



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
August 12, 2019 at 5:30 PM  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on August 12, 2019, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Absent
3rd Ward Council Member:	Joel Paulsen	Absent
3rd Ward Council Member:	Deb White	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)  
  
Minutes: None
4. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve made by Sara Watson Curry and seconded by Steve Gehrtz  
**Motion to Approve None Consent Agenda**

Motion Passed  
For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson  
Against: 0 - (None)  
Abstain: 0 - (None)  
Absent: 1 - Joel Paulsen  
Recused: 0 - (None)

5. [Recognitions - Presentations](#)

A. [FM Metro COG Update - Director Cindy Gray](#)

Minutes: Cindy Gray, Executive Director for Metro COG presented to the Council a history of the organization which is a council of governments of area communities. Ms. Gray stated the primary roles of Metro COG and gave information to the multiple projects happening in the metro area.

B. [FM Metro COG Metro Food Plan - Adam Altenburg, FM Metro COG](#)

Minutes: Adam Altenburg presented an update to the Council on the purpose of the Metro COG Food Plan from the previous plan completed in 2013. The program is funded through a grant by the North Dakota Department of Health. Mr. Altenburg also presented current goals and objectives of the program. Council Members had detailed discussion of the food plan.

6. [Approve Minutes](#)

A. [July 22, 2019 Meeting Minutes](#)

B. [July 31, 2019 Council Meeting](#)

Motion to Approve made by Shelly Carlson and seconded by Sara Watson Curry  
**Motion to Approve July 22, 2019 and July 31, 2019 Meeting Minutes**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

A. [\\*Appointment to Boards and Commissions](#)

### Engineering Department

9. [Resolution to Approve 34th Street Improvement Agreement with the City of Dilworth \(Eng. No. 01-02-02\)](#)

Minutes: City Engineer Bob Zimmerman presented to the Council a brief summary of the agreement with the City of Dilworth (Eng. No. 01-02-02), and informed council of some history as to how this agreement was created. The agreement with Dilworth includes items such as cost sharing and financing for future improvements; as well as operations and maintenance responsibilities to be split between the two cities.

Motion to Approve made by Steve Gehrtz and seconded by Chuck Hendrickson  
**Motion to Approve 34th Street Improvement Agreement with the City of Dilworth (Eng. No. 01-02-02)**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

10. [\\*Resolution to Approve Plans and Specifications and Authorize Advertisement for Bids for Village Green 6th Addition, Phase 4. \(Eng. No. 19-A6-05\)](#)
11. [\\*Consider Various Actions for Underground Utility and Street Improvements for Johnson Farms 1st & 5th Additions \(Eng. No. 19-A6-02\)](#)
  - A. [\\*Resolution to Order Improvements & Declare Intent to Assess](#)
  - B. [\\*Resolution to Award Bid](#)
12. [\\*Resolution to Award Bid for Sanitary Lift Stations #27 & #45 for the Preserve On Broadway Addition \(Eng. No. 19-6-04\)](#)

#### **Fire Department**

13. [\\*Resolution to Enter Into Hazardous Materials Emergency Response Team Joint Powers Agreement Amendment 1 with State of MN and Approve Budget Adjustment #19-026](#)
14. [\\*Resolution to Enter Into Hazardous Materials Team Contract Amendment 2 Swift Contract #131763 with the State of MN](#)

#### **Community Development Department**

15. [\\*Consider actions relating to Ordinance 2019-06: An Ordinance to Rezone 1401 & 1403 28th Ave N from RLD-0a: Residential Low Density 0a to HI: Heavy Industrial](#)
  - A. [\\*Second Reading](#)
  - B. [\\*Title and Summary](#)

#### **Moorhead Public Service**

16. [\\*Award Bid for Southside Watermain Improvements Project](#)
17. [\\*Award Bid for Southside Water Tower Project](#)

#### **Public Works Department**

18. [\\*Resolution to Approve Budget Adjustment 19-027 from MnDOT Monies Received for Street Maintenance](#)
19. [\\*Resolution to Approve Budget Adjustment 19-029 to Provide Funding for Tree Plotter Software](#)

## Administration

20. [Briefing & Resolution to solicit a Capital Needs Assessment for Maple Court Townhomes](#)

Minutes: Lisa Bode, Governmental Relations Director, presented to the Council a history of the construction of the Maple Court Townhomes. The program was developed under the Tax Credit Program. The purpose of acquiring the property would be to provide affordable home ownership; through a partnership with Moorhead Public Housing agency. Council Members had detailed discussion on the program.

Motion to Approve made by Deb White and seconded by Shelly Dahlquist

**Motion to Approve Resolution to Solicit a Capital Needs Assessment for Maple Court Townhomes**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

21. [\\*Resolution to Approve Legislative Services Agreements with Flaherty & Hood PA and Fredrikson & Byron PA for 2020 - 2022](#)

A. [\\*Resolution to Authorize 2020 - 2022 Legislative Services Agreement with Flaherty & Hood PA](#)

B. [\\*Resolution to Authorize 2020 - 2022 Legislative Services Agreement with Fredrikson & Byron PA](#)

22. [\\*Resolution to Approve Contract with Moorhead Higher Education Institutions for 2019-20 U-Pass Unlimited Ride Program on MATBUS](#)

23. [\\*Resolution to Authorize Change Order for Bus Purchase from New Flyer Industries](#)

24. [\\*Resolution providing formal notice of the 2019 Special Election for vacancies in council seats for wards three and four](#)

25. [Resolution to authorize agreement with Lockridge Grindal Nauen PLLP for legislative advocacy on federal BUILD grant for 11 St Underpass Project](#)

Minutes: City Manager Chris Volkers presented to the Council information regarding the federal BUILD grant; and the possible benefits to the City having a federal lobbyist for Moorhead's BUILD application. The City has come to an agreement with Lockridge Grindal Nauen PLLP for legislative advocacy; and is requesting approval.

Motion to Approve made by Deb White and seconded by Sara Watson Curry

**Motion to Approve agreement with Lockridge Grindal Nauen PLLP for legislative advocacy on federal BUILD grant for 11 St Underpass Project**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

26. [Consider First Reading of Ordinance 2019-07: Create and Enact Section 13.09 of the Charter of the City of Moorhead Relating to Chamber Membership & Private Organization Memberships](#)

Minutes: City Attorney John Shockley informed the Council of the options for the agenda item due to the absence of Mayor Judd and Council Member Joel Paulsen. Council Member Gehrtz stated his opinion in favor of an affirmative vote.

Motion to Table made by Deb White and seconded by Sara Watson Curry  
**Motion to Table First Reading until August 26, 2019 Council Meeting**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

## Other

27. [Mayor and Council Reports](#)

Minutes: Council Member Watson Curry assisted the Human Rights Commission at a booth in Island Park (Fargo) at the Pride in the Park event.

Council Member White attended the Clay County Collaborative meeting; there was discussion on data collected at the Longest Table Event. Also participated in Night to Unite and gave thanks to Law Enforcement and Fire Fighters. Lastly, attended the Heartland Trail meeting; members put together a proposal for the next bonding bill.

Council Member Gehrtz thanked the citizens of Ward 4 for allowing him to serve on the Council to represent them.

Council Members Chuck Hendrickson and Shelly Carlson thanked Council Member Steve Gehrtz for his service on the Council.

Council Member Heidi Durand spoke about the proposed inclusive playground presented in the City's wish book; and the possibility of a design committee and fundraiser committee. Information was also given on way to donate to the wish book.

28. [City Manager Reports - Updates](#)

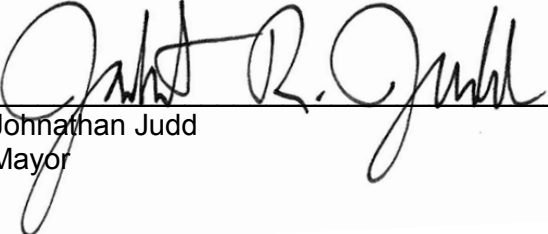
Minutes: City Manager Chris Volkens updated the Council of the Affidavits of Candidacy received for Wards Three and Four. The Special Election will be on November 5, 2019.

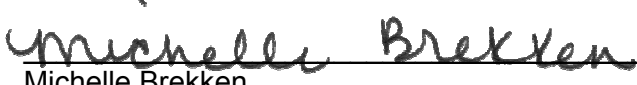
- 29. Executive Session (If needed)
- 30. New Business
- 31. Citizens Addressing the Council (continued, if necessary)

**Adjourned at 7:02pm**

APPROVED BY:

ATTEST:

  
\_\_\_\_\_  
Johnathan Judd  
Mayor

  
\_\_\_\_\_  
Michelle Brekken  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle Brekken, City Clerk*