

**City of Moorhead
Park Advisory Board
Meeting Minutes
February 15, 2011
Council Chambers, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the Council Chambers, Moorhead City Hall, on February 15, 2011, at 4:00 PM.

Roll call of the members was made as follows:

Board Member:	Randy Bach	Present
Board Member:	Heidi Durand	Present
Board Member:	Janeen Stenso	Present
Board Member:	Rick Stotts	Present
Board Member:	Larry Seljevoid	Present
2nd Ward Council Member:	Mark Altenburg	Present

Others Present:

Holly Heitkamp, Recreation Division Manager
Larry Anderson, Parks/Forestry Manager
Karen Stremick, Office Specialist

1. [Call To Order/Roll Call](#)
2. [Recognitions/Presentations/Introductions](#)
3. [Approve Meeting Minutes](#)
 - a. [October 19, 2010](#)
 - b. [January 18, 2011](#)

Motion to Approve PAB meeting minutes from October 19, 2010 and January 18, 2011 made by Janeen Stenso and seconded by Rick Stotts

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

4. [Citizens Addressing the Board](#)
5. [Agenda Approval/Amendments](#)

Motion to approve agenda made by Mark Altenburg and seconded by Larry Seljevoid

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

Heidi Durand asked that a discussion on community gardens be added to the agenda.

Motion to add community gardens as number 9 to the agenda was made by Randy Bach and seconded by Larry Seljevoid

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

6. [Park Board - Organizational Procedures](#)

Motion to Discuss made by Rick Stotts and seconded by Heidi Durand

Park Board - Organizational Procedures

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

Motion to Approve Larry Seljevoid as Park Advisory Board Chairperson made by Randy Bach and seconded by Rick Stotts

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

7. [2011 Park Improvements](#)

Larry Anderson reviewed the Capital Improvements that were approved previously approved by PAB and City Council for 2011.

8. [2011 Flood Briefing/Park Buildings](#)

Larry Anderson updated the PAB on the process for preparing park facilities for a flood. Prior to the flood Park Maintenance staff remove all items from buildings/facilities including bathroom fixtures, furnishings, supplies, etc. They also work to raising bike bridges, and assisting other City departments with flood preparation including items on the City Action List. This list is available on the City website for review.

9. [Community Gardens](#)

Heidi Durand has been working with individuals who have shown an interest in a centralized area for a community garden. Many of the people she has spoken to live in apartments and do not have access to garden area. Possible areas to research are Romkey Park, Moorhead School District property, areas in 20th and 30th Street buffers, river corridors, and areas where homes buyouts have occurred.

Prior to selecting a location for the community garden the organizational group would want to consider the proximity to a water supply, parking, and liability risks to the land owner, and risk of vandalism. Also to be considered would be establishing rules on fertilization/pesticides, type of vegetation allowed, tilling/weeding, and potential costs associated with the location. It was suggested that a sub-committee be formed to research these issues. Volunteers for the sub-committee included Holly Heitkamp, Heidi Durand, Janeen Stenso, and Mark Altenburg.

Motion made to Approve the Community Garden Sub-Committee made by Randy Bach and seconded by Janeen Stenso

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 0

10. [Information/Update](#)

- a [Gooseberry Park Large Shelter Construction](#)
- b [Celtic Festival / Moorhead Ice Show](#)
- c [24 Hours of Baseball request](#)
- d [AARP Income Tax Assistance](#)
- e Newspaper Articles
- i [Golf Courses](#)

10. Adjourn

Respectfully submitted by:
Karen Stremick
Office Specialist
Moorhead Parks and Recreation