

City of Moorhead
Economic Development Authority

Meeting Agenda
September 23, 2013 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

<u>ITEM</u>	<u>REMARKS</u>
1. Call meeting to Order / Roll Call	_____
2. Agenda Amendments	_____
3. Approve Minutes	_____
A August 26, 2013	_____
4. Citizens Addressing the Board	_____
5. Commissioners' Reports	_____
A Request of Chair Steen to Discuss EDA Board Authority to Hire Staff	_____
6. Director's Report	_____
7. Information / Update	_____
A GFMEDC Reports	_____
B Building & Permit Valuation Summary	_____
8. Adjourn	_____

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City of Moorhead
Economic Development Authority
Meeting Minutes
August 26, 2013 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on August 26, 2013, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Les Bakke	Present
Board Member:	Bob Buth	Present
Board Member:	Violet Deilke	Present
3rd Ward Council Member:	Brenda Elmer	Present – <i>Entered at 11:49 a.m.</i>
Board Member:	Jeff Frider	<i>Absent</i>
4th Ward Council Member:	Steve Gehertz	Present
Board Member:	Ray Grefsheim	Present
Board Member:	Kris Gulsvig	Present
Board Member:	Charley Johnson	Present
Board Member:	Jim Steen	Present
Board Member:	Dave Sederquist	<i>Absent</i>

Others Present:

Amber Ferrie, Eide Bailly	John Shockley, City Attorney
Scott Hutchins, Director of Community Services	Amy Thorpe, ED Program Administrator
Matt Maslowski, Business Development Manager	

1. Call meeting to Order / Roll Call

2. Agenda Amendments

Minutes: Add “Analysis of Tip Credit Impact” – Amber Ferrie, Eide Bailly

3. Approve Minutes

A July 22, 2013

Motion to Approve made by Les Bakke and seconded by Violet Deilke

Motion Passed: For: 8; Against: 0; Abstain: 0; Absent: 3

4. Citizens Addressing the Board

5. Public Hearing and Approval of Resolution for the Issuance of Industrial Development Revenue Bonds for CCRI Inc. (2903 15 Street S) - John Shockley, City Attorney

Minutes: Ray Grefsheim abstained from discussion and voting due to a potential conflict of interest with his employer, Bremer Bank.

Shockley provided background for the board as outlined in the packet materials.

Commission Elmer joined meeting at 11:49 a.m.

Motion to Approve Recommendation to City Council made by Les Bakke and seconded by Brenda Elmer

Motion to Approve Resolution for the Issuance of Industrial Development Revenue Bonds for CCRI Inc.
(2903 15 Street S)

Motion Passed: For: 8; Against: 0; Abstain: 1 - Grefsheim; Absent: 2

6. Analysis of Tip Credit Impact - Amber Ferrie, Eide Bailly

Minutes: Amber Ferrie, Eide Bailly, provided commissioners with a brief history and scope of the study and presented an analysis of the conclusions as provided in the report as found in the packet.

7. Commissioners' Reports – None.

8. Director's Report

Minutes: Maslowski provided a summary of points outlined in his report found in the packet materials. He also briefly discussed business incubators and the financial considerations to be reviewed for a project such as this.

9. New Logo & Marketing - Maslowski

Minutes: Maslowski showed board members the new economic development logo created for the City and briefly discussed branding as a marketing strategy.

10. 2014 EDA Budget and Tax Levy - Maslowski

Minutes: Maslowski highlighted changes to the proposed 2014 EDA Budget and Levy. He also distributed additional materials addressing organizational partnerships which the EDA makes a contribution. He stated that the action required at this meeting was to set the maximum 2014 EDA Tax Levy and Preliminary Budget.

Motion to Approve Recommendation to City Council made by Charley Johnson and seconded by Violet Deilke

Motion to set maximum EDA Levy for 2014 at \$350,000 and Preliminary Budget as included in packet materials.

Motion Passed: For: 9; Against: 0; Abstain: 0; Absent: 2

11. Information / Update

- A GFMEDC Report(s)
- B Building & Permit Valuation Summary

12. Adjourn

Minutes: Adjourned at 12:55 p.m.

APPROVED BY:

ATTEST:

Jim Steen
Chair

Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator

DRAFT



Memorandum

To: Chair Steen and EDA Board Members
From: Matt Maslowski, Business Development & Retention Services Manager
Date: September 19th, 2013
RE: Request of Chair Steen to discuss EDA Board authority to hire staff

Request:

Chair Steen has requested the topic of the EDA Board's authority to hire staff (Executive Director or additional staff) be placed on the 9/23/13 meeting agenda for discussion. Attached you will find information our City Attorney previously communicated to the Board regarding the EDA's authority to hire its own staff. The request to add this item stemmed from an apparent interest in streamlining the hiring process of an Executive Director for the EDA Board.

Discussion and Agenda:

This item has been placed on the agenda for the 9/23/13 EDA meeting under Commissioner's reports with Chair Steen leading the discussion.

EDA Authority to hire an executive director

I. Question Presented

Does the Moorhead Economic Development Authority (MEDA) currently have the legal authority to hire an executive director?

II. Short Answer

Your question is answer in the negative unless the enabling resolution (86-677) creating MEDA is amended. If the enabling resolution is amended, then MEDA would be able to hire an executive director.

III. Law and Analysis

i. Background

In 1986, the Minnesota legislature enacted special legislation authorizing the City of Moorhead (hereinafter the "City") to exercise economic development powers set forth in chapters 458, 462, and 472 and to also create a new political subdivision to exercise economic and redevelopment powers, either in cooperation with the city or as a separate entity. See H.F. No. 1807 (hereinafter the "Enabling Act"). Based upon the authority set for in the Enabling Act, the City Council created MEDA. Resolution No. 86-677 (hereinafter the "Authorizing Resolution" attached to this e-mail). In 1987, the Minnesota legislature amended/recreated sections 469.090 to 469.108 of the Minnesota Statutes. These changes included many of the powers/authorities set forth in the Enabling Act. The statutory changes much like the enabling act limit the powers of EDAs to those powers granted by the City (through its council). Minn. Stat. § 469.092; Section 3 of the Enabling Act. Thus, under both the Enabling Act and the statutory scheme governing EDAs, EDAs are limited to those powers expressly given by the City.

ii. The Enabling Resolution

The Enabling Resolution specifically provides that, "the City Manager shall appoint and may suspend or remove, upon the basis of merit and fitness and subject to applicable personnel rules, the executive director and all subordinate officers and employees. Appointment and removal of the executive director shall be made final only upon a majority vote of the Council." Enabling Act, Page 4. Thus, under the current Enabling Act, the Executive Director of MEDA, is appointed by the City Manager with the Consent of the City Council. Under the statutory scheme governing EDAs, an EDA (as long the specific power is contained in the Enabling Act) may hire employees, including an Executive Director. Minn. Stat. § 469.097. As a result, if a policy decision is made to grant MEDA the authority to hire an executive director, the Enabling resolution must be amended.

iii. Procedure to Modify/Amend Enabling Resolution

Both the Enabling Act and Minnesota State Statute have the same procedure to amend the Enabling resolution. The Enabling resolution can be amended using the following procedure

- a. Within sixty (60) days of the anniversary date of the first adoption of the Enabling Resolution the EDA must submit a report/recommendations to the City Council requesting that the Enabling Resolution be amended.
- b. Within thirty (30) days of receiving the report from the EDA, the city council must considered the recommendations/report of the EDA regarding the proposed amendments to the Enabling Resolution. Any proposed changes/amendments must be reduced to writing to be considered at a public hearing.
- c. The City must publish notice of a public hearing (in the newspaper) regarding the matter of amending the enabling resolution. The notice must be published one a week for two weeks at least thirty (30) days prior to the public hearing date.
- d. The City Council would hold the public hearing, receive input and vote on the proposed change.

See Minn. Stat. § 469.092- 469.093; see also subd. 5 of the Enabling Act. I would note, that the anniversary date of the Enabling Resolution is June 26. As a result, proposals to amend the Enabling Resolution have to be submitted by the EDA to the City Council at least 60 days prior to June 26.

IV. Conclusion

In order to allow MEDA to hire an executive director independently, the Enabling Resolution would need to be amended based upon a recommendation from MEDA and approval by City Council. MEDA could certainly begin the process of proposing amendment to the Enabling Resolution, but any proposal should be submitted to the City Council no later than 60 days prior to June 26.

Let me know if there are any documents or proposed changes that you would like me to draft. Please note, I do not make any recommendations regarding whether the Enabling Act should or should not be changed to allow for MEDA to hire an executive director.

Thanks

John T. Shockley

Attorney at Law

Ohnstad Twichell, P.C.

901 - 13th Avenue East

P.O. Box 458

West Fargo, ND 58078-0458

TEL (701) 282-3249

FAX (701) 282-0825

RESOLUTION NO. 86-677

WHEREAS, Laws of Minnesota, 1986, Chapter 341 (the "Enabling Act") authorizes the City of Moorhead to grant, by resolution, to the Moorhead Housing and Redevelopment Authority certain powers, in addition to those powers already granted to the Authority, to provide for industrial and economic development and redevelopment within the City; and

WHEREAS, the City wishes to grant to the Authority such industrial and economic development and redevelopment powers, subject to the limitations set forth herein; and

WHEREAS, it is the desire of the Mayor and City Council that adoption of this Resolution and the granting of the powers to the Authority will enhance the coordination, efficiency and effectiveness of the City's economic development and redevelopment efforts by focusing the responsibilities for these activities in a single agency accountable to the Mayor and the City Council so as to promote the health, safety and welfare of the City residents;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOORHEAD AS FOLLOWS:

Section 1. Definitions.

"Authority" means the Moorhead Housing and Redevelopment Authority herein renamed the Moorhead Economic Development Authority.

"City" means the City of Moorhead, Minnesota.

"Council" means the duly elected governing body of the City.

"Enabling Act" means Laws of Minnesota, 1986, Chapter 341, authorizing the City to grant certain powers to the Authority.

"Enabling Resolution" means this resolution of the Council granting certain powers to the Authority pursuant to the Enabling Act.

"Industrial Bond Act" means the Municipal Industrial Development Act, Minnesota Statutes, Chapter 474.

"Municipal Development Act" means the Municipal Development District Act, Minnesota Statutes, Chapter 472A.

"Other Economic Development Laws" means collectively and individually the Port Authority Act, the Municipal Development Act, the Rural Development Act and the Industrial Development Act.

"Port Authority Act" means the Porter Authorities Act, Minnesota Statutes, Chapter 458.

"Project" means any land or facilities provided by the Authority pursuant to the Redevelopment Act or any Other Economic Development Law.

"Redevelopment Act" means those provisions of the Municipal Housing and Redevelopment Act, Minnesota Statutes, Chapter 462, that are applicable to the Authority.

"Rural Development Act" means the Minnesota Area Redevelopment Act, Minnesota Statutes, Chapter 472.

"Tax Increment Act" means the Minnesota Tax Increment Financing Act, Minnesota Statutes, Section 273.71, et seq.

Section II. Grant of Powers.

Subject to the limitations and conditions set forth in Section III hereof, the Authority is hereby granted all powers granted to the City under Section 2 of the Enabling Act.

Section III. Limitations.

Notwithstanding the grant of powers made under Section II hereof:

- (1) The City shall retain the same authority to review and approve the actions of the Authority that any city has with respect to a port authority, housing and redevelopment authority, or any other agency under Minnesota Statutes, Chapters 458, 462, 472A and 474;
- (2) The Authority shall not be entitled to exercise any of the powers granted to a city of the first class under the Port Authority Act;
- (3) The Authority shall not have the power to levy any tax or special assessment, or require the City to levy any tax or special assessment, other than the power to levy ad valorem taxes for the purpose of paying debt service on general obligation bonds issued, with the consent of the Council, pursuant to Minnesota Statutes, Section 458.193;
- (4) The Authority shall not undertake a Project without the prior approval of the Council;
- (5) The Authority shall not issue any obligations without the prior approval of the Council;
- (6) All official actions of the Authority within the City must be consistent with the adopted comprehensive plan of the City and any official controls implementing the comprehensive plan; and
- (7) The Authority shall submit all planned activities for influencing the action of any other governmental agency, subdivision, or body to the Council for approval.

The limitations set forth in clauses (1) to (7) above shall not limit the exercise of powers granted to the Authority pursuant to the Redevelopment

Act, provided that, consistent with the provisions of the Redevelopment Act as may be modified by resolution adopted by the Council pursuant to Section 5 or 6 of the Enabling Act, the Authority shall follow the budget process for city departments as provided by the City Charter and as implemented by the Mayor and the City Council; and provided further that the Authority may not exercise the powers granted pursuant to Minnesota Statutes, Section 462.445, Subdivision 1, clauses (2) and (3), without the prior approval of the Council. In any event, the City Manager shall appoint and may suspend or remove, upon the basis of merit and fitness and subject to applicable personnel rules, the executive director and all subordinate officers and employees. Appointment and removal of the executive director shall be made final only upon a majority vote of the Council. The limitations imposed under this Section may not be applied in a manner which impairs the security of any bonds issued or contracts executed by the Authority before the effective date of this Enabling Resolution.

Section IV. Legal Status.

The Authority shall continue to be a public body politic and corporate and a political subdivision of the State of Minnesota. Its relationship to the Mayor and the Council shall be governed by the Enabling Act, this Enabling Resolution, the Redevelopment Act and the Other Economic Development Laws under which it operates; provided that in the event there is a conflict between the Enabling Act and this Enabling Resolution, the Enabling Act shall control and in the event there is a conflict between this Enabling Resolution and any Other Economic Development Law, this Enabling Resolution shall control; and provided further that a statute granting authority

shall not be deemed to be in conflict with the statute that grants less or no such authority.

Section V. Name.

The Moorhead Housing and Redevelopment Authority is hereby renamed and shall hereafter be know legally as the Moorhead Economic Development Authority.

Section VI. Governing Body.

The powers of the Authority shall be vested in the commissioners thereof in office at any time, a majority of whom shall constitute a quorum for all purposes. Such commissioners shall replace the existing governing body of the Authority, shall be seven (7) in number and shall be appointed by the Mayor with the approval and consent of the Council; and two (2) of the commissioners may be members of the Council. The terms of office of any members of the Council appointed as commissioners shall be for a term equal to the period elapsing between the date of this appointment and the next succeeding December 31 plus two (2) years and may coincide with his or her remaining term of office as a member of the Council. At least five (5) of the commissioners shall be residents of the City; and both or either of the remaining commissioners may be residents of any other political subdivision outside the boundaries of the City and within which the Authority may exercise its powers pursuant to Section 8 or 9 of the Enabling Act. Two (2) of the remaining commissioners initially appointed shall be appointed for a term equal to the period elapsing between the date of this appointment and the next succeeding January 31 plus two (2) years, and three (3) of the remaining commissioners initially appointed shall be appointed for a term equal to the period elapsing between the date of this appointment and the

next succeeding January 31 plus three (3) years. Thereafter, all commissioners shall be appointed for three-year terms except as otherwise provided for commissioners who are also members of the Council. No person may serve as commissioner for more than two (2) consecutive three-year terms. Each vacancy in an unexpired term shall be filled in the same manner in which the original appointment was made. Commissioners shall hold office until their successors have been appointed and qualified. A certificate of appointment of each commissioner shall be filed with the City Clerk and a certified copy thereof shall be transmitted to the commissioners of the Department of Energy and Economic Development of the State of Minnesota. Whenever the membership of the Authority is changed by reason of a new appointment, a certificate of that appointment and a certified copy thereof shall be promptly so filed. A certificate so filed with the City Clerk shall be conclusive evidence of appointment or change of membership.

Section VII. Authority Officers.

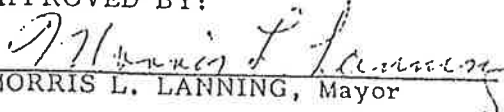
The commissioners of the authority shall elect officers as provided in Minnesota Statutes, Section 462.441.

Section VIII. Effective Date.

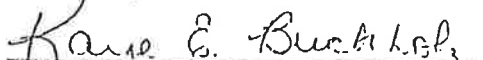
The Enabling Resolution shall become effective only upon initial appointment of the Authority's commissioners after adoption of this Enabling Resolution as provided herein.

PASSED by the City Council of the City of Moorhead this 26th day of June, 1986.

APPROVED BY:


MORRIS L. LANNING, Mayor

ATTEST:


KAYE E. BUCHHOLZ, City Clerk

(SEAL)

86-677

To: Chair Steen and EDA Board Members
Subject: Executive Director's Report
Date: September 19th, 2013
Prepared By: Matt Maslowski, Business Development Manager



EXECUTIVE DIRECTOR'S REPORT

SEPTEMBER IN REVIEW

The month of September incorporated new initiatives, partnership strategies, and a solid mix of business visits in the community. A visit and tour of the Rourke Art Gallery Museum generated dialogue in an effort to engage downtown interests and the community. Visits with staff from DEED, GFMEDC, and attending MBA meetings continued the focus on our local partnerships. Several businesses received a visit from me in September and included many great conversations with owners.

WHAT'S IN PROCESS?

- We continue a long-range plan and have organized discussions related to a business incubator locating in Moorhead. A group of stakeholders will meet after the 9/23 EDA meeting to facilitate conversation and ideas on the potential incubator.
- As previously discussed at the August EDA meeting, we are working with Flint Communications on a targeted marketing and analytics “fact blaster” to distribute to our commercial real estate brokers. The idea is to maintain a consistent and concise set of facts to arm our stakeholders when they sell Moorhead to potential clients. More to come as we progress with this long-range plan into a materialized production.
- Our industrial park remains of great importance and focus as part of a vision of the future. We are in the process of seeking consulting on our park so we have a better understanding of what target should be placed on prospecting new development.
- Downtown engagement will be an ongoing initiative to create discussion from our community in the effort to grow, expand, and foster a vibrant downtown in Moorhead. An initial meeting will take place on 10/1/13 at the Rourke Art Gallery Museum with community input on how to move downtown engagement to the next level.

BUSINESS AND ORGANIZATIONAL ACTIVITIES

- Met with a prospect for the business park
- Business visit with First International Bank and Trust, Moorhead
- One on one visit with Brad Brzezinski, our Regional Representative for DEED
- Visit with Matt Marshall, new Economic Development Director for West Fargo
- Business visit to Fargo Rubber Stamp on Center Ave
- Monthly partnership meeting with GFMEDC staff
- Business visit to Muscatell Auto
- Attended CCRI groundbreaking ceremony
- DEED Quarterly Marketing Partnership Meeting in Minneapolis
- Site Selector Fam Tour in St. Cloud
- Met with a regional grocery store President regarding expansion in Moorhead
- Visit with Steve Retzer from DEED
- Discussion with Innovation Engine leadership from Minneapolis regarding regional outreach centers
- Had a meeting with an existing Moorhead business owner interested in new business opportunities in the community

SUMMARY

I am very pleased with the support I continue to see in the community for new ideas, new development, and taking positive approaches to think outside the box in moving forward in the right direction. Working with my economic development colleagues across the river continues to prove to be a partnership that I am confident will only continue to be enhanced as we go. Building a foundation of relationships and processes takes time. With that said, I feel significant progress with many of the core initiatives I sought out to accomplish early on and with the continued support of the community, my colleagues, and through partnership organizations we can, we will, and we are moving forward together!



Activity Report – August 2013

Planning and Strategic Positioning

John Machacek and Mark Vaux of GFMEDC met with Matt Maslowski on August 8.

Mark Vaux of GFMEDC visited with a local person with ties to a Minneapolis-based company that may have a potential interest of locating a warehouse facility to service our region. Mark shared the person's contact information with Matt Maslowski.

John Machacek and Mark Vaux of GFMEDC had a conference call with a hotel investment group on August 19 in response to their inquiry of building new hotels in our region. The City of Moorhead was discussed and we followed up by sharing Matt Maslowski's contact information.

A Nebraska-based property consultant contacted GFMEDC on August 19 to collect community information for their client looking to potentially place a restaurant. Included in the community information shared was Matt Maslowski's contact information, brief information regarding new developments and existing businesses, as well as a map highlighting the locations.

Teri Dobbs and Tifanie Gelinske of GFMEDC met with Concordia College Alumni Relations on August 21 to discuss promoting Fargo Moorhead as a great place to live and work. Tentative initial plans include a giveaway item at their homecoming football game. GFMEDC has also been working with MSUM Alumni Relations on a similar effort.

John Machacek of GFMEDC attended the August 26 Moorhead EDA meeting.

Business Visits

No business visits were scheduled in the month of August. We have experienced issues with several companies not returning our requests for visits, and have recently asked Matt Maslowski for any assistance he can provide in arranging these meetings.

CITY OF MOORHEAD BUILDING CODES
2013 BUILDING AND PERMIT VALUATION SUMMARY SHEET
 Includes Totals from Pages 2 & 3

PAGE 1

	434		437		438		Residential (page 2)		Commercial (page 3)		MOVE/ DEMO	MANF HOME	TOTAL PERMITS	TOTAL VALUATION
	Residential Remodel		Commercial Remodel		Garages									
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION				
JAN	18	181,482.00	7	780,000.00	0	0.00	2	4,410,000.00	4	11,465,614.00	3	0	34	16,837,096.00
FEB	12	149,961.00	5	1,542,057.00	0	0.00	1	280,000.00	1	20,000.00	3	0	22	1,992,018.00
MAR	20	254,237.00	3	269,500.00	0	0.00	1	2,730,000.00	4	62,000.00	1	0	29	3,315,737.00
APR	37	250,940.00	3	203,800.00	0	0.00	9	6,723,400.00	2	2,396,600.00	0	0	51	9,574,740.00
MAY	47	646,395.00	14	5,213,197.00	2	15,000.00	24	3,688,700.00	1	12,000.00	10	0	98	9,575,292.00
JUN	40	260,033.00	7	199,750.00	5	68,000.00	9	2,690,000.00	4	12,926,727.00	1	0	66	16,144,510.00
JUL	66	777,679.00	8	1,133,269.00	1	10,000.00	17	2,697,500.00	1	375,000.00	3	0	96	4,993,448.00
AUG	61	591,763.00	8	1,772,118.00	6	48,656.00	25	10,999,000.00	1	185,000.00	2	0	103	13,596,537.00
SEP													0	0.00
OCT													0	0.00
NOV													0	0.00
DEC													0	0.00
2013	301	3,112,490.00	55	11,113,691.00	14	141,656.00	88	34,218,600.00	18	27,442,941.00	23	0	499	76,029,378.00
2012	385	3,310,436.96	63	19,262,549.00	17	183,850.00	67	13,455,000.00	8	5,798,475.00	100	0	640	42,010,310.96
2011	362	2,720,669.10	62	17,672,374.88	15	130,461.00	49	13,715,400.00	12	3,491,725.33	36	0	536	37,730,630.31

JAN/MOVE: 2 mobile homes into Moorhead; **JAN/DEMO:** 1 single family home; **FEB/DEMO:** 3 Single family homes; **MAR/MOVE:** 1 mobile home into Moorhead; **MAY/MOVE:** 1 single family home; **MAY/DEMO:** 7 single family homes, 1 garage, 1 commercial building; **JUN/DEMO:** 1 Single family home; **JUL/MOVE:** 1 mobile home into Moorhead; 1 flood buyout house to another lot in Moorhead; **JUL/DEMO:** 1 single family home; **AUG/DEMO:** 1 single family home; 1 foundation only from house that was moved

**CITY OF MOORHEAD BUILDING CODES
2013 BUILDING PERMIT VALUATION REPORT - RESIDENTIAL**

	101		101		102		103			104			105			213/214		TOTAL PERMIT	TOTAL VALUATION
	Single Family MOORHEAD		Single Family OAKPORT		Single Family (Attached)		Two Family (Duplex)			Three and Four Family Buildings			Five or More Family Buildings			Hotels/Dorms, Frat, Board Rm			
	#	VALUATION	#	VALUATION	#	VALUATION	#	(U)	VALUATION	#	(U)	VALUATION	#	(U)	VALUATION	#	VALUATION		
JAN	0	0	0	0	0	0	0	0	0	0	0	2	76	4,410,000	0	0	2	4,410,000	
FEB	1	280,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	280,000	
MAR	0	0	0	0	0	0	0	0	0	0	0	1	42	2,730,000	0	0	1	2,730,000	
APR	6	1,418,400	1	305,000	0	0	0	0	0	0	0	2	72	5,000,000	0	0	9	6,723,400	
MAY	14	2,578,000	0	0	10	1,110,700	0	0	0	0	0	0	0	0	0	0	24	3,688,700	
JUN	9	2,690,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9	2,690,000	
JUL	16	2,447,500	1	250,000	0	0	0	0	0	0	0	0	0	0	0	0	17	2,697,500	
AUG	12	2,838,000	0	0	10	1,170,000	1	2	191,000	0	0	2	84	6,800,000	0	0	25	10,999,000	
SEP																	0	0	
OCT																	0	0	
NOV																	0	0	
DEC																	0	0	
2013	58	12,251,900	2	555,000	20	2,280,700	1	2	191,000	0	0	7	274	18,940,000	0	0	88	34,218,600	
2012	54	9,129,000	0	0	12	1,326,000	0	0	0	0	0	1	60	3,000,000	0	0	67	13,455,000	
2011	42	7,809,900	2	517,000	0	0	0	0	0	3	11	2	60	4,090,000	0	0	49	13,715,400	

NOTES:

UNITS CONSTRUCTED

YEAR	MOORHEAD				OAKPORT
	SINGLE FAM ATTACHED/ DETACHED	TWO, THREE, & FOUR UNITS	FIVE OR MORE UNITS	MOORHEAD TOTAL UNITS	OAKPORT TOTAL UNITS
2013 YTD	78	2	274	354	2
2012 CY	86	3	60	149	1
2011 CY	80	21	60	161	4
2010 CY	160	0	0	160	5
2009 CY	175	0	124	299	2
2008 CY	190	5	217	412	2
2007 CY	225	38	68	331	8
2006 CY	329	8	145	482	6
2005 CY	320	62	132	514	9
2004 CY	293	4	178	475	14
2003 CY	195	4	160	359	10
2002 CY	200	38	124	362	12
2001 CY	106	6	36	148	10
2000 CY	93	44	0	137	7

CITY OF MOORHEAD BUILDING CODES 2013 BUILDING PERMIT VALUATION REPORT - NEW COMMERCIAL

	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION
318												
319												
320												
321												
322											1	783,315.00
323												
324	1	11,200,000.00										
325												
326							1	2,381,600.00				
327											2	12,123,412.00
328												
329	3	265,614.00	1	20,000.00	4	62,000.00	1	15,000.00	1	12,000.00	1	20,000.00
MONTHLY TOTAL	4	11,465,614.00	1	20,000.00	4	62,000.00	2	2,396,600.00	1	12,000.00	4	12,926,727.00
YEAR TO DATE TOTALS:												
2013	4	11,465,614.00	5	11,485,614.00	9	11,546,514.00	11	13,943,114.00	12	13,955,114.00	16	26,881,841.00
2012	0	0.00	0	0.00	0	0.00	0	0.00	2	2,584,000.00	3	4,580,975.00
2011	0	0.00	1	25,000.00	1	25,000.00	3	153,849.00	4	353,849.00	4	353,849.00
JAN/324: Sanford Clinic; APR/326: Concordia Locker Room Facility; JUN/327: \$10,458,412 - Sam's Club; \$1,665,000 - Casey's General Store												

318 = Amusement, Social, Recreational
 319 = Churches and other religious
 320 = Industrial
 321 = Parking Garages
 322 = Service Stations and Repair Garages
 323 = Hospitals and Institutional

324 = Office, Banks and Professional
 325 = Public Works and Utilities
 326 = Schools and Other Educational
 327 = Stores and Customer Services
 328 = Other Nonresidential Buildings
 329 = Structures other than buildings

**CITY OF MOORHEAD BUILDING CODES
2013 BUILDING PERMIT VALUATION REPORT - NEW COMMERCIAL**

	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION	#	VALUATION
318												
319												
320	1	375,000.00										
321												
322												
323												
324												
325												
326												
327												
328												
329			1	185,000.00								
MONTHLY TOTAL	1	375,000.00	1	185,000.00	0	0.00	0	0.00				
YEAR TO DATE TOTALS:												
2013	17	27,256,841.00	18	27,441,841.00	0	0.00	0	0.00	0	-	0	0.00
2012	5	5,480,975.00	8	5,798,475.00	0	0.00	0	0.00	0	-	0	0.00
2011	7	1,790,797.33	12	3,491,725.33	0	0.00	0	0.00	0	0.00	0	0.00

CITY OF MOORHEAD BUILDING CODES 2013 BUILDING AND PERMIT VALUATION SUMMARY SHEET

CITY OF MOORHEAD BUILDING CODES 2013 BUILDING AND PERMIT VALUATION SUMMARY SHEET																			
PAGE 4																			
BUILDING PERMITS					HEATING PERMITS				PLUMBING PERMITS			SIGN PERMITS							
	#	PERMIT VALUATION	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT VALUATION	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT REVENUE	MN SUR-CHARGE	#	PERMIT REVENUE	MN SUR-CHARGE	TOTAL # OF PERMIT	TOTAL PERMIT REVENUE	TOTAL MN SUR-CHARGE	OTHER FEES	TOTAL REVENUE
JAN	31	16,837,096.00	68,221.63	4,259.50	33	143,732.00	1,778.50	78.50	18	1,054.80	90.00	3	75.00	15.00	85	71,129.93	4,443.00	16,430.75	92,003.68
FEB	19	1,992,018.00	9,450.45	984.40	27	669,109.00	2,585.50	340.50	13	580.00	65.00	1	25.00	5.00	60	12,640.95	1,394.90	650.51	14,686.36
MAR	28	3,315,737.00	15,179.30	1,414.50	34	242,775.00	2,323.50	128.00	17	1,926.80	85.00	3	225.00	15.00	82	19,654.60	1,642.50	12,657.94	33,955.04
APR	51	9,574,740.00	39,018.85	4,216.10	31	345,306.00	2,214.75	179.50	31	4,179.60	155.00	0	0.00	0.00	113	45,413.20	4,550.60	10,804.61	60,768.41
MAY	88	9,575,292.00	42,837.30	4,315.30	53	2,329,213.00	6,340.30	1,116.40	52	5,740.80	260.00	3	150.00	15.00	196	55,068.40	5,706.70	4,936.57	65,711.67
JUN	65	16,144,510.00	64,251.00	4,555.42	56	271,710.00	3,333.00	146.50	42	2,802.40	210.00	3	275.00	15.00	166	70,661.40	4,926.92	2,800.89	78,389.21
JUL	93	4,993,448.00	25,455.45	2,505.50	74	589,124.00	5,519.50	311.50	58	5,788.40	290.00	0	0.00	0.00	225	36,763.35	3,107.00	9,873.05	49,743.40
AUG	101	13,596,537.00	57,313.05	5,969.50	57	406,398.00	4,051.00	215.50	58	5,901.20	290.00	1	25.00	5.00	217	67,290.25	6,480.00	9,723.51	83,493.76
SEP															0	0.00	0.00		0.00
OCT															0	0.00	0.00		0.00
NOV															0	0.00	0.00		0.00
DEC															0	0.00	0.00		0.00
2013	476	76,029,378.00	321,727.03	28,220.22	365	4,997,367.00	28,146.05	2,516.40	289	27,974.00	1,445.00	14	775.00	70.00	1144	378,622.08	32,251.62	67,877.83	478,751.53
2012	542	42,186,861.96	196,853.20	19,501.20	368	5,969,334.00	28,897.65	2,897.00	271	22,583.20	1,355.00	26	865.00	130.00	1207	249,199.05	23,883.20	34,200.05	307,282.30
2011	500	37,730,630.31	176,528.80	15,332.30	307	3,569,168.00	23,273.60	1,851.50	232	18,664.40	1,052.00	23	825.00	115.00	1062	219,291.80	18,350.80	21,047.08	258,689.68
JAN/OTHER FEES: \$16,327.75 Plan Review Fees; \$103.00 Investigation Fees; FEB/OTHER FEES: \$650.51 Plan Review Fees; MAR/OTHER FEES: \$12,590.44 Plan Review Fees; \$67.50 Investigation Fees; APR/OTHER FEES: \$10,774.61 Plan Review Fees; \$30.00 Investigation Fees; MAY/OTHER FEES: \$4708.57 Plan Review Fees; \$228.00 Investigation Fees; JUN/OTHER FEES: \$2660.14 Plan Review Fees; \$140.75 Investigation Fees; JUL/OTHER FEES: \$8445.95 Plan Review Fees; \$1427.10 Investigation Fees; AUG/OTHER FEES: \$9393.81 Plan Review Fees; \$329.70 Investigation Fees																			