



City of Moorhead Economic Development Authority

Meeting Agenda
July 25, 2016 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on July 25, 2016, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present – Joined at 11:54 a.m.
Board Member:	Violet Deilke	Absent
Council Member:	Steve Gehrtz	Present
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Vacancy	Vacancy
Board Member:	James Steen	Present
Board Member:	Marsha Weber	Absent
Mayor:	Del Rae Williams	Present

Others Present:

Cindy Graffeo, EDA Executive Director
John Shockley, City Attorney
Amy Thorpe, Economic Development Program Administrator
Sarah Wear, Assistant City Attorney

1. [Call meeting to Order / Roll Call](#)

2. Agenda Amendments

3. Approve Minutes

A [June 30, 2016](#)

Motion to Approve made by Charley Johnson and seconded by Del Rae Williams

Motion Passed: For: 7; Against: 0; Abstain: 0; Absent: 4

4. Citizens Addressing the Board

5. Commissioners' Reports

Minutes: Moorhead Business Association reported the following:

- Successful July 4th fireworks display
- Funding mechanism for Clay County Correctional Facility on November ballot. "Yes" vote favors 1/2 cent sales tax; "No" vote favors higher property taxes.

6. West Central Initiative Annual Report - Tom McSparron

Minutes: McSparron, West Central Initiative Donor Services Officer, provided a brief annual

report and asked commissioners to continue their support of West Central Initiative with a commitment of \$15,000 for fiscal 2017.

7. [Holiday Mall Memorandum - John Shockley, City Attorney](#)

Minutes: Shockley provided a brief historical summary of the Holiday Mall TIF project as detailed in the memorandum found in packet materials. Commissioners directed Graffeo to continue to include this development in proposed discussions and provide referrals when appropriate.

8. [Director's Report](#)

Minutes: Graffeo provided a summary of this month's activities as found in packet materials.

9. [Enterprise Zone Programs - Citywide Business Credit](#)

Motion to Approve made by Steve Gehrtz and seconded by Bruce Bekkerus

Recommend to City Council approval of a 5% credit for workers' compensation expense with a \$10,000 program cap. In the event that Moorhead receives a \$3 million appropriation in 2016, the city-wide business credit would automatically be restored to 20% and a \$25,000 program cap.

Motion Passed: For: 8; Against: 0; Abstain: 0; Absent: 3

10. [Information / Update](#)

A [GFMEDC Activity Report - June](#)

B [Building & Permit Valuation Summary - June](#)

11. [Executive Session - Executive Director Performance Evaluation](#)

Motion to Approve made by Bob Buth and seconded by Bruce Bekkerus

Motion to move into executive session for the purpose of conducting a performance evaluation of the executive director, Cindy Graffeo. A summary will be provided at the next regular meeting.

Motion Passed: For: 8; Against: 0; Abstain: 0; Absent: 3

12. [Adjourn](#)

Minutes: Meeting adjourned at 12:41 p.m.

APPROVED BY:



Jim Steen
Chair

ATTEST:



Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:

Amy Thorpe, Economic Development Program Administrator