



**City of Moorhead
City Council Meeting
Meeting Minutes
March 25, 2019 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on March 25, 2019, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Deb White	Present
4th Ward Council Member:	Steve Gehrtz	Absent
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: Item #17 has been requested to be put on the consent agenda

Motion to Approve made by Deb White and seconded by Chuck Hendrickson

Motion to Approve Agenda Amendments

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve made by Heidi Durand and seconded by Sara Watson Curry
Motion to Approve Consent Agenda

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

5. [Recognitions - Presentations](#)

A. [Flood Update](#)

Minutes: Steve Moore, Public Works Director, gave a presentation on Sandbag Operations.

B. [Presentation of Police Officers Who Have Successfully Completed the City of Moorhead Police Department Field Training Program, Newly Promoted Supervisory and Command Staff, and a Life Saving Award.](#)

Minutes: Police Chief Monroe briefed the Major and City Council on new officers, promotions, and a lifesaving award.

New Police Officers: Adam Jensen, Amanda Mohes, Kyle Hewy, Joshua Klekner,

Promotion: Joel Voxland, Promoted to Sergeant; Tory Jacobson, Promoted to Deputy Chief; Deric Swenson, promoted to Captain; Chris Martin, promoted to Sergeant; Joe Brannon promoted to Sergeant.

Lifesaving Award: Zach Johnson (not present).

C. [Green Step Cities Update](#)

Minutes: Hayley Hilfer, Sustainability Manager, with the City of Moorhead & Scott Schwandt, GreenCorps Member - presented on the GreenSteps Cities program to reach sustainability goals. Moorhead is currently at step 2 of 5 steps and working towards attaining step 3.

6. [Approve Minutes](#)

A. March 11, 2019 City Council Meeting

Motion to Approve made by Joel Paulsen and seconded by Shelly Carlson
Motion to Approve Minutes

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. [Mayor and Council Appointments](#)

A. [*Appointment to Boards and Commissions](#)

Public Hearings (5:45 p.m.)

9. [Public Hearing Regarding the Request of Tony Paul on behalf of 815 Partners LLP for a Property Tax Exemption for a Commercial Project Located at 815 37 Ave S \(58.031.0020\)](#)

Motion to Open Public Hearing made by Heidi Durand and seconded by Chuck Hendrickson
Motion to Open Public Hearing at 6:23 pm.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Minutes: Presentation by Derrick LaPoint with a summary slide outlining this new project, Azool Center off 8th street & 40th avenue. This project is \$1.4 million in new building value. The office building has 10,000 Sq. Ft. which holds two tenants. Village Family Services will have 7,800 Sq. Ft., retaining 15 job and 14 new jobs.

Motion to Close Public Hearing made by Sara Watson Curry and seconded by Shelly Carlson
Motion to Close Public Hearing at 6:28 pm.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

A Resolution to Approve Property Tax Exemption for 815 Partners LLP for a Project Commercial Project Located at 815 37 Ave S (58.031.0020)

Motion to Approve made by Joel Paulsen seconded by Deb White

Motion to Approve Public Hearing Regarding the Request of Tony Paul on behalf of 815 Partners LLP for a Property Tax Exemption for a Commercial Project Located at 815 37 Ave S (58.031.0020)

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

10. [Public Hearing Regarding the Request of Brian Kounovsky on behalf of Epic Holdings LLC for Property Tax Exemption for a Renaissance Zone Project Located at 1 - 4th Street S](#)

Motion to Open Public Hearing made by Heidi Durand and seconded by Chuck Hendrickson
Motion to Open Public Hearing at 6:29 pm

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Minutes: Presentation by Derrick LaPoint, who provided a summary slide with overall project information. This is an \$8.2 million project; the building is named Bolig Square, which is mixed used building. Commercial space is throughout the main level; with residential units on the top levels. Brian Berg, the Architect, also spoke on possible unit configurations.

Motion to Close Public Hearing made by Heidi Durand and seconded by Joel Paulsen
Motion to Close Public Hearing at 6:48 pm.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

A. Resolution to Approve Incentive and Purchase Agreement for a Mixed-Use Project (Bolig Square) by Epic Holdings LLC located at 1 - 4th Street S

Motion to Approve made by Chuck Hendrickson and seconded by Joel Paulsen

Motion to Approve Public Hearing Regarding the Request of Brian Kounovsky on behalf of Epic Holdings LLC for Property Tax Exemption for a Renaissance Zone Project Located at 1 - 4th Street S

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

11. [Public Hearing for Center Avenue Street Improvements \(Eng. No. 19-A2-02\)](#)

Motion to Open Public Hearing made by Deb White and seconded by Chuck Hendrickson
Motion to Open Public Hearing at 6:50 pm

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Minutes: Presentation by Tom Trowbridge, Assistant City Engineer. A representative spoke on behalf of the Center Mall; stating concerns regarding access from the south parking lot for mall tenants.

Motion to Close Public Hearing made by Chuck Hendrickson and seconded by Sara Watson Curry

Motion to Close Public Hearing at 7:14 pm

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

A. [Resolution to Order Improvements and Declare Intent to Assess](#)

Motion to Approve made by Sara Watson Curry and seconded by Chuck Hendrickson

Motion to Approve Resolution to Order Improvements and Declare Intent to Assess

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

12. [Public Hearing for 8th St and 13th Ave N Street Improvements \(Eng. No. 19-A2-06\)](#)

Motion to Open Public Hearing made by Heidi Durand and seconded by Joel Paulsen

Motion to Open Public Hearing at 7:15 pm

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Minutes: Presentation by Tom Trowbridge, Assistant City Engineer.

Motion to Close Public Hearing made by Joel Paulsen and seconded by Heidi Durand

Motion to Close Public Hearing at 7:26 pm.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

A. **Resolution to Order Improvements and Declare Intent to Assess**

Motion to Approve made by Deb White and seconded by Heidi Durand

Motion to Approve Public Hearing for 8th St and 13th Ave N Street Improvements (Eng. No. 19-A2-06)

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

13. [Public Hearing for 20th Ave S and Center Square Street Improvements \(Eng. No. 19-A2-10\)](#)

Motion to Open Public Hearing made by Shelly Carlson and seconded by Sara Watson Curry

Motion to Open Public Hearing at 7:27 pm.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Minutes: Presentation by Tom Trowbridge, Assistant City Engineer.

Motion to Close Public Hearing made by Sara Watson Curry and seconded by Shelly Dahlquist

Motion to Close Public Hearing at 7:36 pm.

Motion None

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

A. [Resolution to Order Improvements and Declare Intent to Assess](#)

Motion to Approve made by Shelly Dahlquist and seconded by Deb White

Motion to Approve Public Hearing for 20th Ave S and Center Square Street Improvements (Eng. No. 19-A2-10)

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

14. [Public Hearing For 28th St. N. Street Improvements \(Eng. No. 18-A2-02B\)](#)

Motion to Open Public Hearing made by Sara Watson Curry and seconded by Shelly Dahlquist
Motion to Open Public Hearing at 7:37 pm.

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Minutes: Presentation by Tom Trowbridge, Assistant City Engineer.

Motion to Close Public Hearing made by Sara Watson Curry and seconded by Shelly Carlson
Motion to Close Public Hearing at 7:45 pm.

Motion None

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

A. Resolution to Order Improvements and Declare Intent to Assess

Motion to Approve made by Sara Watson Curry and seconded by Shelly Dahlquist
Motion to Approve Public Hearing For 28th St. N. Street Improvements (Eng. No. 18-A2-02B)

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

B. [Resolution to Award Bid](#)

Motion to Approve made by Shelly Carlson and seconded by Deb White
Motion to Approve Resolution to Award Bid

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Hearings

15. [Massage Enterprise/Therapist License Appeal - Seasons Relaxation Spa](#)

Minutes: Deputy City Clerk Christina Rust informed the Mayor and Council of the timeline of events regarding the application process leading to the denial.

Motion to Open Public Hearing made by Deb White and seconded by Shelly Dahlquist
Motion to Open Public Hearing at 7:50 pm.

Minutes: Chief Monroe presented information to Mayor and Council regarding massage businesses throughout the nation and the concerns of such businesses. Detective Krebsbach presented to the Mayor and Council the findings of the background check for the applicant. Detective Krebsbach conducted a compliance check at Season's Relaxation Spa. During the check, detectives came in contact with an unlicensed employee working.

Qin Gong, Owner, Seasons Relaxation Spa presented her appeal to the Mayor and Council regarding the City Clerk's denial of the business renewal. Qin Gong admitted to violating the City Code due to having an unlicensed employee.

Council affirmed the denial of the appeal presented by Qin Gong.

Motion to Approve made by Shelly Carlson and seconded by Deb White
Motion to uphold denial of Massage Enterprise/Therapist License - Seasons Relaxation Spa

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Economic Development

16. [Actions Related to the Sale of City-owned Land \(a portion of 1328 Main Ave\) to Norris Division LLC doing business as Harold's Bar](#)

Minutes: Presented by Derrick LaPoint.

- A. Resolution to Authorize Amendment of the Parking Lease Agreement with Dorothy Day House of Hospitality (a portion of 1328 Main Ave)
- B. Resolution to Authorize Sale of City-owned Property to Norris Division LLC (a portion of 1328 Main Ave)

Motion to Approve made by Heidi Durand and seconded by Joel Paulsen
Motion to Approve Actions Related to the Sale of City-owned Land (a portion of 1328 Main Ave) to Norris Division LLC doing business as Harold's Bar

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Engineering Department

17. [*Resolution to Approve Budget Adjustment and Task Orders for Wastewater Interim Improvements Final Design \(Eng. No. 18-06-04A,B\)](#)
18. [*Approve BNSF License Agreements for the Downtown Trail \(Eng. No. 18-13-02\)](#)
 - A. [*Resolution to Approve License Agreement #18-61226 with BNSF](#)
 - B. [*Resolution to Approve License Agreement #18-61227 with BNSF](#)

Fire Department

19. [*Resolution to Accept Grant Award for 2018 Hazardous Materials Emergency Preparedness \(HMEP\) Grant Program](#)

Parks and Recreation Department

20. [*Resolution to Exercise the Option to Renew the Existing Agreement with Bottling Group LLC \(PepsiCo\) to be the Exclusive Beverage Provider for the Moorhead Park System.](#)

Community Development Department

21. [*Resolution in Support of the 2020 Census](#)

Police Department

22. [Resolution to Approve Budget Adjustment #19-009 to Transfer Monies from State Drug Seizures for the Purchase of a K-9 Dog and Training the K-9 Dog and Handler](#)

Minutes: Lieutenant Detloff presented background and financial information on the process of obtaining a new K-9 to the Major and Council.

Motion to Approve made by Heidi Durand and seconded by Sara Watson Curry

Motion to Approve Resolution to Approve Budget Adjustment #19-009 to Transfer Monies from State Drug Seizures for the Purchase of a K-9 Dog and Training the K-9 Dog and Handler

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

Moorhead Public Service

23. [*Award Bid for MPS WTP Biological Filter Media Replacement Project](#)
24. [*Award Bid for Roof Replacement at MPS Dispatch/Operations Center](#)

Administration

25. *Approve Licenses - Permits
 - A. [*Resolution to Approve Issuance of Liquor Licenses to Usher's of Moorhead, LLC](#)
 - B. [*Resolution to Approve the Consumption of Beer on the Premises of the Moorhead Youth Hockey Arena on April 18, 2019 and April 19, 2019](#)
26. [*Consider Actions Relating to Ordinance 2019-04: An Ordinance to Amend Section 1-6-1 of the Moorhead City Code](#)
 - A. [*Second Reading](#)
 - B. [*Title and Summary](#)
27. [*Resolution to Approve Amendments to the Metro COG Articles of Association](#)

Other

28. [Mayor and Council Reports](#)

Minutes: Council Member White gave updates on: Clay County Collaborative, and Human Rights Commission. Mayor Judd gave updates on Sandbagging.

29. City Manager Reports – Updates

Minutes: No Report

30. [Executive Session \(If needed\)](#)

Motion to Enter Closed Session made by Deb White and seconded by Joel Paulsen
Motion to Enter Closed Session at 9:03 pm.

Motion None

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Steve Gehrtz

Recused: 0 - (None)

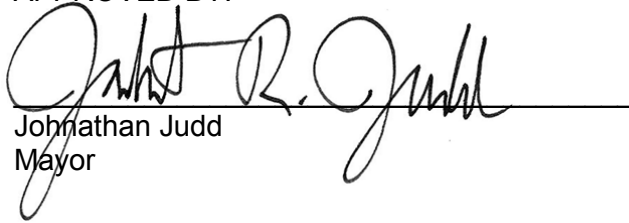
- A. Executive Closed Session pursuant to MN Stat 13D.05, subd.3b, for the purpose of attorney-client consultation regarding potential modifications to the lease agreement for the property described as Lots 3 and 4, Block 1 of the Mighty Ducks Addition.

Minutes: Executive session ended at 9:51 pm

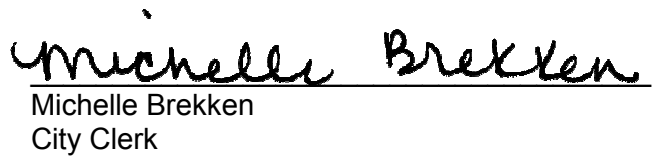
- 31. New Business
- 32. Citizens Addressing the Council (continued, if necessary)

Mayor Judd adjourned the meeting at 9:53 pm.

APPROVED BY:


Johnathan Judd
Mayor

ATTEST:


Michelle Brekken
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle Brekken, City Clerk