



**City of Moorhead
Advisory Budget Work Group
Meeting Minutes
August 23, 2016 at 2:00 PM
City Hall – Boardroom (1st Floor)**

Pursuant to due call and notice thereof, a meeting of the Advisory Budget Work Group was held in the City Hall Boardroom, on August 23, 2016, at 2:00 PM.

Attendees:

Council Member: Jim Haney
Council Member: Chuck Hendrickson
Council Member: Mari Dailey
Staff: Dave Schmidt, Wanda Wagner, Amy Wohlwend

1. Review of Budget Presentation made to Council on August 22, 2016

- a. Dave Schmidt, Interim City Manager and Wanda Wagner, Finance Director reviewed some of the changes that occurred from the last ABWG meeting (August 17th) to the presentation with the full council.
 - i. One more Police Officer was added to the budget as requested by ABWG members on August 17th based on what they have been hearing from their constituents.
- b. Clarification and discussion was had regarding the $\frac{3}{4}$ time addition to the staffing level for an Aquatics Coordinator.
 - i. This position is needed due to the shortage of trainers for lifeguards and Water Safety Instructors and the need to be able to provide more swimming lessons in the area.
 - ii. The current temp/seasonal person that has had this position for many years will no longer be here and it is hard to find someone that is qualified to train year after year, so hiring a full time employee would be the best option.
 - iii. The funds used to pay the current temp/seasonal position will be used to fund the new full time position. Plus, the position is estimated to bring in approximately \$9,000 in new revenue. Therefore, only about \$20,000 additional will be needed to fund the position.
 - iv. A majority of the group was on board with this because of the need in the area; however, they did request more information be distributed to inform the full Council and public on the need.
- c. Other creative ways to recognize savings in the budget were discussed:
 - i. Calling the Golf Course Bonds early
 - ii. Removing the maintenance shop function from the General Fund and creating an internal service fund to make departments more accountable for their costs.
- d. 4.2% tax rate increase (\$25 to median value home) is where the budget is sitting right now. This rate increase is mainly due to adding 2 new Police Officers and 1 new Firefighter to the staffing level as requested by the Council and citizens.