



**City of Moorhead
Park Advisory Board
Meeting Minutes
May 20, 2014
1st Floor Chambers - City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the 1st Floor Chambers - City Hall, 500 Center Avenue, on May 20, 2014, at 4:00 PM.

Roll call of the members was made as follows:

2 nd Ward Member:	Sharon Ferris	Present
City Council Member:	Chuck Hendrickson	Present
1 st Ward Member:	Brad Leaser	Absent
Member at Large:	Kay Litch	Present
4 th Ward Member:	Cassandra Lougheed	Present
Member at Large:	Larry Seljevoid	Present
3 rd Ward Member	Billi Jo Zielinski	Absent
City Council Member Alternate:	Nancy Otto	Absent

1. **Call To Order/Roll Call**

2. **Recognitions/Presentations/Introductions**

3. **Approve Meeting Minutes**

Motion made to Approve made by Cassandra Lougheed and seconded by Sharon Ferris
Motion to Approve 3. Approve Meeting Minutes

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

4. **Citizens Addressing the Board**

5. **Agenda Amendments**

Motion made to Approve made by Chuck Hendrickson and seconded by Kay Litch
Motion to Approve 5. Redistribution of agenda items

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

6. **Park Design - Trails at Stonemill Estates**

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson presented the design for the Trails at Stonemill Estates park development. 4:42 PM

7. **Approve 2015 Fee Schedule**

Motion made to Approve made by Cassandra Lougheed and seconded by Kay Litch
Motion to Approve 7. Denial of fee increase for Open Gym in 2015

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

Motion made to Approve made by Cassandra Lougheed and seconded by Sharon Ferris
Motion to Approve 7. To reallocate the fee increase for Elementary Volleyball to the Women's Volleyball program for 2015.

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

Motion made to Approve made by Cassandra Lougheed and seconded by Chuck Hendrickson

Motion to Approve 7. To deny the fee increase for pool rentals for 2015.

Motion Passed: For: 4; Against: 1; Abstain: 0; Absent: 2

Motion made to Approve made by Cassandra Lougheed and seconded by Kay Litch

Motion to Approve 7. Approve 2015 Fee Schedule

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

Minutes: Parks and Recreation Director, Holly Heitkamp presented the proposed fee schedule for 2015 programs and rentals, as well as additional scholarship information. 4:25 PM

The Board discussed Open Gym fees, past attendance, possible family pass options, volleyball fees, lap swim punch card options, pool and shelter rental fees, and bocce leagues.

8. Approve 2015 Capital Improvement Requests

Motion made to Approve made by Cassandra Lougheed and seconded by Sharon Ferris
Motion to Approve 8. Approve 2015 Capital Improvement Requests

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson provided a brief overview of the proposed Capital Improvement requests for 2015. 4:32 PM

The Board discussed prioritization of proposed requests, as well as future developments.

9. Prioritize - Future Park Improvement Listing

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson presented the future park improvements and prioritization. 4:40 PM

The Board discussed current and future bonding, costs for dog park improvements, the River Corridor study reflecting park developments, and separating the listed improvements by different variables.

10. Oakport Annexation - Parks

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson discussed the future Oakport Annexation and park improvements. 4:45 PM

The Board discussed the process of annexing the parks, maintenance collaborations with Oakport, and cost of improvements.

11. Volunteer Recruitment - Downtown - Park Beautification

Minutes: Parks and Recreation Director, Holly Heitkamp and Parks/Forestry Manager, Larry Anderson spoke about the current revitalization of the volunteer program, including flower bed adoptions, park clean up, and the Beautification Committee.

4:55 PM

The Board discussed promotion for volunteer requests, City Ward involvement, and alternative options to flower beds that are not adopted.

12. Information/Update

a [Romkey Building - Evaluation](#)

b [Re-cap: Polar Party, Celtic Fest, Ice Show](#)

c [Scholarships - RSVP Final Report](#)

d [Sports Center - R22 Refrigerant Potential Phase Out](#)

Minutes: The Board discussed long range plans for the Moorhead Sports Center updates.

4:58 PM

e [2014 Summer Events](#)

f [Little Free Libraries](#)

13. Adjourn

*Respectfully submitted by:
Randy Dahlin*