

**City of Moorhead
City Council Meeting
Meeting Minutes
March 11, 2013 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on March 11, 2013, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Present
1st Ward Council Member:	Nancy Otto	Present (Arrived at 5:41 pm)
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Absent
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present (Arrived at 5:31 pm)
4th Ward Council Member:	Mark Hintermeyer	Present
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

Minutes: Mayor Voxland called the meeting to order.

2. [Approve Minutes](#)

A. [February 19, 2013 \(Committee of the Whole\)](#)

B. [February 25, 2013 \(City Council\)](#)

Minutes: Council Member Gehrtz requested an addition to the February 19, 2013 minutes regarding snow removal updates that were provided under City Manager Reports.

Council Member Elmer requested to amend the February 25, 2013 minutes to reflect her vote on the Consent Agenda.

Motion to Approve made by Mike Hulett and seconded by Heidi Durand
Motion to Approve Minutes as Amended.

Motion Passed
For: 6; Absent: 2 - Nancy Otto, Mark Altenburg

3. [Citizens Addressing the Council](#)

Minutes: James Van Raden, Moorhead resident, expressed concerns regarding the Moorhead Police Department.

4. Agenda Amendments

Minutes: No agenda amendments were noted.

5. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Minutes: The following items were removed from the Consent Agenda:

- #8 – Resolution Approving a Memorandum of Understanding Between the City of Moorhead and Moorhead Colleges for the U-Pass Unlimited Ride Program on MATBUS
- #9 – Resolution Approving the “Cities of Fargo and Moorhead Transit (MATBUS) Procurement Policies” and Authorizing Submission to the Federal Transit Administration
- #14 – Authorize Professional Service Agreement with Stantec Inc for Neighborhood Parking Evaluation

Motion to Approve made by Heidi Durand and seconded by Luther Stueland

Motion to Approve the Consent Agenda as Amended

Motion Passed

For: 6; Absent: 2 - Nancy Otto, Mark Altenburg

6. Mayor and Council Appointments

Minutes: No Mayor and Council Appointments were noted.

[Public Hearings \(5:45 p.m.\)](#)

7. [Public Hearing and First Reading of Ordinance 2013-5: Establishment of Urban and Rural Taxing Districts](#)

Minutes: Michael Redlinger, City Manager, and John Shockley, City Attorney, provided a report on the proposed ordinance and the following were responses to Mayor and Council questions:

- Rural Taxing Districts reduce general taxes on rural properties, but not special assessments
- This ordinance was suggested by the State of Minnesota’s Municipal Boundary Adjustment Unit.

John Shockley, City Attorney, provided a statement from Pete Marinucci, resident, requesting the Council table the ordinance and let the detachment petition process move forward.

Motion to Approve made by Luther Stueland and seconded by Steve Gehrtz

Motion to Approve the Public Hearing and First Reading of Ordinance 2013-5: Establishment of Urban and Rural Taxing Districts

Motion Passed

For: 5; Against: 1 – Heidi Durand; Absent: 1 - Mark Altenburg

Community Services Department

8. [Resolution Approving a Memorandum of Understanding Between the City of Moorhead and Moorhead Colleges for the U-Pass Unlimited Ride Program on MATBUS](#)

Minutes: Council Member Stueland inquired about the financial details of the Memorandum of Understanding.

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand

Motion to Approve a Resolution Approving a Memorandum of Understanding Between the City of Moorhead and Moorhead Colleges for the U-Pass Unlimited Ride Program on MATBUS

Motion Passed: **Resolution 2013-0311-1**

For: 7; Absent: 1 - Mark Altenburg

9. [Resolution Approving the "Cities of Fargo and Moorhead Transit \(MATBUS\) Procurement Policies" and Authorizing Submission to the Federal Transit Administration](#)

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand

Motion to Approve a Resolution Approving the "Cities of Fargo and Moorhead Transit (MATBUS) Procurement Policies" and Authorizing Submission to the Federal Transit Administration

Motion Passed: **Resolution 2013-0311-2**

For: 6; Against: 1- Mike Hulett; Absent: 1 - Mark Altenburg

10. [*Resolution Approving the Updated Joint Powers Agreement with the City of Fargo for the MAT Coordinating Board](#)

Resolution 2013-0311-A

11. [*Resolution Authorizing Extension of Existing Property Listing Agreement \(11th Street & 1st Ave N\) with Coldwell Banker First Realty-Encore](#)

Resolution 2013-0311-B

12. [*Renew Agreement with EZLinks Golf Inc. for Software for the On-Line Reservation Services for The Meadows and Village Green Golf Courses](#)

Resolution 2013-0311-C

13. [*Resolution to Approve Placement of Antennas on Existing Telecommunications Towers \(1724 25th St. S.\)](#)

Resolution 2013-0311-D

14. [Authorize Professional Service Agreement with Stantec Inc for Neighborhood Parking Evaluation](#)

Minutes: Michael Redlinger, City Manager, provided a report on the proposed agreement and the following was a response to Mayor and Council questions:

- Stantec would conduct an evaluation of the parking study

implementation to date and considerations relevant to the remaining implementation items, and any modification needed to existing parking management procedures.

- City Council would like staff to provide options and work with Information Technology to conduct a survey.

Motion to Approve made by Nancy Otto and seconded by Heidi Durand

Motion to Approve and Authorize Professional Service Agreement with Stantec Inc for Neighborhood Parking Evaluation

Motion Failed **Resolution 2013-0311-3**
Against: 7; Absent: 1 - Mark Altenburg

Engineering - Wastewater Treatment

15. [*Resolution to Approve Various Actions for Prairie Meadows 4th Addition Street & Underground Utilities. Eng. No. 13-A6-3](#)
 - A. [*Resolution to Order Improvements & Declare Intent to Assess](#)
Resolution 2013-0311-E
 - B. [*Resolution to Award Bid](#)
Resolution 2013-0311-F
16. [*Resolution to Approve Stormwater Memorandum of Understanding between the City of Moorhead and Clay County](#)
Resolution 2013-0311-G
17. [*Resolution to Reschedule the Public Hearing for Horizon Shores 6th Addition Street & Underground Utility Improvements. Eng. No. 13-A6-2](#)
Resolution 2013-0311-H
18. [Resolution to Approve a Budget Adjustment and Engineering Services Agreement to Prepare a CIMS Funding Application for Improvements On and/or Adjacent to TH 10 & TH 75](#)

Minutes: Michael Redlinger, City Manager, provided a report on the new funding solicitation for a new program "Corridor Investment Management Strategy (CIMS).

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

Motion to Approve a Resolution to Approve a Budget Adjustment and Engineering Services Agreement to Prepare a CIMS Funding Application for Improvements On and/or Adjacent to TH 10 & TH 75

Motion Passed: **Resolution 2013-0311-4**
For: 7; Absent: 1 - Mark Altenburg

Moorhead Public Service

19. [*Resolution to Award Bids for 2013 Water Treatment and Wastewater Treatment Chemicals](#)

Resolution 2013-0311-I

Administration

20. [Discuss Five-Year Extension to Bridge Company Operating Agreement \(15th Ave. N. Toll Bridge\)](#)

Minutes: John Shockley, City Attorney, provided an overview of the proposed five-year extension to the Bridge Company Operating Agreement.

- The proposed agreement includes an additional 5 years (2013-2018) and permits the City to take the bridge free and clear in 2018.
- The Bridge is treated as personal property with Clay County.
- City Council wants to make this bridge available to the citizens free of charge as soon as possible.

John Moen, resident, suggested extending the agreement by 5 years and then the City would take the bridge free of charge.

Motion to Approve made by Mark Hintermeyer and seconded by Nancy Otto
Motion to deny the Bridge Company's request to amend the agreement and extend the 1986 agreement and instead authorize staff to negotiate with the City of Fargo and the Bridge Company an agreed upon amount of authorized debt. If a resolution acceptable to the Moorhead City Council cannot be reached, the City Attorney is authorized to bring suit to determine the amount of authorized debt on the bridge and have the bridge conveyed to the cities for said amount.

Motion Passed

For: 7; Absent: 1 - Mark Altenburg

21. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided report on a recent Public Housing Authority meeting.

Mayor Voxland provided a report on his meeting with the Home Builders Association.

22. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, stated that a staff meeting will be held with the HBA next week. He also announced that the City Council has been invited to participate in the HBA City Night event that will be held on March 14, 2013.

A brief legislative update was also provided to the City Council.

A. [Flood Preparation Update](#)

Minutes: Michael Redlinger, City Manager, and Bob Zimmerman, City Engineer, gave a brief update on the updated flood forecast and City preparation activities.

Meeting Adjourned at 7:48 pm.

APPROVED BY:

ATTEST:

Mark Voxland
Mayor

Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Michelle French, City Clerk*