenger Shelter](#)

Administration

16. Resolution to Approve an Electric Fund Transfer Agreement with Moorhead Public Services

Motion to Approve made by Melissa Fabian and seconded by Chuck Hendrickson

Motion to Approve Resolution to Approve an Electric Fund Transfer Agreement with Moorhead Public Services

Motion Passed

For: 7 - Mari Dailey, Sara Watson Curry, Melissa Fabian, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

Minutes: City Manager Chris Volkens reviewed the proposal to extend the current agreement to transfer funds from the Electric Fund into the General Fund for the 2019-2023 fiscal years. It was noted that this agreement was first put in place for the 2015-2018 fiscal years, and that it contains a proposed increase of at least \$125,000 each year, and that the increase could be greater, depending on electric usage. Council Member Durand commented on percentages in this agreement, and trends in kilowatt hours used. Council Member Hendrickson noted that there is a trend of a decrease in kilowatt hours used. Mayor Williams commented on percentages in this agreement, and energy efficiency resulting in lower electric usage in spite of an increasing population. Council Member Elmer noted that the increase in this agreement will not reflect an increase in electricity rates.

17. [*Resolution to Appoint Election Judges for the August 14, 2018 Primary Election](#)

18. [Mayor and Council Reports](#)

Minutes: Council Member Durand reported on a request that was received by Moorhead Public Services to build an electric car changing station at Holiday Mall. She also reported on changes in State law that takes effect this fall which requires utilities to use an open bid process for water towers, and noted that MPS is planning to repaint the water tower near I-94 before this law takes effect. Council Member Elmer asked about committee use for decisions regarding the water tower. There was discussion about the design on the water tower, and City Manager Chris Volkens reported that it has been requested that the City take the lead in the design painted on the water tower. Council Member Fabian, reported that Tonya Cunza is the new Resident Opportunity and Self Sufficiency coordinator for the Moorhead Public Housing Agency. Council Member Watson Curry reported on the Human Rights Commission meeting and the Park Advisory Board meeting, and their work with the Farmers Market, River Arts in Memorial Park, bike repair stations in two parks, and the ribbon cutting ceremony on July 12 at M.B. Johnson park. Mayor Williams reported on the Arts and Culture Commission meeting. Council Member Elmer asked about the brochure regarding sidewalk art and public art, and getting information out about public art around the City.

19. City Manager Reports - Updates

Minutes: City Manager Chris Volkens reported on the recruitment and interview process for a new Police Chief, and noted that there will be a public meeting with the final candidates on July 18. She also thanked community members that have been involved in this process.

20. Executive Session

21. [New Business](#)

22. Citizens Addressing the Council

Mayor Williams adjourned the meeting at 6:07 pm

APPROVED BY:

ATTEST:

Del Rae Williams
Mayor

Lance Beachem
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Lance Beachem, City Clerk*