

**City of Moorhead
Park Advisory Board
Meeting Minutes
September 17, 2013
1st Floor Council Chambers - City Hall
500 Center Avenue
4:00 pm**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the 1st Floor Council Chambers - City Hall, on September 17, 2013, at 4:00 PM.

Roll call of the members was made as follows:

3rd Ward Council Member:	Brenda Elmer	Present
Board Member:	Sharon Ferris	Present
Board Member:	Brad Leeser	Present
Board Member:	Kay Litch	Absent
Board Member:	Cassandra Lougheed	Present
Board Member:	Larry Seljevold	Present
1st Ward Council Member:	Nancy Otto	Absent
Board Member:	Billi Jo Zielinski	Present

1. **[Call To Order/Roll Call](#)**

2. **[Recognitions/Presentations/Introductions](#)**

Minutes: Larry Seljevold welcomed new member Billi Jo Zielinski to the Park Advisory Board. 3:58 PM

3. **[Approve Meeting Minutes](#)**

Motion made to Approve made by Brad Leeser and seconded by Cassandra Lougheed
Motion to Approve 3. Approve Meeting Minutes

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 2

4. **[Citizens Addressing the Board](#)**

5. **[Agenda Amendments](#)**

6. **[Recommendation Legacy Grant Resolutions for MB Johnson Park](#)**

Minutes: Recreation Division Manager Holly Heitkamp provided a brief overview of the upcoming Applications for the two 2014 Legacy Grants being submitted for MB Johnson Park. A recommendation was made for the Moorhead City Council to approve the resolutions for both 2014 grants. 4:46 PM

Motion made to Approve made by Billi Jo Zielinski and seconded by Sharon Ferris
Motion to Approve 6. Recommendation Legacy Grant Resolutions for MB Johnson Park

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 2

7. [Approve Village Green Sixth & Eagle Ridge at Stonemill - Park Plan](#)

Minutes: Recreation Division Manager Holly Heitkamp provided a brief overview of the proposed Stonemill/Eagle Ridge Housing development. 4:42 PM

Deputy City Manager Scott Hutchins spoke about the history of Stonemill Estates, and the City's recent acquisition of this land due to tax forfeiture.

Jon Youness with Eagle Ridge Development was present to explain that the park land developed was an important element in renting/selling the property.

Park Forestry Manager Larry Anderson spoke about the City's funding options. Holly Heitkamp discussed the benefits of adding the park at the same time as the development.

The Board discussed how current park projects waiting for funding would not be affected and tax implications associated with this development.

Holly Heitkamp provided a brief overview about the proposed Village Green Sixth development plan and the benefits to being placed next to the green space for the Proposed Park Christian School.

Motion made to Approve made by Brenda Elmer and seconded by Cassandra Lougheed

Motion to Approve 7. Approve Village Green Sixth & Eagle Ridge at Stonemill - Park Plan

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 2

8. [Information on Design for Matson Grandstand](#)

Minutes: Park Forestry Manager Larry Anderson provided a brief overview of the Matson Field Renovation Project and the need to finish the remaining element which is a grandstand. 4:51 PM

The Board discussed the importance of the Field of Dreams Committee continuing to seek sponsors to finance the remainder of this project.

9. [Procedure Changes for Parks](#)

Minutes: Recreation Division Manager Holly Heitkamp gave a review of recent policy changes for the Parks and Recreation Handbook including water safety instructor training, inappropriate behavior and suspension, alcohol permits, scholarships, park program definitions, and program evaluations. 5:01 PM

Motion made to Approve made by Cassandra Lougheed and seconded by Sharon Ferris

Motion to Approve 9. Procedure Changes for Parks

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 2

10. [Recommendation Standard Agreements Golf Professionals](#)

Motion made to Approve made by Billi Jo Zielinski and seconded by Cassandra Lougheed

Motion to Approve 10. Recommendation Standard Agreements Golf Professionals

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 2

11. Information Update

a [Summer Park Program Evaluations](#)

b [Greater Moorhead Days](#)

Minutes: The Board discussed a review of the Greater Moorhead Days 5:15 PM
parade to help ease potential problems, as well as
incorporating more local businesses in all events.

c [Gooseberry Park Players 2013 Summary](#)

d [RiverArts Recap 2013](#)

e [River Corridor Study](#)

f [Presentation to MN House Capital Investment Committee](#)

Minutes: Recreation Division Manager Holly Heitkamp reported that 5:04 PM
the Minnesota House Capital Investment Committee was
coming to Moorhead to review projects that have been
submitted to them for funding. The City of Moorhead Projects
are flood control and the Soccer Complex.

In addition, Holly Heitkamp announced that a grant has been
received for \$6,140 by the Minnesota State Arts Board for the
2014 Celtic Festival.

12. Adjourn

*Respectfully submitted by:
Randy Dahlin*