



City of Moorhead Economic Development Authority

Meeting Agenda
August 22, 2016 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on August 22, 2016, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Present
Board Member:	Bruce Bekkerus	Present
Board Member:	Violet Deilke	Present
Council Member:	Steve Gehrtz	Present
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	John Rogalla	Present
Board Member:	Vacant Position	Vacant
Board Member:	James Steen	Present
Board Member:	Marsha Weber	Present
Mayor:	Del Rae Williams	Present

Others Present:

Bruce Emmel, Airport Committee
Cindy Graffeo, EDA Executive Director
Roger Olson, Airport Committee
Amy Thorpe, Economic Development Program Administrator
Sara Watson Curry, Great Rides Bike Share

1. [Call meeting to Order / Roll Call](#)

2. Agenda Amendments

3. [Approve Minutes](#)

A [July 22, 2016](#)

Motion to Approve made by Violet Deilke and seconded by Bruce Bekkerus

Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1

B [July 25, 2016](#)

Motion to Approve made by Violet Deilke and seconded by Bruce Bekkerus

Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1

4. [Citizens Addressing the Board](#)

Minutes: None.

5. Commissioners' Reports

- Minutes:
- Moorhead Business Association – “Bridge Bash” event planned to welcome back college students on Sept. 8 still looking for sponsors and volunteers.
 - Moorhead Public Service - Report on recent aquifer and water treatment plant expansion bus tour.

6. Director's Report

- Minutes: Graffeo provided a summary this month’s activities as found in packet materials. Also announced was the “Commissioner’s on Wheels” bus tour event to be hosted by Moorhead EDA and GFMEDC.

7. Recreation as an Economic Driver: Great Rides Bike Share Program - Sara Watson Curry

- Minutes: Watson Curry provided a summary of the current Fargo-based bike share program and plans for future expansion into the Moorhead market. Detailed discussion followed.

Motion to Table made by Steve Gehrtz and seconded by Charley Johnson

Motion to Table Item until the October meeting.

Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1

8. Moorhead Municipal Airport Pavement Rehabilitation Funding Request - Kristie Leshovsky, City Planner; Wanda Wagner, Finance Director

- Minutes: Leshovsky outlined the pavement rehabilitation necessary at the Moorhead Airport and requested the EDA’s partnership in funding the required local match. Wagner detailed current EDA reserve fund status. Roger Olson, Airport Board Member, provided historic background and perspective for support for the airport as an economic driver. Detailed discussion followed.

Motion to Approve made by Bruce Bekkerus and seconded by Marsha Weber

Approval of pavement rehabilitation funding of 50% of the local cost of Phase I (2017 project) up to \$267,250 with no guaranteed commitment for subsequent years paid from the EDA Tax Levy Fund (239) reserves.

Motion Passed: For: 9; Against: 1-Rogalla; Abstain: 0; Absent: 1

9. Recommend Preliminary 2017 EDA Budget and Tax Levy

Motion to Approve made by Charley Johnson and seconded by Violet Deilke

Approval of the 2017 preliminary budget and set the maximum tax levy at \$393,000

Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1

10. Motion to Approve Xcel Energy Easement by Hjemkomst Center

Motion to Approve made by Charley Johnson and seconded by Bruce Bekkerus

Approval of utility easement for Xcel Energy Easement by Hjemkomst Center

Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1

11. Performance Review Summary - Chair Steen

- Minutes: Following the June executive session, a summary of the Executive Director’s performance

review was prepared and read today by Chair Steen.

12. Information / Update

A [GFMEDC Activity Report - July](#)

B [Building & Permit Valuation Summary - July](#)

13. Adjourn

Minutes: Meeting adjourned at 1:48 pm

APPROVED BY:



Jim Steen
Chair

ATTEST:



Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator