



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
December 02, 2019 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on December 02, 2019, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Absent
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Deb White	Present
3rd Ward Council Member:	Larry Seljevold	Present
4th Ward Council Member:	Chuck Hendrickson	Present
4th Ward Council Member:	Steve Lindaas	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: Request #14 and #16 be pulled from consent.

**Motion to Approve Agenda Amendments**

Motion to Approve made by Shelly Carlson and seconded by Deb White

Motion None

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

4. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

**Motion to Approve Consent Agenda**

Motion to Approve made by Sara Watson Curry and seconded by Larry Seljevold

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

5. Recognitions - Presentations

A. [Update: Community Capital Improvement Program](#)

Minutes: Steve Moore, Public Works Director reviewed the five projects that were developed during strategic planning. We are proposing a revision of the list with projects including the River Corridor and Trails, Community Recreation/Aquatics Center, Inclusive Playground, Southside Dog Park, and Natural Playground. The previous projects of Southside Regional Lighting and Mattson Grandstand are both on hold for outside fundraising. Recommendation is to move for Natural Playground, funded by FM Rotary into the five projects. Rotary has a 4 minute video on their website describing the project or click <https://www.youtube.com/watch?v=6WkCqAi9kEI>

Thoughts were to recruit Project Champions to meet the efforts of the fundraising. We are currently in the infancy stage with the donation process. Staff is currently meeting with service groups and different businesses in order to gather support for fundraising.

B. [6:00 p.m. - Truth-in-taxation Public Comment Opportunity after Presentation of Proposed 2020 Budget](#)

Minutes: Karla McCall, Finance Director presented the Proposed 2020 Budget. This information will be presented again at the December 9, 2019 meeting due to an error in the mailing that was sent out from Clay County.

6. Approve Minutes

A. [November 12, 2019 Meeting Minutes](#)

**Motion to Approve November 12, 2019 Meeting Minutes**

Motion to Approve made by Deb White and seconded by Sara Watson Curry

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Gabriel Monroe, resident at 303 7th St. addressed the council regarding some snow removal issues. Steve Moore will address it with his driver and city staff. A reminder from Mayor Judd to reach out to our Public Works Department with issues.

8. [Mayor and Council Appointments](#)

**Public Hearings (5:45 p.m.)**

9. [Community Development Block Grant 2020-2024 Consolidated Plan and 2020 Action Plan \(Hearing Only\)](#)

**Motion to Open Public Hearing made by Larry Seljevoid and seconded by Steve Lindaas.**

Motion to Open Public Hearing made by Larry Seljevoid and seconded by Steve Lindaas

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevoid, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

Minutes: Joshua Huffman, Community Development Program Administrator presented a draft version of the 2020-2024 Consolidated Plan for Housing and Community Development including the 2020 Annual Action Plan for the Community Development Block Grant (CDBG) Program. The draft priorities established within the plans result from a community survey, consultations with area agencies identifying assets and needs, and analysis of Census and other statistical data. Investment priorities established within the proposed plan are affordable rental and owner housing opportunities, home rehabilitation including energy efficiency improvements, transportation opportunities to address homelessness prevention, and opportunities for children and youth.

**Motion to Close Public Hearing made by Sara Watson Curry and seconded by Larry Seljevoid.**

Motion to Close Public Hearing made by Sara Watson Curry and seconded by Larry Seljevoid

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevoid, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

**Economic Development**

10. [Update: 2604 8th Ave N Land Sale and Related Project](#)

Minutes: Dan Mahli, Assistant City Manager updated the council on the previously approved land sale and project to develop affordable housing. Proposed plans are to construct a three story multi-family building with 46 units. Solicitation for bids to begin in January 2020, with June 2020 beginning construction with completion in May 2021.

## Community Development Department

11. [\\*Consider Actions To Support a Transportation Alternatives Program Grant Application - 60th Ave S Bridge Bike and Pedestrian Crossing](#)
  - A. [\\*Resolution to Approve Sponsorship - 60th Ave S Bridge Bike and Pedestrian Crossing](#)
  - B. [\\*Resolution to Operate and Maintain - 60th Ave S Bridge Bike and Pedestrian Crossing](#)
12. [\\*Resolution for Budget Adjustment #19-033 to Accept Grant Monies from the Minneapolis Foundation for 2020 Census Marketing](#)

## Police Department

13. [\\*Resolution to Accept the Grant for the 2020 Funding for the Lakes to River Drug and Violent Crimes Task Force](#)

## Moorhead Public Service

14. [Resolution to Award Bids for 2020 Electrical Materials](#)

Minutes: Travis Schmidt, Electrical Engineering Manager presented the 2020 electrical materials bid of \$549,765.00. The bid was approximately 2.5% higher than estimated costs. Council member Watson-Curry inquired about the bid process and how determination for ordering inventory takes place. MPS reduces off of the current inventory and looks at transformers for both new construction and replacing current in order to determine needed inventory. Policy is to award the lowest bidder for wire. Accepting bids for transformers are looked at in terms of the life cycle of the transformers compared to cost, which plays into the decision on that bid. Transformers are also budgeted into the project review process. Council member Carlson requested that a list of 2020 projects should be presented/supplied to the Council prior to meeting.

### **Motion to Approve Resolution to Award Bids for 2020 Electrical Materials**

Motion to Approve made by Chuck Hendrickson and seconded by Larry Seljevold

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

## Public Works Department

15. [Presentation of 2020 Recycling Agreement with Minnkota](#)

Motion to Table made by Steve Lindaas and seconded by Chuck Hendrickson

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)  
Absent: 1 - Heidi Durand  
Recused: 0 - (None)

Minutes: Steve Moore, Public Works Director presented information regarding the increase in the contracted price for recycling and handling of materials. Additional revenue is required to fund the two year processing cost shortfall and the increase in the 2020 Minnkota Agreement. Additional options will be presented at the December 9th meeting. Council decided to wait until the next meeting to approve the agreement. Quindlynn Overland, resident at 1305 14<sup>th</sup> St. N addressed the council with another option of stickers on trash bags and being charged individually.

A. [Resolution to Approve 2020 Recycling Agreement with MinnKota](#)

## Administration

16. [Resolution to Designate 2020 Election Polling Locations](#)

Minutes: Although we are not required to note the polling locations unless there is a change, we want the public to be aware of the 2020 polling locations. Possible re-districting may take place after the 2020 Census.

### **Motion to Approve Resolution to Designate 2020 Election Polling Locations**

Motion to Approve made by Shelly Carlson and seconded by Steve Lindaas

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Deb White, Larry Seljevold, Chuck Hendrickson, Steve Lindaas

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

17. [\\*Resolution to Authorize Execution of LMCIT Liability Coverage Waiver Form \(Statutory Tort Liability Limits\)](#)

18. [\\*Resolution to Designate the Official Newspaper and Website of the City](#)

19. [\\*Resolution to Designate Official Depositories of the City](#)

## Other

20. [Mayor and Council Reports](#)

Minutes: Council member White invited everyone to attend the awards reception for Human Rights on December 9, 2019 at 5:00pm in the Moorhead Center Mall atrium. December 4, 2019 MPS will be presenting on their strategic direction for customer service. Council members are invited to attend if available.

Council member Carlson - Park Board encouraged to watch rotary video on the natural playground. A thank you to Lowes for their \$2,500 donation for Gooseberry Maze. Park Director, Holly Heitkamp announced that the city will be able to use the

third sheet of ice for dry floor programs (options: pickle ball, bounce-a-palooza, or community rummage sale) in the Cullen Center. New LARL Board/Library Board cameras are up and working and they are so thankful for them. LARL Board passed a new policy that individuals who are possessing alcohol or drugs or are exhibiting intoxicating behavior will be asked to be removed from the library site. Joint Powers Inter-governmental retreat will be January 24, 2020.

Mayor Judd – to clarify the communication that went out to land owners the Right of Entry request regarding eminent domain right of entry working in conjunction with the diversion project is merely for surveying land. The letter is a request for right of entry in order to conduct land surveys. There is no action on taking land by the county or the city. Public Hearing will take place December 11, 2019 6:00-8:00 p.m. at the Law Enforcement Center. The council is still receiving public comment regarding the ordinance change on the buffer for the alcohol change around the colleges and will be discussed at the December 9, 2019 meeting.

21. [City Manager Reports - Updates](#)

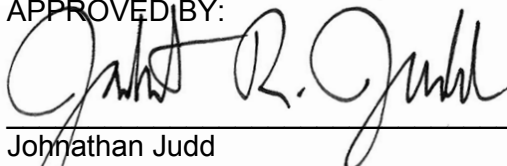
Minutes: The City is still looking for the former iconic marquee “Moorhead” sign. As we do our downtown planning, we would like to incorporate it into the downtown area. The City of Moorhead’s 150th Anniversary is coming up, so if you are interested in participating, please reach out to the City Manager’s office.

22. Executive Session (If needed)

23. [New Business](#)

24. Citizens Addressing the Council (continued, if necessary)


APPROVED BY:



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Johnathan Judd  
Mayor

ATTEST:



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Christina Rust  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Christina Rust, City Clerk*