



**CITY OF MOORHEAD  
PLANNING COMMISSION / BOARD OF ADJUSTMENTS  
MEETING MINUTES  
SEPTEMBER 04, 2019 AT 5:00 PM  
1ST FLOOR COUNCIL CHAMBERS, MOORHEAD CITY HALL**

Pursuant to due call and notice thereof, a regular meeting of the Planning Commission was held in the 1st Floor Council Chambers, Moorhead City Hall, on September 04, 2019, at 5:00 PM.

**Roll call of the members was made as follows:**

3rd Ward Council Member:	Vacant	Absent
Board Member:	Paul Krabbenhoft	Present
Board Member:	Ben Hammer	Present
Board Member:	Jim Haney	Present
Board Member:	Matt Leiseth	Present
Board Member:	Nicole Mattson	Present
Board Member:	Timothy Stone	Absent

**I. Roll Call**

**II. Agenda**

**Motion made to Approve made by Matt Leiseth and seconded by Ben Hammer**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**III. Approval of Minutes**

1. July 9, 2019

**Motion made to Approve made by Ben Hammer and seconded by Paul Krabbenhoft**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**IV. Citizens To Be Heard**

**V. Public Hearing -- Planning Commission**

1. Request of Sajid Ghauri for a Conditional Use Permit (CUP) for a Religious Institution in LI: Light Industrial at 2215 12th Avenue South.

**Motion made to Open Public Hearing made by Matt Leiseth and seconded by Jim Haney**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

Staff briefed commissioners on the request of applicant and stated there have been no public comments received to date. Staff recommends approval with the following conditions:

1. Adequate off-street parking shall be provided on site.
2. All required permits shall be obtained.

**Motion made to Close Public Hearing made by Ben Hammer and seconded by Matt Leiseth**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**Motion made to Approve made by Matt Leiseth and seconded by Paul Krabbenhoft**

Motion to Approve Request of Sajid Ghauri for a Conditional Use Permit (CUP) for a Religious Institution in LI: Light Industrial at 2215 12th Avenue South with the following conditions:

1. Adequate off-street parking shall be provided on site.
2. All required permits shall be obtained.

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

2. [Request of Red River Valley Chinese Christian Church to Rezone 1019 4th Avenue South from RLD-3: Residential Low Density-3 to INS: Institutional](#)

**Motion made to Open Public Hearing made by Jim Haney and seconded by Ben Hammer**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

Staff briefed commissioners on request of the applicant. Staff stated one comment was received stating they were in favor of the project and that the church is a great neighbor and asset to the community. Staff recommends approval.

Barbara Peterson, 407 11 Street South, questioned what would happen to the parcel if the church leaves. Staff indicated that both low density housing and institutional uses would continue to be permitted and verified that commercial uses would not be permitted.

**Motion made to Close Public Hearing made by Matt Leiseth and seconded by Ben Hammer**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**Motion made to Approve made by Ben Hammer and seconded by Matt Leiseth**

Motion to Approve 2. Request of Red River Valley Chinese Christian Church to Rezone 1019 4th Avenue South from RLD-3: Residential Low Density-3 to INS: Institutional

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

**VI. Other Business**

1. [Review Draft Comprehensive Plan RFP](#)

Staff is seeking Commission feedback on draft Comprehensive Plan RFP and indicated they would like to issue the RFP by year end. Staff also updated the Commission that the process for the update should take about a year and would involve a great amount of public engagement.

**VII. [Reports / Information](#)**

Staff indicated there is a renewable energy workshop on September 13<sup>th</sup>.

**VIII. [Adjournment](#)**

**Motion made to Adjourn made by Matt Leiseth and seconded by Ben Hammer**

*Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 2*

The proceedings of this meeting are digitally recorded and are available for public review.

APPROVED BY:

ATTEST:



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Nicole Mattson  
Chair

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Robin Huston  
City Planner

*Respectfully submitted by:*  
*Mary Schmitt, Planning and Neighborhood Services*