



**City of Moorhead
City Council Meeting
Meeting Minutes
January 11, 2016 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on January 11, 2016, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. Recognitions - Presentations
 - A. [Introduction: Cynthia Graffeo, Economic Development Authority Executive Director](#)

Minutes: Michael Redlinger, City Manager, introduced Cynthia Graffeo, Economic Development Authority Executive Director.
4. Approve Minutes
 - A. [December 7, 2015 City Council Meeting](#)

Motion to Approve made by Jim Haney and seconded by Nancy Otto
Motion to Approve December 7, 2015 City Council Meeting

Motion Passed
For: 8
5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Shanna Cramer, Owner of Creatively Uncorked, inquired about a liquor license for her current business model located in the Moorhead Center Mall.

Jim Steen, Moorhead EDA, and Melissa Rademacher, Moorhead Center Mall Manager, spoke on behalf of Creatively Uncorked.

6. [Agenda Amendments](#)

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer

Motion to Approve Consent Agenda as Amended

Motion Passed

For: 8

Minutes: Item number 19 was removed from the Consent Agenda.

8. Mayor and Council Appointments

Public Hearings (5:45 p.m.)

9. [Public Hearing to Consider 2015 Enterprise Zone Program](#)

Minutes: Public Hearing opened at 5:56 pm

Michael Redlinger, City Manager, provided a brief overview of the Enterprise Zone Tax Credit Program.

Public Hearing closed at 6:01 pm

A. [Resolution to Approve the 2015 Enterprise Zone Tax Credit Program](#)

Motion to Approve made by Nancy Otto and seconded by Brenda Elmer

Motion to Approve Resolution to Approve the 2015 Enterprise Zone Tax Credit Program

Motion Passed **Resolution 2016-0111-1**

For: 8

10. [Public Hearing to Consider the Issuance of Industrial Development Bonds on behalf of Concordia College](#)

Minutes: Public Hearing opened at 6:03 pm.

Michael Redlinger, City Manager, provided a brief overview of the issuance of Revenue Bonds.

Linda Brown, Vice President for Finance and Treasurer for Concordia College; Mark Lillehaugen, Controller for Concordia College; and Mark LeMay, Vice President of Springsted Incorporated, attended the Public Hearing and spoke on behalf of Concordia College.

Public Hearing closed at 6:10 pm.

A. [Resolution Giving Approval to the Issuance of Revenue Bonds for the Concordia College Corporation Project Under Minnesota Statutes, Chapter 469.152 through](#)

[469.1655](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer
Motion to Approve Resolution Giving Approval to the Issuance of Revenue Bonds for the Concordia College Corporation Project Under Minnesota Statutes, Chapter 469.152 through 469.1655

Motion Passed **Resolution 2016-0111-2**
For: 8

Planning and Neighborhood Services Department

11. [Consider Actions Relating to Horizon Shores Elementary School Addition](#)

Motion to Approve made by Mike Hulett and seconded by Mari Dailey
Motion to Approve All Actions Relating to Horizon Shores Elementary School Addition

Motion Passed **Resolution 2016-0111-3**
For: 8

Minutes: Michael Redlinger, City Manager, provided a brief summary of the actions relating to Horizon Shores Elementary School Addition.

- A. [Preliminary Plat Approval for Horizon Shores Elementary School Addition](#)
- B. [Comprehensive Plan Amendment from Low Density Residential to Public/Institutional](#)
Resolution 2016-0111-4
- C. [First Reading of Ordinance 2016-01: An Ordinance to Amend the Official Zoning Map to Rezone Horizon Shores Elementary School Addition from Transitional to Institutional](#)
Ordinance 2016-01

12. [*Consider First Reading of Ordinance 2016-02: An Ordinance to Amend the Official Zoning Map to Rezone 121 6th Ave S from RLD-3 to RMD-1](#)
Ordinance 2016-02

Engineering Department

- 13. [*Resolution to Order Report for the 40 Ave S Mill & Overlay Project \(River Oaks Circle to 9 St S\). Eng. No. 16-A2-02](#)
Resolution 2016-0111-A
- 14. [*Resolutions to Approve Various Actions for Johnson Farms 1st Addition, Phase 2 Street Improvements and Hjemkomst Parking Lot Repairs. Eng. Nos. 16-A2-04 & 16-2-2](#)
 - A. [*Resolution to Receive Petitions & Order Report](#)
Resolution 2016-0111-B
 - B. [*Resolution to Receive Report and Order Plans & Specs](#)
Resolution 2016-0111-C
 - C. [*Resolution to Approve Plans & Specs and Authorize Advertisement for Bids](#)

Resolution 2016-0111-D

- D. [*Resolution to Order Improvements & Declare Intent to Assess Resolution 2016-0111-E](#)
15. [*Resolution to Approve Various Actions for 12 Ave S & 45 St S Street & Underground Utility Improvements. Eng. No. 16-A2-06](#)
- A. [*Resolution to Approve Engineer Services Agreement Resolution 2016-0111-F](#)
- B. [*Resolution to Order Report Resolution 2016-0111-G](#)
16. [*Resolution to Order Report for the Angela's Area Mill & Overlay Project. Eng. No. 16-A2-07](#)
Resolution 2016-0111-H
17. [*Resolution to Order Report for the Industrial Park Area Mill & Overlay Project. Eng. No. 16-A2-08](#)
Resolution 2016-0111-I
18. [*Resolution to Order Report for the Ridgewood Area Mill & Overlay Project. Eng. No. 16-A2-09](#)
Resolution 2016-0111-J
19. [*Resolution to Approve FY2016 Diversion Authority Budget](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

Motion to Approve Resolution to Approve FY2016 Diversion Authority Budget

Motion Passed **Resolution 2016-0111-K**

For: 5 ; Against: 3 - Mari Dailey, Heidi Durand, Chuck Hendrickson

Minutes: Michael Redlinger, City Manager, provided a brief summary of the Diversion Authority Budget.

Parks and Recreation Department

20. [*Resolution to Award Contract for ATM Service for Moorhead Parks](#)
Resolution 2016-0111-K
21. [*Resolution to Award Food and Beverage Contract for Moorhead Golf](#)
Resolution 2016-0111-L

Administration

22. [*Resolution to Approve 2016 Annual Meeting Business Items](#)
Resolution 2016-0111-M
23. [*Resolution to Authorize Execution of LMCIT Liability Coverage Waiver Form \(Statutory Tort Liability Limits\)](#)
Resolution 2016-0111-N
24. [*Resolution to Approve 2016 Tax Increment Interfund Loan](#)

Resolution 2016-0111-O

25. [*Resolution to Transfer Tax Incentive from SuperValu Holdings Inc to Hornbacher's Inc \(950 40 Ave S\)](#)

Resolution 2016-0111-P

26. [*Resolution to Transfer Tax Incentive from AZ Equity LLC to Belsly Apartments LLP \(1402 Belsly Blvd\)](#)

Resolution 2016-0111-Q

27. Approve Licenses - Permits

- A. [*Resolution to Approve Off-site Gambling Permit to Moorhead Youth Hockey Association on April 24, 2016](#)

Resolution 2016-0111-R

28. [Mayor and Council Reports](#)

Minutes: Mayor Williams announced that the US Department of Housing and Urban Development (HUD) approved the Community Development Block Grant (CDBG) 2014 Consolidated Annual Performance and Evaluation Review (CAPER).

Council Member Hulett referred to the Creatively Uncorked business model and stated that he has great faith in the City Clerk.

Council Member Durand inquired about the bowling alley/arcade/ near CVS.

29. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, provided a brief report on the future Clay County Jail and Law Enforcement Center project and the Dale Buchholz project on 1st Avenue North.

Michael Redlinger, City Manager, inquired if City Council would like to continue with the Advisory Budget Work Group for the 2017 budget. He also provided the 2015 housing report.

John Shockley, City Attorney, provided a brief update on the Uber/Taxi Ordinance.

Council Member Otto inquired about topics for the Council Workshop in March.

Meeting adjourned at 6:41 pm.

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk