

**City of Moorhead
City Council Meeting
Meeting Minutes
June 10, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council was held in the City Hall Council Chambers, on June 10, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present (Arrived 5:34 pm)
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance](#)

3. [Recognitions - Presentations](#)

A. [Vietnam Veterans Chapter 941 Bennett Park Recognition - Joe Bennett](#)

Minutes: Joe Bennett recognized Vietnam Veterans Chapter 941 for the maintenance of Bennett Park.

4. [Approve Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Heidi Durand

Motion to Approve Minutes from May 28, 2013 City Council Meeting and June 3, 2013 Special Committee of the Whole Meeting Minutes

Motion Passed
For: 8

A. [May 28, 2013 City Council Meeting Minutes](#)

B. [June 3, 2013 Special Committee of the Whole Meeting Minutes](#)

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: No citizens addressed the Mayor and City Council.

6. [Agenda Amendments](#)

Minutes: No agenda amendments were made.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Mike Hulett and seconded by Nancy Otto
Motion to Approve Consent Agenda as Amended

Motion Passed
For: 8

Minutes: Item numbers 12, 18, 19, and 20 were pulled from the Consent Agenda.

8. Mayor and Council Appointments

Minutes: No appointments at this time.

Public Hearings (5:45 p.m.)

9. [Public Hearing Regarding the Request of Casey's Retail Company for Property Tax Exemption](#)

Minutes: Public Hearing opened at 6:38 p.m.

Michael Redlinger, City Manager, gave a brief overview of the request.

Brian Deprez, Casey's General Store, thanked the City Council and City staff for support of the project.

Public Hearing closed at 6:44 p.m.

A. [Resolution to Approve Property Tax Exemption for Casey's Retail Company](#)

Motion to Approve made by Steve Gehrtz and seconded by Mike Hulett
Motion to Approve Resolution to Approve Property Tax Exemption for Casey's Retail Company

Motion Passed **Resolution 2013-0610-1**
For: 8

10. [Public Hearing Regarding the Request of Lemke Home Improvements for Property Tax Exemption](#)

Minutes: Public Hearing opened at 6:45 p.m.

Michael Redlinger, City Manager, stated that this property would fall under a four-year property tax exemption.

Public Hearing closed at 6:48 p.m.

A. [Resolution to Approve Property Tax Exemption for Lemke Home Improvements](#)

Motion to Approve made by Luther Stueland and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Property Tax Exemption for Lemke Home Improvements

Motion Passed **Resolution 2013-0610-2**
For: 8

11. [Public Hearing for the Stormwater Pollution Prevention Program 2012 Annual Report and 2013 Annual Meeting](#)

Minutes: Public Hearing opened at 6:48 p.m.

Bob Zimmerman, City Engineer, gave a brief overview of the 2006-2011 Stormwater Pollution Prevention Program for small municipal separate storm sewer systems MS4.

Public Hearing closed at 7:03 p.m.

Community Services Department

12. [*Approve City of Moorhead Participation in Lets Move! Cities, Towns and Counties Initiative](#)

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand
Motion to amend Resolution for City of Moorhead Participation in Lets Move! Cities, Towns and Counties Initiative by striking “requires” and insert with “encourages” in the 2nd clause; in the 5th clause add “the City encourages but not requires healthy choices; and remove “as outlined by Let’s Move! Cities, Towns and Counties” in the last clause.

Motion Passed
For: 8

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand
Motion to amend Resolution for City of Moorhead Participation in Lets Move! Cities, Towns and Counties Initiative by reinstating “as outlined by Let’s Move! Cities, Towns and Counties” in the last clause.

Motion Passed
For: 5; Against Steve Gehrtz; Mike Hulett; Luther Stueland

Motion to Approve made by Nancy Otto and seconded by Heidi Durand
Motion to Approve City of Moorhead Participation in Lets Move! Cities, Towns and Counties Initiative as Amended

Motion Passed **Resolution 2013-0610-3**
For: 5; Against Steve Gehrtz; Mike Hulett; Luther Stueland

Minutes: Holly Heitkamp, Recreation Division Manager, and Rory Beihl, Cass Clay Alive with Dakota Medical Foundation, gave a summary of the purpose of the “Let’s Move! Cities, Towns and Counties.”

13. [*Resolution Accepting a Grant from The Arts Partnership for the 2014 Celtic Festival](#)
Resolution 2013-0610-A

14. [*Resolution to Approve Conditional Use Permit to Allow Vehicle Impound Lot \(2636 16th](#)

[Ave S\)](#)

Resolution 2013-0610-B

15. [*Resolution to Approve Minor Subdivision \(58.900.1085/2636 16th Ave S\)](#)
Resolution 2013-0610-C

16. [*Resolution to Approve House Moving Permit \(489 Tessa Drive\)](#)
Resolution 2013-0610-D

17. [First Reading of Ordinance 2013-8: An Ordinance to Amend Sections 10-2-2: Definitions and 10-15B-8: Building Height in MU-2 Zoning District](#)

Motion to Approve made by Brenda Elmer and seconded by Mike Hulett

Motion to Approve Amend First Reading of Ordinance 2013-8: An Ordinance to Amend Sections 10-2-2: Definitions and 10-15B-8: Building Height in MU-2 Zoning District to reinstate the 150 feet setback, but striking two references of 100 feet and inserting 150 feet.

Motion Passed

For: 6; Against: Luther Stueland; Steve Gehrtz

Motion to Approve made by Luther Stueland and seconded by Nancy Otto

Motion to Approve First Reading of Ordinance 2013-8: An Ordinance to Amend Sections 10-2-2: Definitions and 10-15B-8: Building Height in MU-2 Zoning District as Amended.

Motion Passed

For: 7; Against: Steve Gehrtz

Minutes: Kristie Leshovsky, City Planner, explained the request with the 100 foot Planning Commission recommendation.

Deb White, resident, recommended amending the ordinance back to the 150 foot buffer.

Riley Rude, resident/developer, thanked staff for assistance with the project.

18. [*First Reading of Ordinance 2013-9: An Ordinance to Amend Sections 10-17-E: Gateway Overlay and 10-13: Commercial Zoning Districts](#)

Motion to Approve made by Brenda Elmer and seconded by Mark Altenburg

Motion to Approve First Reading of Ordinance 2013-9: An Ordinance to Amend Sections 10-17-E: Gateway Overlay and 10-13: Commercial Zoning Districts

Motion Passed

For: 7; Against: 1 - Nancy Otto

Minutes: Kristie Leshovsky, City Planner, brief explained the ordinance.

19. [Consider Actions Relating to Pavement Rehabilitation and an Airport Layout Plan Amendment - Moorhead Municipal Airport](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand

Motion to Approve Resolutions for Items A and B Relating to Pavement Rehabilitation and an Airport Layout Plan Amendment - Moorhead Municipal Airport

Motion Passed
For: 7; Against: 1 - Luther Stueland

- A. [*Resolution to Award Bid to Fahmer Asphalt Sealers](#)
Resolution 2013-0610-4
- B. [*Resolution to Approve Agreements with Ulteig Engineers for Professional and Engineering Services Relating to Pavement Rehabilitation and an Amendment to the Airport Layout Plan](#)
Resolution 2013-0610-5

20. [Resolution to Approve a Budget Adjustment to the 2013 Mass Transit Fund for the Commuter Challenge Marketing Promotion](#)

Motion to Approve made by Brenda Elmer and seconded by Mark Altenburg
Motion to Approve Resolution to Approve a Budget Adjustment to the 2013 Mass Transit Fund for the Commuter Challenge Marketing Promotion

Motion Passed **Resolution 2013-0610-6**
For: 7; Against: 1 - Luther Stueland

21. [Resolution to Consider Community Development Block Grant \(CDBG\) 2013 CDBG Budget & Activity Amendment](#)

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand
Motion to Approve Resolution to Consider Community Development Block Grant (CDBG) 2013 CDBG Budget & Activity Amendment to Include Additional Income Available in 2013 Shall be Allocated to the Home Rehabilitation Program.

Motion Passed
For: 8

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand
Motion to Approve Resolution to Consider Community Development Block Grant (CDBG) 2013 CDBG Budget & Activity Amendment as Amended.

Motion Passed **Resolution 2013-0610-7**
For: 8

Minutes: Lisa Vatnsdal, Neighborhood Services Manager, briefly discussed the Community Development Block Grant and suggested an amendment to the amendment to include additional program income received over budget will be allocated to the Home Rehabilitation Program.

22. [Snow Removal District Procedure Changes](#)

- A. [First Reading of Ordinance 2013-10: An Ordinance to Amend Section 5-2-6: Snow Emergency Regulations](#)

Motion to Approve made by Luther Stueland and seconded by Mike Hulett
Motion to Approve First Reading of Ordinance 2013-10: An Ordinance to Amend Section 5-2-6: Snow Emergency Regulations

Motion Passed
For: 7; Against: 1 - Luther Stueland

Minutes: Michael Redlinger, City Manager, highlighted the proposed changes to the ordinance.

23. [Three Hour Parking District Update](#)

Minutes: Michael Redlinger, City Manager, and Lisa Vatnsdal, Neighborhood Services Manager, provided a summary of a recent survey.

Fire Department

24. [*Resolution to Approve Budget Adjustment for TEEX Training and for Assistance Given for Ada, MN Fire](#)
Resolution 2013-0610-E

Moorhead Public Service

25. [*Approve Change Order No. 2 for 2012 Intake and Pump Station Improvements Project](#)
Resolution 2013-0610-F

Administration

26. [*Second Reading of Ordinance 2013-7: An Ordinance to Amend and Reenact Section 2-3-3 of the Moorhead Municipal Code to Include Brewer On-Sale and Off-Sale Intoxicating Liquor Licenses](#)

- A. [*Resolution to Approve the Title and Summary of Ordinance No. 2013-07](#)
Resolution 2013-0610-G

27. [*Resolution to Reestablish a Video Hosting Service Agreement with Hyland Software, Inc.](#)
Resolution 2013-0610-H

28. [*Receive City of Moorhead 2012 Comprehensive Annual Financial Report \(CAFR\)](#)
Resolution 2013-0610-I

29. Approve Licenses - Permits

- A. [*Approve Licenses – Permits](#)
Resolution 2013-0610-J

30. [Mayor and Council Reports](#)

Minutes: Council Member Otto provided an update on the Oakport Joint Powers Board meeting.

Council Member Elmer gave an update on the special meeting of the Economic Development Authority Board meeting.

Council Member Hintermeyer gave an update on the HBA “Lunch & Learn” meetings.

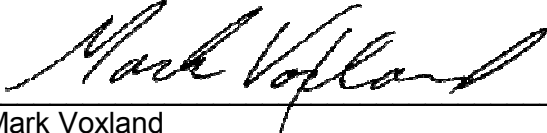
Mayor Voxland gave an update on the Fargo-Moorhead Area Diversion Executive Leadership Council.

31. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, discussed upcoming projects and updated the City Council on Stonemill Estates and Johnson Farms maintenance activities.

Adjourned at 9:27 p.m.

APPROVED BY:



Mark Voxland
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk