



City of Moorhead Economic Development Authority

Meeting Agenda February 23, 2015 at 11:45 AM 1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on February 23, 2015, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Bob Buth	Absent
Board Member:	Violet Deilke	Present
Council Member:	Steve Gehrtz	Present
Board Member:	Marsha Weber	Present
Board Member:	Charley Johnson	Present
Board Member:	Pat Kovash	Present
Board Member:	Dave Sederquist	Present
Board Member:	James Steen	Present
Council Member:	DeI Rae Williams	Present
Board Member:	John Rogalla	Present
Board Member:	Soo Asheim	Present

Others Present:

Matt Maslowski, Executive Director
Michael Redlinger, City Manager
Amy Thorpe, Economic Development Program Administrator

1. Call meeting to Order / Roll Call

2. Agenda Amendments

Minutes: None

3. [Approve Minutes](#)

A [January 26, 2015](#)

Motion to Approve made by Steve Gehrtz and seconded by Violet Deilke

Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1

4. [Citizens Addressing the Board](#)

Minutes: None

5. [Commissioners' Reports](#)

Minutes: None

6. [Director's Report](#)

Minutes: Maslowski provided highlights as found in packet materials.

7. Discuss Organizational Model

Minutes: Maslowski provided opening remarks and background for Commissioners who were not in attendance at the Executive Committee meeting. Michael Redlinger, City Manager, provided more background regarding the City's general levy, the EDA's levy, and their respective uses. Commissioners discussed the prospect of hiring their own Executive Director and relocating the economic development office outside of City Hall. The conclusion was that more study was warranted before proceeding and directed the City Manager, Executive Director, and City Attorney to further examine the legal, financial, technical, and organizational impacts related to the EDA Board hiring an Executive Director and relocating offices out of City Hall.

Motion to Approve made by Charley Johnson and seconded by Del Rae Williams

Motion was approved to examine and report back to EDA the legal, financial, technical, and organizational impacts related to the EDA Board hiring an Executive Director and relocating offices out of City Hall. The attached resolution is the exact resolution approved and is incorporated herein by reference.

Motion Passed: For: 10; Against: 0; Abstain: 0; Absent: 1

8. Information / Update

- A [GFMEDC Activity Report – January](#)
- B [Building & Permit Valuation Summary - January 2015](#)

9. Adjourn

Minutes: Meeting adjourned at 12:34 p.m.

APPROVED BY:



Jim Steen
Chair

ATTEST:



Charley Johnson
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Economic Development Program Administrator

RESOLUTION

WHEREAS, pursuant to the Laws of Minnesota for 1986, Chapter 341 (the "Act"), the City of Moorhead, Minnesota (the "City"), on June 26, 1986, adopted its' "Enabling Resolution Granting Certain Powers to and Renaming the Moorhead Housing and Redevelopment Authority" the ("Original Enabling Resolution"), which renamed the "Moorhead Housing and Redevelopment Authority" to the "Moorhead Economic Development Authority" (the "EDA") and established the terms and numbers of commissioners; and

WHEREAS, the purpose of the 1986 law was "to enable the City to establish a single agency accountable to the Mayor and City Council that is responsible for promoting and assisting industrial and economic development and redevelopment in the City;" and

WHEREAS, since 1986 the Moorhead EDA has been an advocate for and facilitator of economic development projects and initiatives throughout the City; and

WHEREAS, the respective roles of the Moorhead EDA and the City, to promote and facilitate economic development projects and initiatives throughout the City, are defined within Section IX Mission Statement of the Enabling Resolution; and

WHEREAS, to carry-out this mission the Moorhead EDA and the City have successfully coordinated and shared resources, including City administrative services, staffing and offices; and

WHEREAS, in order to provide the most effective and efficient customer service and support of economic development throughout the City, the offices of the Moorhead EDA have been periodically located in City Hall as well as out of City Hall; and

WHEREAS, recently the Moorhead EDA Executive Committee inquired as to whether the EDA Board and City Council would be interested in allowing the EDA to hire an Executive Director and further, if relocation of the EDA Offices outside of City Hall would be once again perceived as beneficial to the delivery of Moorhead's economic development services.

NOW THEREFORE BE IT RESOLVED by the EDA Board of Commissioners, that the request of the Moorhead EDA Executive Committee warrants additional study and consideration.

FURTHERMORE BE IT RESOLVED by the EDA Board of Commissioners, that the City Manager, EDA Executive Director and City Attorney are hereby authorized and directed to examine and report back to the EDA Board and Moorhead City Council on March 23, 2015, as to the legal, financial, technical and organizational impacts related to:

- The EDA Board hiring an Executive Director; and
- Relocation of the EDA Offices

PASSED: February 23, 2015, by the EDA Board of Commissioners of the City of Moorhead.