



**City of Moorhead
Advisory Budget Work Group
Meeting Minutes
August 17, 2016 at 4:00 PM
City Hall – Boardroom (1st Floor)**

Pursuant to due call and notice thereof, a regular meeting of the Advisory Budget Work Group was held in the City Hall Boardroom, on August 17, 2016, at 4:00 PM.

Attendees:

Council Member: Jim Haney
Council Member: Chuck Hendrickson
Council Member: Mari Dailey
Staff: Wanda Wagner, Amy Wohlwend

1. Capital Budget Requests

- a. Wanda Wagner, Finance Director distributed the capital budget requests from the Department Heads.
- b. Capital requests have not been approved yet as meetings with department heads need to be scheduled to go through each of their requests. These meetings will be scheduled soon.

2. Review Proposed 2017 Budget

- a. A copy of a detailed 2017 budget was given to each member of the Advisory Budget Work Group.
- b. Wanda Wagner, Finance Director noted some of the changes that were made in the 2017 budget from the 2016 budget. These changes included adding one additional police officer, one additional fire fighter, changing a building inspector position to an assistant building official, and restructuring debt.
- c. It was noted that there are still some adjustments that need to be made to the budget regarding debt, removing the maintenance shop function out of the General Fund, and health insurance due to the large increase in insurance rates for 2017.

3. Proposed Tax Levy Detail

- a. Wanda Wagner, Finance Director distributed information on the proposed tax levy for 2017.
- b. The increase in the tax levy is currently less than it was in 2016. It was also noted that a majority of the tax levy increase is attributable to growth in the City.

4. Next meeting and Agenda

- a. Tuesday, August 23, 2016, at 2:00 PM, City Hall Boardroom (1st Floor)
 - i. Update with Interim City Manager