



**City of Moorhead
Park Advisory Board
Meeting Minutes
July 28, 2015
Hjemkomst Center - Elm Room
202 1st Avenue North
4:00 pm**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the Elm Room at the Hjemkomst Center, on July 28, 2015, at 4:00 PM.

Roll call of the members was made as follows:

Board Member:	Sharon Ferris	Present
Board Member:	Brad Leeser	Present
Board Member:	Kay Litch	Absent
Board Member:	Larry Seljevold	Absent
Board Member:	Bradley Vesta	Present
1st Ward Council Member:	Nancy Otto	Alternate
Board Member:	Billi Jo Zielinski	Present
4th Ward Council Member:	Chuck Hendrickson	Present

1. Call To Order/Roll Call

2. Recognitions/Presentations/Introductions

a Bradley Vesta, 4th Ward

Minutes: Board Member Billi Jo Zielinski welcomed new 4th Ward member, Bradley Vesta to the Park Advisory Board. 4:02 PM

3. Approve Meeting Minutes

Motion made to Approve made by Sharon Ferris and seconded by Chuck Hendrickson
Motion to Approve 3. Approve Meeting Minutes

Motion None: For: 5; Against: 0; Abstain: 0; Absent: 2

4. Citizens Addressing the Board

5. Agenda Amendments

6. Recommendation in Horseshoe Facility Request

Minutes: Parks and Recreation Director Holly Heitkamp introduced Harry Fillafer with the Moorhead Horseshoe League to discuss improvements to the current horseshoe pits, including play area coverage, lighting, and funding. 4:10 PM

Mr. Fillafer provided a brief history of the horseshoe league, including sanction requirements, donations, and membership standings. Fillafer had begun the league in 1971, stating all funding should be used towards league improvements.

The Board discussed non-profit status for the league, rules and regulations, consideration for improvements such as

temporary canopies, relocation of the horseshoe pits, advertising, public use and availability. Also discussed was a request for assistance in constructing the North walkways with money that was donated to the Moorhead Horse Shoe Club. PAB Members indicated that the city could help with the construction should the funds be turned over to the city, but that the internal league issues had to be solved by the Horseshoe League members.

7. Approve 2016 Fee Schedule

Motion made to Approve made by Sharon Ferris and seconded by Brad Leeser

Motion to Approve 7. Approve 2016 Fee Schedule

Motion None: For: 5; Against: 0; Abstain: 0; Absent: 2

Minutes: Parks and Recreation Director Holly Heitkamp introduced Parks and Recreation Intern, Warren Ellingsworth who recapped the fee schedule for 2016, as well as the process involved in determining program costs and new additions. 4:33 PM

The Board discussed golf prices, customer attendance, increased maintenance fees such as chemicals and fertilizers for the golf courses, and contribution and donation increase options.

8. Approve 2016 Capital Improvements Requests

Motion made to Approve made by Brad Leeser and seconded by Sharon Ferris

Motion to Approve 8. Approve 2016 Capital Improvements Requests

Motion None: For: 5; Against: 0; Abstain: 0; Absent: 2

Minutes: Parks and Recreation Director Holly Heitkamp and Parks/Forestry Manager Larry Anderson presented a listing of the 2016 Capital Improvement requests including a feasible 1-3 year plan, with repair and maintenance items, including the recent breakdown of the municipal pool heater. 4:45 PM

The Board discussed funding for building repairs, MB Johnson construction work and future plans, horseshoe structure issues, and a funded walkway addition.

The motion was made to approve with the amendment to include the pool heater replacement which was not included in the requests at the time of print.

9. Approve Revised Master Plan for MB Johnson Park

Motion made to Approve made by Brad Leeser and seconded by Sharon Ferris

Motion to Approve 9. Approve Revised Master Plan for MB Johnson Park

Motion None: For: 5; Against: 0; Abstain: 0; Absent: 2

Minutes: Parks and Recreation Director Holly Heitkamp presented the revised master plan for the MB Johnson Park grant process. 5:00 PM

10. Information/Update

Minutes: Parks and Recreation Director Holly Heitkamp announced 5:10 PM

that the Special Events Coordinator, Tara Ekren has left
Parks and Recreation for a new position.

a Night to Unite

Minutes: Parks and Recreation Director Holly Heitkamp discussed
Night to Unite ward locations that will be sent to park board
members for their reference.

5:04 PM

b Gooseberry Park Players - Thank You

c Five / Nine Park Citizen Request

Minutes: Parks/Forestry Manager Larry Anderson discussed requests
and schedules for Five / Nine Park amenities.

5:08 PM

The Board discussed safety fencing for the area.

d Greater MN Regional Parks and Trails Applications

e River Corridor Update

f Greater Moorhead Days

g Various news Articles

10. Adjourn

Respectfully submitted by:
Randy Dahlin