



**City of Moorhead
City Council Meeting
Meeting Minutes
March 09, 2020 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on March 09, 2020, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Deb White	Absent
3rd Ward Council Member:	Larry Seljevold	Present
4th Ward Council Member:	Chuck Hendrickson	Present
4th Ward Council Member:	Steve Lindaas	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: Councilmember Dahlquist requested that #14 be removed from consent

4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve Consent Agenda

Motion to Approve made by Steve Lindaas and seconded by Larry Seljevold

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Deb White

5. Recognitions - Presentations

A. [Proclamation - Kidney Month](#)

Minutes: Jeff Bottin, Board of Directors for National Kidney Foundation of the Dakotas, and a living kidney donor accepted the proclamation. Bottin informed the public that on May 8, 2020 during the Fargo Moorhead Marathon in the Fargo Dome there will be a booth offering free kidney screenings with doctors and nurses on site. Mayor Judd thanked Jeff for sharing this information and bringing about more awareness.

6. [Approve Minutes](#)

A. [February 24, 2020 - Meeting Minutes](#)

Motion to Approve Minutes

Motion to Approve made by Sara Watson Curry and seconded by Shelly Dahlquist

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Deb White

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. *Mayor and Council Appointments

Economic Development

9. [*Economic Development Report](#)

10. [*Resolution to Approve Temporary Use for Proffutt Limited Partnership to Display Agricultural and Farming Equipment on City-Owned Land located at 4110 & 4118 29 Ave S](#)

Engineering Department

11. [2020 Flood Update](#)

Minutes: Bob Zimmerman, City Engineer reviewed the strategic plan, mission and objectives of the city during flood events. We strongly encourage the public to sign up for e-notifications or check the city website and click "flood info" on the homepage.

Earlier today, the Mayor declared a local emergency, which allows the following:

- Activates Emergency Operations Plan
- Authorizes aid and assistance from State & FEMA
 - State Disaster Assistance Program (*MN Chapter 12B*)
 - Threshold: \$113,278 damages within Clay County
 - State reimbursement: 75% of eligible expenses
 - Federal Disaster Assistance Program (*FEMA*)

- Threshold: \$8,115,005 damages in MN & \$226,556 in Clay County
- Federal reimbursement: 75% of eligible expenses
- State reimbursement: 25% of eligible expenses
- Allows protective measures to save lives & property
- Allow the flexibility to enter into contracts & incur obligations to combat the disaster
- A Public meeting will take place March 12, 2020 at 6:00pm at the Hjemkomst Center. Stations will be set up and staff will be available to answer any questions.

A. [Resolution to Sustain Mayoral Declaration of a State of Emergency](#)

Motion to Approve Resolution to Sustain Mayoral Declaration of a State of Emergency

Motion to Approve made by Shelly Carlson and seconded by Shelly Dahlquist

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Deb White

12. [Consider Resolutions to Support a BUILD Grant Application for the 11 St Railroad Grade Separation Project \(Eng. No. 14-02-03\)](#)

Minutes: The USDOT (United States Department of Transportation) has a nationwide solicitation with approx. \$1B available for grant funds. Awards will be from \$1M to \$25M. The city have applied for this grant in the past and have not been awarded. The 11th St. application was ranked in the highly recommended category in the past. The Benefit Cost Analysis (BCA) was calculated at 0.7 to show safety & delay of this project. City employees will further show that the safety and delay benefits are more important.

USDOT stressed the benefits of frequent and continued outreach & partnerships.

Maximum BUILD grant award is \$25M with the cost to prepare the application is \$14,500 along with a 75% MnDOT (which is normally only offered at 50%) cost-share (\$10,875) and 25% City cost-share (\$3,625). Lobbying will play a significant part in this application process this time around.

The recommendation from staff is to spend the \$28,625 and move forward with the application. Historically, applications have been submitted 2-3 times prior to being awarded.

Motion to Approve Consider Resolutions to Support a BUILD Grant Application for the 11 St Railroad Grade Separation Project (Eng. No. 14-02-03)

Motion to Approve made by Shelly Carlson and seconded by Chuck Hendrickson

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry

Seljevold, Chuck Hendrickson, Steve Lindaas
Absent: 1 - Deb White

- A. [Resolution to Support Grant Application](#)
 - B. [Resolution to Approve Agreement with LGN for Federal Relations Services](#)
 - C. [Resolution to Approve Budget Adjustment](#)
13. [*Resolution to Grant an Environmental Monitoring Easement to the Moorhead-Clay County Joint Powers Authority for the FM Diversion Project](#)
14. [*Proposed Street Improvements on 6th & 7th Ave N and 18th & 20th St N \(Eng. No. 20-A2-01B\)](#)

Minutes: Councilmember Dahlquist questioned the meeting on February 27th, and has requested to be notified of future meetings. Tom Trowbridge, Assistant City Engineer addressed the question and said that less than 12 citizens attended and that council members will be notified in the future. The February meeting was an informal meeting. There will be an upcoming public meeting that will give opportunity for community to address any issues that they have prior to awarding the bid. Letters have been sent to citizens and the city has asked to have feedback provided until March 13th, however they will take feedback as it comes in.

Motion to Approve *Proposed Street Improvements on 6th & 7th Ave N and 18th & 20th St N (Eng. No. 20-A2-01B)

Motion to Approve made by Sara Watson Curry and seconded by Shelly Carlson

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas
Absent: 1 - Deb White

- A. [*Resolution to Receive Report, Order Plans & Specifications and Call for a Public Hearing](#)
 - B. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)
15. [*Resolution to Approve Amendment No. 2 to Task Order No. 1 with WSB & Associates, Inc. for the 15th Ave N Mill & Overlay Project \(Eng. No. 18-A2-02\)](#)

Moorhead Public Service

16. [*Award Bid for 2020 Street and Lawn Repairs](#)

Administration

17. Approve Licenses - Permits
- A. [*Resolution to Approve a Sunday On-Sale License for Swing Barrel Brewing Co.,](#)

LLC

18. [*Resolution to Approve 2019 Budget Adjustments](#)
19. [*Resolution to Approve the Consumption of Beer on the Premises of the Moorhead Youth Hockey Arena on April 18, 2020](#)

Other

20. [Mayor and Council Reports](#)

Minutes: Reminder to the community that Ward 1 Coffee with the Mayor and Councilmembers will be March 31, 2020 from 7:00 - 9:00pm at the Moorhead Public Library.

Mayor Judd thanked Hope Inc. for putting on a great sled hockey event and for all the great things they do for our community.

Mayor Judd met with Realtors on a Mission, group of regional realtors that sell and purchase homes within the Moorhead area and discussed opportunities and challenges within the area.

Mayor Judd and West Fargo Mayor Dardis attended American Cancer Society and Essentia Health event to promote awareness for colon cancer.

21. [City Manager Reports - Updates](#)

Minutes: Census Day is April 1, 2020 and MATBUS will offer free rides from Moorhead to the Fargo Civic Center where free haircuts and meals will be provided while filling out paperwork for the Census.

22. [Executive Session \(If needed\)](#)

- A. [Executive session pursuant to Minn. Stat. 13D.05, Subd. 3 \(b\) for the purpose of receiving an update discussing a potential settlement of the claims with external litigation counsel in the matter of City of Moorhead v. Stafford, OAH 82-3600-36210.](#)

Motion to Enter Closed Session

Motion to Enter Closed Session made by Chuck Hendrickson and seconded by Steve Lindaas

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Deb White

Motion for settlement and release agreement between the City of Moorhead and Thad Stafford

Motion made by Heidi Durand and seconded by Sara Watson Curry

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry

Seljevold, Chuck Hendrickson, Steve Lindaas
Absent: 1 - Deb White

Minutes: Mayor Judd recused himself if needed from voting due to a potential conflict of interest.

23. [New Business](#)

Motion to Adjourn Meeting

Motion to Adjourn made by Shelly Carlson and seconded by Heidi Durand

Motion Passed

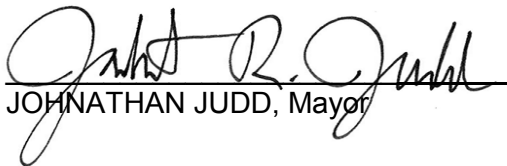
For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Absent: 1 - Deb White

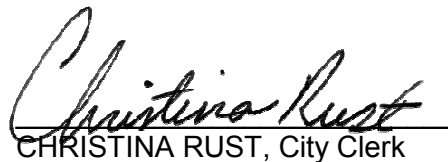
24. Citizens Addressing the Council (continued, if necessary)

Meeting Adjourned at 6:55pm

APPROVED BY:


JOHNATHAN JUDD, Mayor

ATTEST:


CHRISTINA RUST, City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Christina Rust, City Clerk