



**CITY OF MOORHEAD  
PLANNING COMMISSION / BOARD OF ADJUSTMENTS  
MEETING MINUTES  
MARCH 04, 2020 AT 5:00 PM  
1ST FLOOR COUNCIL CHAMBERS, MOORHEAD CITY HALL**

Pursuant to due call and notice thereof, a regular meeting of the Planning Commission was held in the 1st Floor Council Chambers, Moorhead City Hall, on March 04, 2020, at 5:00 PM.

**Roll call of the members was made as follows:**

Board Member, Ward 1:	Nicole Mattson	Present
Board Member, Ward 2:	Ben Hammer	Absent
Board Member, Ward 3:	Brent Behm	Present – 5:04 p.m.
Board Member, Ward 4:	Vacant	--
Board Member, At Large:	Timothy Stone	Present
Board Member, City Council:	Steve Lindaas	Present
Board Member, County Board:	Jim Haney	Present

**I. [Roll Call](#)**

**II. [Agenda](#)**

**Motion made to Approve made by Steve Lindaas and seconded by Jim Haney**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

**III. [Approval of Minutes](#)**

1. [January 7, 2020](#)

**Motion made to Approve made by Steve Lindaas and seconded by Timothy Stone**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

**IV. Citizens To Be Heard**

**V. Other Business**

1. [Cul-de-sac Ordinance Continued Discussion](#)

Staff provided a history of the discussion at the November 2019 Planning Commission meeting and outlined the proposed text amendment addressing cul-de-sacs as it relates to snow storage issues in future developments in Moorhead. The proposed changes request snow storage accommodations in the form of a dedicated lot, easement area or other designated spaced, if a cul de sac is proposed in a subdivision.

Discussion refining the definition to include any design elements (i.e. cul de sac, bulbs, etc. or wide / frequent driveway access interruptions) in a street that may create in snow storage issues.

Staff will continue reaching out to other City departments and other stakeholders (i.e. Home Builders Association, etc.) as the proposed text amendment language becomes more refined.

**VI. Reports / Information**

1. 2020 Census Information

Staff provided an update on 2020 Census efforts to ensure a complete count in Moorhead and Minnesota. Moorhead has assembled a Complete Count Committee with representation from Clay County, education, business and non-profit sectors leading efforts for a complete count. Staff pointed out that the 2020 Census is census responses are accepted online.

2. 2019 Development Report

The 2019 Development Report summarizing development in Moorhead was included in the packet for reference.

**VII. Adjournment**

**Motion made to Adjourn made by Timothy Stone and seconded by Jim Haney**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1*

The proceedings of this meeting are digitally recorded and are available for public review.

APPROVED BY:

ATTEST:



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Nicole Mattson  
Chair

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Robin Huston  
City Planner

*Respectfully submitted by:  
Mary Schmitt, Planning and Neighborhood Services*