



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
April 27, 2015 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 27, 2015, at 5:30 PM.

**Roll call of the members was made as follows:**

|                          |                   |                      |
|--------------------------|-------------------|----------------------|
| 1st Ward Council Member: | Mari Dailey       | Present              |
| 1st Ward Council Member: | Nancy Otto        | Present              |
| 2nd Ward Council Member: | Jim Haney         | Present              |
| 2nd Ward Council Member: | Heidi Durand      | Present              |
| Mayor:                   | Del Rae Williams  | Present              |
| 3rd Ward Council Member: | Mike Hulett       | Present              |
| 3rd Ward Council Member: | Brenda Elmer      | Absent until 5:34 pm |
| 4th Ward Council Member: | Steve Gehrtz      | Present              |
| 4th Ward Council Member: | Chuck Hendrickson | Present              |

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Steve Gehrtz and seconded by Nancy Otto  
**Motion to Approve All Minutes**

Motion Passed  
For: 7; Absent: 1 - Brenda Elmer

Minutes: All minutes

- A. [April 13, 2015 City Council Meeting Minutes](#)
- B. [April 20, 2015 Adjourned Meeting Minutes](#)
- C. [April 20, 2015 Committee of the Whole Meeting Minutes](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Mayor Williams presented the American Legion Auxiliary Poppy Day Proclamation

- A. [Beyond the Yellow Ribbon Committee - Les Bakke](#)

Minutes: Les Bakke provided an annual report from the Beyond the Yellow Ribbon Committee.

5. [Agenda Amendments](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto  
**Motion to Approve Agenda Amendments**

Motion Passed  
For: 8

Minutes: Council Member Hulett asked that item #21 be separated into two different resolutions, one for sidewalk art and one for utility boxes.

6. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are considered to be enacted by one motion.

Motion to Approve made by Brenda Elmer and seconded by Mike Hulett  
**Motion to Approve Consent Agenda as Amended**

Motion Passed  
For: 8

Minutes: Item numbers 19 and 20 were removed from the consent agenda.

7. Mayor and Council Appointments

**Planning and Neighborhood Services Department**

8. [Resolution to Deny House Moving Permit \(535 or 543 11th Ave N\)](#)

Motion to Approve made by Mari Dailey and seconded by Jim Haney  
**Motion to Approve Resolution to Deny House Moving Permit (535 or 543 11th Ave N)**

Motion Passed **Resolution 2015-0427-1**  
For: 8

Minutes: Michael Redlinger, City Manager, and Kristie Leshovsky, City Planner, provided a brief explanation for the denial.

9. [\\*Consider Actions Relating to Ordinance 2015-10](#)

A. [\\*Second Reading of Ordinance 2015-10: An Ordinance to Amend the Official Zoning Map to Rezone Lots with Split Rock First Addition from RLD-2 to RLD-3](#)  
**Ordinance 2015-10**

B. [\\*Title and Summary](#)  
**Resolution 2015-0427-A**

10. [\\*Authorize Stipulation Agreement for Code Compliance/Reduction in Administrative Penalties at 822 Rensvold Boulevard](#)  
**Resolution 2015-0427-B**

11. [\\*Resolution to Oppose Request to Remove Clay County Urban Expansion District -](#)

[Parcel 21.029.4201](#)  
**Resolution 2015-0427-C**

### **Engineering Department**

12. [\\*Resolutions to Approve Various Actions for Comstock's 6th Addition. Eng. No. 15-A2-04](#)
  - A. [\\*Resolution to Order Report](#)  
**Resolution 2015-0427-D**
  - B. [\\*Resolution to Receive Report and Order Plans & Specifications, and Call for a Public Hearing](#)  
**Resolution 2015-0427-E**
  - C. [\\*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)  
**Resolution 2015-0427-F**
13. [\\*Resolution to Approve an Amendment to Work Order #2 under the Master Engineering Services Agreement with SRF for Traffic Signal Improvements \(Eng. Nos. 11-13-01 A, B & C and 14-A2-07\)](#)  
**Resolution 2015-0427-G**
14. [\\*Resolution to Authorize Property/Easement Acquisition for Street Improvements on Main Ave from 8th St to 19th St. Eng. No. 15-A2-2](#)  
**Resolution 2015-0427-H**
15. [\\*Resolution to Authorize Property/Easement Acquisition for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\). Eng. No. 14-2-1](#)  
**Resolution 2015-0427-I**
16. [\\*Resolution to Award Bid for 2015 Seal Coating & Pavement Striping. Eng. No. 15-13-5](#)  
**Resolution 2015-0427-J**

### **Police Department**

17. [\\*Resolution to Authorize the Moorhead Police Department to Apply for a Grant from the FM Area Foundation to Support the Outreach and Education Efforts of the Clay County Toward Zero Death \(TZD\) Safe Roads Coalition.](#)  
**Resolution 2015-0427-K**

### **Moorhead Public Service**

18. [\\*Resolution to Award Bid for 2015 Street and Lawn Repairs](#)  
**Resolution 2015-0427-L**

### **Administration**

19. [\\*Resolution Authorizing a Request for Proposal be Issued for the Sale and Development of City-Owned Land in Stonemill Estates and Johnson Farms Subdivisions](#)

Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey  
**Motion to Approve Resolution Authorizing a Request for Proposal be Issued for the Sale and Development of City-Owned Land in Stonemill Estates and Johnson Farms**

## Subdivisions

Motion Passed **Resolution 2015-0427-2**

For: 8

Minutes: Michael Redlinger, City Manager, addressed the Council Members concerns.

20. [\\*Resolution to Approve Full Time Equivalency \(FTE\) Staffing Level Adjustment and Budget Adjustment for Building Codes](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer

**Motion to Approve Resolution to Approve Full Time Equivalency (FTE) Staffing Level Adjustment and Budget Adjustment for Building Codes**

Motion Passed **Resolution 2015-0427-3**

For: 8

Minutes: Michael Redlinger, City Manager, provided a brief overview of the proposed resolution to address full time equivalency staffing level adjustments and budget adjustment for Building Codes.

21. [Proposed 2015 Sidewalk Poetry and Art Contest Discussion](#)

Motion to Approve made by Brenda Elmer and seconded by Mike Hulett

**Motion to Strike Language After “BE IT FURTHER RESOLVED” and Add “Establish a City’s Art Advisory Group and Staff Draft Parameters of the Work Group.”**

Motion Passed

For: 8

Motion to Approve made by Heidi Durand and seconded by Jim Haney

**Motion to Approve Resolution to Approve Sidewalk Poetry and Art Contest.**

Motion Passed **Resolution 2015-0427-4**

For: 8

Minutes: Mara Morken Fogarty and Su Legget, Members of the Mayor's Art Task Force, stated that the Task Force has raised the funds that are needed for the project.

The City Attorney will provide a draft resolution to formally accept private donations for the May 11, 2015 City Council Meeting.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey

**Motion to Approve Resolution to Approve Utility Box Art**

Motion Passed **Resolution 2015-0427-5**

For: 7; Against: Mike Hulett

Minutes: Michael Redlinger, City Manager, provided additional information on the utility box art.

22. [\\*First Reading of Ordinance No. 2015-11: An Ordinance to Amend and Reenact Sections 2-6A-5, 2-6A-8, 2-6C-7 of Title 2, and Sections 4-7-2, 4-7-3, 4-7-5 of Title 4, of the Moorhead Municipal Code.](#)

**Ordinance No. 2015-11**

23. Approve Licenses - Permits

A. [\\*Resolution to Approve the Annual Liquor Renewals](#)  
**Resolution 2015-0427-M**

24. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided a brief update on the grant program through Jade Presents and Art Partnership.

Council Member Hendrickson provided a brief update on the Moorhead Public Service solar panels.

25. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, announced that extended hours begin May 4, 2015 through September 25, 2015 on the 4<sup>th</sup> floor of City Hall.

26. Executive Session (If needed)

27. [New Business](#)

Minutes: Council Member Otto and Council Member Dailey stated that they received a letter from J.C. Chumleys requesting the use of City property for a special event that will be held May 16, 2015. Michelle French, City Clerk, announced that the City is currently working with them to coordinate this event.

Meeting adjourned at 7:20 pm

APPROVED BY:

ATTEST:



Del Rae Williams  
Mayor



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*