



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
April 27, 2020 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 27, 2020, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member	Shelly Dahlquist	Present - video
1st Ward Council Member	Sara Watson Curry	Present - video
2nd Ward Council Member	Shelly Carlson	Present - video
2nd Ward Council Member	Heidi Durand	Present - video
Mayor:	Johnathan Judd	Present – in chambers
3rd Ward Council Member	Deb White	Present - video
3rd Ward Council Member	Larry Seljevold	Present - video
4th Ward Council Member	Chuck Hendrickson	Present - video
4th Ward Council Member	Steve Lindaas	Present - video

**Also in Attendance:**

City Manager	Chris Volkers	Present - video
City Attorney	John Shockley	Present – in chambers
City Clerk	Christina Rust	Present – in chambers

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)
4. [Consent Agenda](#)  
**Motion to Approve Consent Agenda made by Steve Lindaas and seconded by Chuck Hendrickson**  
Motion Passed  
For: 8 - Shelly Dahlquist, Sara Watson Curry, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas, Shelly Carlson
5. [Approve Minutes](#)
  - A. [April 13, 2020 - Meeting Minutes](#)  
**Motion to Approve April 13, 2020 - Meeting Minutes made by Deb White and seconded by Steve Lindaas**  
Motion Passed  
For: 8 - Shelly Dahlquist, Sara Watson Curry, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas, Shelly Carlson
6. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
7. \*Mayor and Council Appointments

**Public Hearings (5:45 p.m.)**

8. [Continued Public Hearing for 12th Ave S \(Eng. No. 20-12-01A\) and 6th & 7th Ave N and 18th & 20th St N \(Eng. No. 20-A2-01B\) Street Improvements](#)

Minutes: Continuation of public hearing that was opened at the April 13, 2020 meeting due to a clerical error. All comments have been compiled and submitted to the council for their consideration. Residents have been contacted and all questions have been answered at this time. Reminder that at this time, moving forward with the project is a decision for tonight, with the final assessment to be discussed and decided at a future meeting.

**Motion to Close Public Hearing made by Heidi Durand and seconded by Deb White.**

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

- A. [Resolution to Order Improvements & Declare Intent to Assess](#)
- B. [Resolution to Award Bid for 12th Ave S](#)
- C. [Resolution to Award Bid for 6th & 7th Ave N and 18th & 20th St N](#)

**Motion to Approve A B & C for 6th & 7th Ave N and 18th & 20th St N made by Deb White and seconded by Shelly Carlson**

Motion Passed

For: 7 - Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 1 - Shelly Dahlquist

9. [Public Hearing for 4th & 5th Ave S and 12th & 13th St S Street Improvements. \(Eng. No. 20-A2-06\)](#)

**Motion to Open Public Hearing made by Sara Watson Curry and seconded by Heidi Durand.**

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Minutes: Tom Trowbridge, Assistant City Engineer presented the project for 4th & 5th Ave. S and 12th & 13th St. S street improvements. Proposed improvements will be roadway, sidewalks and utilities completed by both Moorhead Public Service and the contractor. All comments have been compiled and presented to the council prior to this meeting. \$1758.00 correction to the average assessment after bids were received. Resident called in to address questions with the Engineering Department. Trowbridge gave a phone number to contact him directly.

**Motion to Close Public Hearing made by Steve Lindaas and seconded by Shelly Carlson.**

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

- A. [Resolution to Order Improvements and Declare Intent to Assess](#)
- B. [Resolution to Award Bid](#)

**Motion to Approve A & B for 4th & 5th Ave S and 12th & 13th St S Street Improvements. (Eng. No. 20-A2-06) made by Chuck Hendrickson and seconded by Steve Lindaas**

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

## **Economic Development**

10. [Local Business Update in Response to Coronavirus \(COVID-19\) - Derrick LaPoint, DMI, and Sheri Larson, MBA](#)

Minutes: Derrick LaPoint (DMI) and Sheri Larson (MBA) have been working together to provide the most up-to-date information and resources to our Moorhead business community. They shared that they are connecting virtually with local business and community leaders to better understand their needs and continue to advocate at the State and Federal level. Derrick LaPoint has been participating in a State of Minnesota conference call that includes the Governor's Office, MN DEED, Department of Labor, Department of Commerce, Department of Revenue, SBA, and other organizations. The notes from those regular meetings have been shared with approximately 50 community and business leaders in our region.

Derrick LaPoint noted that the SBA has postponed the Small Business Appreciate Week to September. Although the designated week has been postponed, it is now more important than ever to support our local businesses. Shop local, buy gift cards, and help when you can!

Derrick and Sheri are here to serve our business community and if questions arise, they are more than willing to assist.

## **Engineering Department**

11. [\\*Resolution to Approve Change Order No. 1 for Sanitary Sewer Lining Improvements. Eng. No. 19-06-03](#)
12. [\\*Resolution to Approve Amendment #4 to Task Order #3 with KLJ for the Downtown Railroad Grade Separation Project \(Eng. No. 14-02-03B\)](#)
13. [\\*Resolution to Approve Amendment #1 to Task Order #1 with Braun Intertec for the SE Main Ave/20St/21 St Railroad Grade Separation Project Eng. No. 02-02-02G](#)

## **Parks and Recreation Department**

14. [\\*Consider Actions to Approve Food and Beverage Service at Moorhead's Municipal Golf Courses](#)
- A. [\\*Resolution to Approve Food and Beverage Services Agreement with Kjerbeersten, LLC](#)

## **Community Development Department**

15. [\\*Consider Actions Relating to Ordinance 2020-03: An Ordinance to Amend Title 9 of the City Code to Adopt the State Building Code](#)
- A. [\\*Second Reading](#)
- B. [\\*Title and Summary](#)
16. [\\*Resolution to Approve Disadvantaged Business Enterprise Goal - Moorhead Municipal Airport](#)

## **Police Department**

17. [\\*Consider Actions Relating to Ordinance 2020-04: An Ordinance to Amend Section 2-5C-1 of City Code Relating to Regulation of Pawnbrokers](#)
- A. [\\*Second Reading](#)
- B. [\\*Title and Summary](#)

## Moorhead Public Service

18. [\\*Approve Resolution Accepting Offer on Sale of \\$13,985,000 General Obligation Water Revenue Bonds, Series 2020A, and Providing for their Issuance](#)

## Administration

19. Approve Licenses - Permits
  - A. [\\*Resolution to Approve Issuance of Liquor Licenses to Kjerbeersten, LLC](#)
20. [\\*Consider Actions Relating to Parcels 589002859 and 589002860](#)
  - A. [\\*Resolution to Terminate Contract for Deed with PROffutt LP](#)
  - B. [\\*Resolution to Terminate Master Development Agreement with PROffutt LP](#)
  - C. [\\*Resolution to Approve Agricultural Lease](#)
21. [Moorhead Clay County Joint Powers of Authority \(MCCJPA\) Seeking a Resolution of Necessity from the City of Moorhead for Biotic and Geomorphic Rights-of-Entry \(ROE\) in Wilkin County](#)

Minutes: Joel Paulsen, Executive Director of FM Diversion Authority Board  
Eric Dodds, Diversion Authority Land Management Program Manager  
Terri Williams, Corps of Engineer  
Kevin Dens, Corps of Engineers  
Chris McShane – Onstad Twitchell, PC

John Shockley, City Attorney presented the rights of entry and stated it is not eminent domain, it is authorization to enter property for a pre-determined amount of time to conduct testing.

Discussion took place regarding communication with landowners and what the process looks like with approval of this resolution.

- A. [Resolution of Necessity from the City of Moorhead for Biotic and Geomorphic Rights-of-Entry \(ROE\) in Wilkin County](#)

**Motion to Approve (MCCJPA) Seeking a Resolution of Necessity from the City of Moorhead for Biotic and Geomorphic Rights-of-Entry (ROE) in Wilkin County with addendum to reach out to Mr. Ness one additional time made by Shelly Carlson and seconded by Chuck Hendrickson**

Motion Passed

For: 6 - Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 2 - Shelly Dahlquist, Heidi Durand

## Other

22. [Mayor and Council Reports](#)

Minutes: Council member Watson Curry – Cass/Clay food partners has done a great job gathering and collecting information on what is happening around us. There is an update on Monday, Wednesday and Friday on their Facebook pages on how you can support the local food needs. Reminder to dial 8-1-1 before digging if doing any gardening to make sure we don't have any unnecessary injuries while digging. A thank you to the Matbus drivers during this time and a reminder that there is no charge for rides.

Mayor Judd - Annual Board of Appeals and Equalization meeting took place last week. Thank you to Nathan Aakre and his assessing staff and those who serve on the Board. There was great discussion and dialogue that took place.

23. [City Manager Report](#)

Minutes: A thank you to the community for the donations for the Military banners. The first banners have been hung at Main & 4<sup>th</sup> St. with a total of 12 banners ordered to-date. If you are unable to purchase a banner but would like one hung, please reach out to the city and donations are accepted for those who cannot afford to purchase one. Press release to come once all banners have been hung.

During the Covid-19 pandemic along with other times of stress, the City has been offering/supporting our law enforcement staff training for them and their spouse. We want to be sure we support all our staff and the training mentioned is specifically for our first responders. Also, the Federal Sick Leave Act was not initially available to essential staff however, the City did make changes to the policy to include our first responders. We are trying to support wherever we can during this time.

24. Executive Session (If needed)

25. New Business

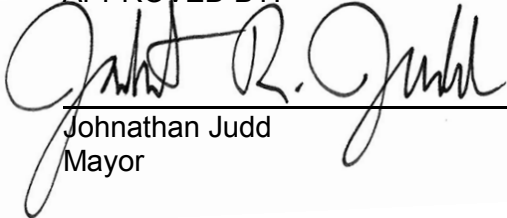
26. [Citizens Addressing the Council \(continued, if necessary\)](#)

**Motion to Adjourn at 8:47 p.m. made by Sara Watson Curry and seconded by Shelly Carlson**

Motion Passed

For: 8 – Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

APPROVED BY:

  
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Johnathan Judd  
Mayor

ATTEST:

  
\_\_\_\_\_  
Christina Rust  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Christina Rust, City Clerk*