



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
May 11, 2016 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on May 11, 2016, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Resolution to Approve Request for Proposals \(RFP\) for the purpose of Executive Search Consulting Services](#)

Motion to Approve made by Mike Hulett and seconded by Steve Gehrtz

**Motion to Approve the Request for Proposals (RFP) for the purpose of Executive Search Consulting Services**

Motion Passed

For: 8

Minutes: Mayor Williams thanked all City staff for all their work during the interim.

Jill Wenger, Human Resource Director, provided a brief summary of the process and proposed timeline for the Request for Proposals.

City Council directed the Human Resources to create a comparison sheet for the Request for Proposals and get valid references.

3. [Next Steps - City Manager Search Process and City Operations](#)

Minutes: Jill Wenger, Human Resources Director, provided a brief presentation on the steps necessary to hire an Interim City Manager.

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

**Motion to Continue the Current Operational Model and Forgo All the Expense and Delay in**

**Bringing in an Interim City Manager and Proceed with Our Current Deputy City Manager.**

Motion Failed

For: 2 - Nancy Otto, Mike Hulett

Against: 6 - Mari Dailey, Jim Haney, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Minutes: City Council discussed the hiring process, requirements and qualifications for a candidate, expectations of the role, focus of the position, and cost implications.

Council Member Hulett and Council Member Otto suggested keeping the current operations with no formal designation or appointment.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey

**Motion to Direct Human Resources to Proceed with Steps Necessary to Hire an External Interim City Manager**

Motion Passed

For: 6 - Mari Dailey, Jim Haney, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson

Against: 2 - Nancy Otto, Mike Hulett

Meeting adjourned at 6:49 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*