



**City of Moorhead
Park Advisory Board
Meeting Minutes
August 16, 2016
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the City Hall Council Chambers, on August 16, 2016, at 4:00 PM.

Roll call of the members was made as follows:

Board Member:	Sharon Ferris	Present
4th Ward Council Member:	Chuck Hendrickson	Present
Board Member:	Brad Leeser	Present at 4:03 pm
Board Member:	Kay Litch	Absent
1st Ward Council Member:	Nancy Otto	Alternate
Board Member:	Larry Seljevold	Present
Board Member:	Bradley Vesta	Absent
Board Member:	Billi Jo Zielinski	Present

1. [Call To Order/Roll Call](#)
2. [Recognitions/Presentations/Introductions](#)
3. [Approve Meeting Minutes](#)

Motion made to Approve made by Billi Jo Zielinski and seconded by Sharon Ferris
Motion to Approve 3. Approve Meeting Minutes

Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3

4. [Citizens Addressing the Board](#)
5. [Agenda Amendments](#)
6. [Update - Greater Moorhead Days](#)

Minutes: Recreation Specialist Kim Wangler announced the dates and events for Greater Moorhead Days, including the cancellation of the parade due to high road construction areas and general public safety. In addition, Wangler spoke about volunteer contributions and projects. 4:14 PM

The Board discussed volunteer clean up supplies provided, and police involvement with the Welcome Back Students event.

Brad Leeser present 4:03 pm

7. [2017 GMPTC Application Receives High Designation](#)

Minutes: Parks Forestry Manager, Larry Anderson spoke about the GMPTC application and what this plan would cover for city trails. 4:19 PM

The Board discussed trail and flood levy locations.

8. [Grant Received - Pedestrian Bridge Replacement](#)

Minutes: Parks/Forestry Manager Larry Anderson presented information about a grant awarded to replace the pedestrian bridge for Memorial Park. 4:22 PM

The Board discussed completion year.

9. [Grant Received - River Corridor](#)

Minutes: Parks/Forestry Manager Larry Anderson spoke about the River Corridor grant received to help finish corridor projects. 4:28 PM

The Board discussed the Blue Goose Trail layout and river mapping, Audubon Society involvement, and positive comments received about multiple grants and what they are doing to help improve parks, trails, and numerous other projects.

10. [Grant Received - Arts Partnership 2017 Celtic Festival](#)

Minutes: Parks and Recreation Director Holly Heitkamp provided information about a grant received for the Celtic Festival in 2017. 4:29 PM

11. [Approve Procedural Changes](#)

Minutes: Parks and Recreation Director Holly Heitkamp reviewed updated park policies and procedures, including service animals, disruptive behavior, and donations. 4:49 PM

The Board discussed clarifications on service animals vs. emotional animal companions, editing the service animal policy for approval, language for the disruptive behavior policy, and additions to the donations policies, including online donation platforms, ground plaques, and public art.

Motion made to Approve made by Brad Leeser and seconded by Billi Jo Zielinski
Motion to Approve 11. Approve Procedural Changes

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 3

12. [Approve Amended 2017 Capital Improvement Request](#)

Minutes: Parks and Recreation Director Holly Heitkamp and Parks/Forestry Manager Larry Anderson updated the Board on 2017 Capital Improvement amendments for approval. 4:52 PM

Motion made to Approve made by Billi Jo Zielinski and seconded by Sharon Ferris
Motion to Approve 12. Approve Amended 2017 Capital Improvement Request

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 3

13. [Information/Update](#)

Minutes: Parks and Recreation Director Holly Heitkamp spoke about the success of Night to Unite and neighborhood block parties. 5:02 PM

The Board discussed Neighborhood Recreation Center availability.

- a. [Youth Essay - Dog Waste](#)
- b. [MIAMA - Member Spotlight](#)
- c. [Streets Alive! Update](#)
- d. [Summer Program Evaluations - Special Events](#)
- e. [Upcoming Special Events](#)
- f. [Various News Articles](#)

14. Adjourn

*Respectfully submitted by:
Randy Dahlin*