



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
December 13, 2021 at 5:30 PM  
Hjemkomst Center**

*Pursuant to due call and notice thereof, a regular meeting of the City Council was held in the Hjemkomst Center on December 13, 2021 at 5:30 PM.*

Roll call of the members was made as follows:

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Matthew Gilbertson	Present
2nd Ward Council Member:	Heather Nesemeier	Present
2nd Ward Council Member:	Laura Caroon	Present
Mayor:	Shelly Carlson	Virtual
3rd Ward Council Member:	Deb White	Present
3rd Ward Council Member:	Larry Seljevoid	Present
4th Ward Council Member:	Chuck Hendrickson	Present
4th Ward Council Member:	Steve Lindaas	Present

**City Council Meeting**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Agenda Amendments
4. Consent Agenda

**Motion to Approve Consent Agenda made by Steve Lindaas and seconded by Chuck Hendrickson**

Motion Passed

For: 8

Absent:

5. Recognitions - Presentations
  - A. Human Rights Awards

Minutes: Mayor Carlson introduced Cani Aden who presented recipients of Moorhead's 2021 Human Rights Awards:

- Allison Pillar, Civic/Community. Allison works for the YWCA Cass Clay and supports social justice.
- Delores Gabbard, Education. Delores works with the Moorhead Public Schools as a Native American liaison.
- Hukun Dabar, Civic/Community. Hukun leads the Afro American Development Association and works with the New American community. He is especially being recognized for his outreach to educate and prevent the spread of COVID-19.
- Rory Beil, Civic/Community. Rory works with Clay County Public Health and with diverse communities. He is also being recognized for his work to prevent the spread of COVID-19.

- B. 6:00 p.m. - Truth-in-taxation Public Comment Opportunity after Presentation of Proposed 2022 Budget and Tax Levy

Minutes: Finance Director Jenica Flanagan presented the proposed 2022 Budget and Tax Levy.

- 6. Approve Minutes

- A. November 22, 2021 Meeting Minutes

**Motion to Approve November 22, 2021 Meeting Minutes made by Heather Nesemeier and seconded by Steve Lindaas**

Motion Passed

For: 8

- 7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

Minutes: Vince Proulx, Moorhead resident addressed the City Council regarding a garbage dumpster issue and shoveling of snow on sidewalks.

- 8. \*Mayor and Council Appointments

**Public Hearings (5:45 p.m.)**

- 9. CDBG 2022 Annual Action Plan Draft - Public Hearing Only

**Motion to Open Public Hearing made by Heather Nesemeier and seconded by Steve Lindaas**

Motion Passed

For: 8

Minutes: Community Development Program Administrator Joshua Huffman shared public hearing information for the draft Community Development Block Grant 2022 Annual Action Plan. In addition to the public hearing, there is a 30-day comment period and the final 2022 Action Plan will be presented at the January 10, 2022 City Council meeting.

**Motion to Close Public Hearing made by Deb White and seconded by Heather Nesemeier**

Motion Passed

For: 8

- 10. Public Hearing to File an Application with the Federal Transit Administration for Receipt of 2022 Federal Operating Assistance

**Motion to Open Public Hearing made by Heather Nesemeier and seconded by Laura Caroon**

Motion Passed

For: 8

Minutes: Transit Manager Lori VanBeek presented information on an application to the Federal Transit Administration for receipt of 2022 Federal Operating Assistance. The request carries a total cost of \$804,000 with the City requesting \$402,000 to match Federal Transit funding.

**Motion to Close Public Hearing made by Heather Nesemeier and seconded by Deb White**

Motion Passed

For: 8

- A. Resolution to Authorize Filing an Application with the Federal Transit Administration for Receipt of 2022 Federal Operating Assistance

**Motion to Approve Resolution to Authorize Filing an Application with the Federal Transit Administration for Receipt of 2022 Federal Operating Assistance made by Deb White and seconded by Shelly Dahlquist**

Motion Passed

For: 8

- 11. Public Hearing Continued from November 22 on the Proposed Tax Increment Financing Redevelopment Plan for the Days Inn Redevelopment Project

Minutes: Downtown Moorhead Inc President/CEO Derrick LaPoint shared information on the redevelopment of the former Days Inn site on 30<sup>th</sup> Ave S. Mr. LaPoint stated the project will include 210-unit apartments, enclosed and surface parking and detached garages. Brian Bachman, developer with Enclave Companies, was available to answer questions.

**Motion to Close Public Hearing made by Deb White and seconded by Heather Nesemeier**

Motion Passed

For: 8

- A. Resolution to Establish the Redevelopment Plan for Days Inn Redevelopment Project and Tax Increment Financing (TIF) Plan for TIF (Redevelopment) District No. 30
- B. Resolution to Approve Master Development Agreement relating to the Days Inn Redevelopment Project for Tax Increment Housing District No. 30 by and between the Economic Development Authority and Compass Apartments LLC
- C. Resolution to Approve Terms of an Interfund Loan in Connection with a Proposed Tax Increment Financing District No. 30

**Motion to Approve Items A, B, and C made by Deb White and seconded by Laura Caroon**

Motion Passed

For: 8

**Economic Development**

- 12. \*Resolution to Extend Independent Contractor Agreement with Downtown Moorhead Inc for Economic Development Services

**Engineering Department**

- 13. \*Resolution to Order Reports for 2022 Transportation Capital Improvement Program Street Improvements
- 14. \*Resolution to Approve Professional Services Agreement and Task Order for Fire Station #1 Modifications for the Downtown Moorhead Underpass Project (Eng. No. 14-02-03C)

## Community Development Department

15. Resolution to Approve a Conditional Use Permit for a Dynamic Display Sign at 409 8th St S

**Motion to Approve Resolution to Approve a Conditional Use Permit for a Dynamic Display Sign at 409 8th St S and directing the City Attorney to prepare the conditions of dimming from 11pm-7am and limiting strobing effects during the day and at night made by Heather Nesemeier and seconded by Deb White**

Motion Passed

For: 8

Minutes: City Planner Robin Huston shared information regarding a conditional use permit application due to a proposed sign being within 150 feet of residential properties. Shawn Nygaard of Korsmo Funeral and Cremation Services was available to answer questions. Special conditions for approval were discussed and included in the motion.

## Police Department

16. \*Resolution to Enter into a Grant Agreement with the Minnesota Department of Public Safety, Office of Justice Programs for Receipt of Youth Intervention Program Funds
17. \*Resolution to Transfer \$15,000 from the Drug Court Fines Account to the DARE Contribution Account to Purchase Annual Operating Supplies for the DARE Program.

## Public Works Department

18. \*Resolution to Accept a Grant from the Minnesota Department of Natural Resources for Anticipated Arrival of the Emerald Ash Borer (EAB)
19. \*Resolution to Approve an Amendment to the Agreement with MinnKota Recycling

## Administration

20. Approve the City of Moorhead 2022 Tax Levy, Budget and Capital Improvement Plan and Economic Development Authority Tax Levy and Budget

Minutes: Deb White stated she would like to review and discuss the Moorhead's pavement management plan early in 2022.

**Motion to Approve Items A & B made by Steve Lindaas and seconded by Deb White**

Motion Passed

For: 8

A. Resolution to Approve 2022 Tax Levy, Budget and Capital Improvement Plan for the City of Moorhead

B. Resolution to Approve 2022 Tax Levy and Budget for Moorhead Economic Development Authority

21. Resolution to Authorize Participation in the National Opioid Settlement Agreement

Minutes: Governmental Affairs Director Lisa Bode presented information on the National Opioid Settlement Agreement.

**Motion to Approve Resolution to Authorize Participation in the National Opioid Settlement Agreement made by Steve Lindaas and seconded by Shelly Dahlquist**

Motion Passed

For: 8

22. \*Resolution Approving a Contract for Moorhead Public Housing to Manage the City-owned Units of Maple Court Townhomes
23. \*Resolution Approving the Joint Powers Agreement with Valley Senior Services and Dilworth for 2022
24. \*Resolution to Authorize Execution of LMCIT Liability Coverage Waiver Form (Statutory Tort Liability Limits)
25. \*Resolution to Approve Amended Joint Powers Agreement with Lake Agassiz Regional Library
26. \*Consider Actions Relating to Ordinance 2021-18: An Ordinance Adopting the 2022 Fee Schedule
  - A. \*Second Reading
  - B.\*Title & Summary
27. \*Resolution to Accept Quarterly Donations

**Other**

28. Mayor and Council Reports

Mayor Carlson, along with Council members Lindaas, Dahlquist, White, and Nesemeier attended the 10,000 Families event at MSUM on Dec 11. Mayor Carlson thanked Moorhead Recreation Specialist Trevor Magnuson and all at Moorhead Parks for their work with the Holiday Tree Lighting and Holiday Lights Parade. The Mayor also thanked MATBUS and team for making a great and fun float that hosted community and City Council members. The Mayor stated there was an event with Governor Walz to support a bonding proposal for a new fire hall in Dilworth. She added appreciation to the Governor for making time to meet afterward. She thanked the Fargo-Moorhead-West Fargo Chamber of Commerce for its ongoing event planning and advocacy. The Mayor had the privilege of dropping the puck drop at game recently for Hope Inc. The Mayor thanked Slumberland, Knights of Columbus, Salvation Army, and the ND Elite Cheer Team for giving 51 twin beds to local families in need. Mayor Carlson expressed appreciation to the Library Community Center Task Force for its work over the past few months. She added information is expected to be presented to the City Council early in the new year.

29. City Manager Report

City Manager Dan Mahli expressed his appreciation for the Fire Department Time and Station Location Study that was shared prior to the City Council meeting. He added trails, rinks, and other outdoor amenities are being prepared and groomed for the winter season. Mr. Mahli also thanked the City Council for its attention and work on the 2022 budget over the past 8 months.


30. Executive Session (If needed)

31. New Business

Adopting a hydrant information can be found on the [City of Moorhead Website](#). The City encourages residents to participate in this ever-important task.

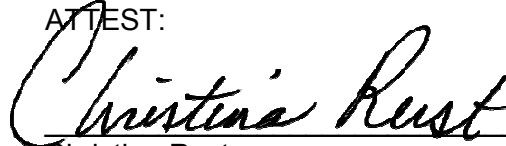
Meeting adjourned at 7:14pm

APPROVED BY:



Michelle (Shelly) A. Carlson  
Mayor

ATTEST:



Christina Rust  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.