

**City of Moorhead
City Council Meeting
Meeting Minutes
October 28, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on October 28, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Absent
2nd Ward Council Member:	Mark Altenburg	Absent until 5:44 pm
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Absent
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)
 - A. [October 14, 2013 City Council Meeting](#)
 - B. [October 21, 2013 Committee of the Whole Meeting](#)

Motion to Approve made by Steve Gehrtz and seconded by Luther Stueland
Motion to Approve Minutes

Motion Passed
For: 5; Absent: 3 - Heidi Durand, Mark Altenburg, Mike Hulett

4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No Citizens Addressed the Council

5. [Agenda Amendments](#)

Motion to Approve made by Luther Stueland and seconded by Nancy Otto
Motion to Approve Agenda Amendments

Motion Passed
For: 5; Absent: 3 - Heidi Durand, Mark Altenburg, Mike Hulett

Minutes: Michael Redlinger, City Manager, recommended adding resolutions for the Microtel Site for Underground Utilities Improvements under New Business as a Consent Agenda item (24A).

6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Luther Stueland and seconded by Nancy Otto

Motion to Approve Consent Agenda as Amended

Motion Passed

For: 5; Absent: 3 - Heidi Durand, Mark Altenburg, Mike Hulett

Minutes: Item number 14 and 16 were removed from the Consent Agenda for discussion. Item numbers 10, 11, 15, 17, 18, and 19 were removed from the Consent Agenda due to lack of quorum for required votes.

Motion to Approve made by Steve Gehrtz and seconded by Nancy Otto

Motion to Approve 11a, 17, 18, 19a, and 24 on the Consent Agenda

Motion Passed

For: 6; Absent: 2 - Heidi Durand, Mike Hulett

7. Mayor and Council Appointments

Minutes: No Mayor and Council Appointments were made.

Public Hearings (5:45 p.m.)

8. [Public Hearing: Community Development Block Grant \(CDBG\) 2014 Action Plan Draft and 2013 Activity Amendment \(Public Hearing only; action on November 12\)](#)

Minutes: Public Hearing Opened at 5:45 pm.

Michael Redlinger, City Manager, and Tia Braseth, Community Development Program Administrator, provided a background on the 2014 Action Plan and the 2013 Action Plan Amendment.

Barbara Sipson, resident, provided an update on the FM Homeless Coalition, expressed concern regarding the transit budget cut, Human Rights Commission, and Romkey Park Summer Youth Program.

Sonja Ellner, Director of Dorothy Day Food Pantry, provided an update on Dorothy Day services and parking.

Laurie Bakar, Executive Director of FM Coalition Foundation, discussed the CARE program

Jane Alexander, Executive Director of Churches United, discussed homeless issues in Moorhead and the metropolitan community.

Public Hearing Closed at 6:08 pm

9. [Public Hearing Regarding the Request of Richards Real Estate Inc. for Property Tax Exemption \(1950 28th Street North\)](#)

Minutes: Public Hearing Opened at 6:16 pm

Michael Redlinger, City Manager, explained the property tax exemption for Richards Real Estate Inc.

Public Hearing Closed at 6:17 pm

A. [Resolution to Approve Property Tax Exemption for Richards Real Estate Inc.](#)

Motion to Approve made by Mark Altenburg and seconded by Luther Stueland
Motion to Approve Resolution to Approve Property Tax Exemption for Richards Real Estate Inc.

Motion Passed **Resolution 2013-1028-1**

For: 5; Absent: 3 - Heidi Durand, Mark Altenburg, Mike Hulett

10. [Public Hearing to Consider Street & Underground Utility Improvements in MCCARA 4th Addition. Eng. No. 14-A6-2](#)

Minutes: Public Hearing Open at 6:10 pm

Michael Redlinger, City Manager, provided a brief summary of the bid. Resolutions cannot be acted on due to voting requirements.

Public Hearing Closed at 6:11 pm

A. [*Resolution to Order Improvement and Declare Intent to Assess](#)

B. [*Resolution to Award Bid](#)

Community Services Department

11. [*Consider Actions Relating to Lots 1 and 2, Block 1, Horizon Shores 4th Addition](#)

A. [*Second Reading of Ordinance 2013-17](#)
Ordinance 2013-17

B. [*Title and Summary for Ordinance 2013-17](#)
Tabled

12. [*Resolution to Approve 2013 South and East Moorhead Growth Area Alternative Urban Areawide Review Update](#)
Resolution 2013-1028-A

13. [*Resolution to Authorize Amendment No. 12 to a Memorandum of Understanding between the State of Minnesota and the City of Moorhead for the Border City Enterprise Zone Program](#)
Resolution 2013-1028-B

14. [Resolution to Modify Incentives to Attract New Full Service Restaurants](#)

Minutes: Matt Maslowski, Business Development & Retention Services Manager, explained the proposed incentives.

Motion to Approve made by Brenda Elmer and seconded by Steve Gehrtz

Motion to Approve Resolution to Modify Incentives to Attract New Full Service Restaurants

Motion Passed **Resolution 2013-1028-2**

For: 5; Absent: 3 - Heidi Durand, Mark Altenburg, Mike Hulett

15. [*Resolution for the Sale of City-owned Land in MCCARA 4th Addition located at 4130 34 Ave S \(Lot 1 Block 1\) to FMM, LLP](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer

Motion to Approve Resolution for the Sale of City-owned Land in MCCARA 4th Addition located at 4130 34 Ave S (Lot 1 Block 1) to FMM, LLP

Motion Passed **Resolution 2013-1028-3**

For: 5; Absent: 3 - Heidi Durand, Mark Altenburg, Mike Hulett

Engineering - Wastewater Treatment

16. [*Resolution to Approve/Deny Requests for Changes in Traffic Control](#)

Motion to Approve made by Brenda Elmer and seconded by Steve Gehrtz

Motion to Amend to Change the Request Approve a Stop Sign at 4th Street and 37th Avenue

Motion Passed

For: 6; Absent: 2 - Heidi Durand, Mike Hulett

Motion to Approve made by Luther Stueland and seconded by Nancy Otto

Motion to Approve Resolution to Approve/Deny Requests for Changes in Traffic Control as Amended

Motion Passed **Resolution 2013-1028-4**

For: 6; Absent: 2 - Heidi Durand, Mike Hulett

Moorhead Public Service

17. [*Award Bid for 2013/2014 Tree Trimming](#)
Resolution 2013-1028-C

18. [*Award Bid for Abatement and Demolition of Moorhead Power Plant at Elm Street](#)
Resolution 2013-1028-D

Administration

19. [Actions Related to Ordinance 2013-18: An ordinance Adopting the 2014 Fee Schedule](#)

A. [Resolution to Approve Second Reading of Ordinance 2013-18](#)

Ordinance 2013-18

B. [Resolution to Approve Title & Summary of Ordinance 2013-18](#) **Tabled**

20. [Cable Franchise Ordinance Discussion](#)

Minutes: Michael Redlinger, City Manager, and John Shockley, City Attorney provided a brief summary of the proposed cable franchise agreement development timeline.

21. [Mayor and Council Reports](#)

Minutes: Council Member Gehrtz provided a report from a recent MetroCOG meeting.

Council Member Otto provided a report on horseshoe pitching instruction at Moorhead High School.

Mayor Voxland provided a report on the meeting with the Minnesota Revenue Commissioner regarding economic competitiveness issues along the Minnesota-North Dakota border.

22. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, provided an update on future agenda items, the MetroCOG River Corridor Study open house and tour, and CDBG property acquisitions for the Dorothy Day Food Pantry.

23. Executive Session (If needed)

Minutes: None.

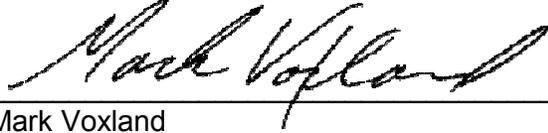
24. [New Business](#)

A. *Various Resolutions for Phase 2 of Comstocks 5th Addition Underground Utilities Improvements. Eng. No. 13-A6-4

1. *Resolution to Order Report
Resolution 2013-1028-E
2. *Resolution to Approve Report and Approve Ad for Bid
Resolution 2013-1028-F
3. *Receive Report, Order Plans & Specs
Resolution 2013-1028-G
4. *Resolution to Approve Engineering Services Agreement
Resolution 2013-1028-H

Adjourned at 6:52 pm

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk