



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
October 12, 2015 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on October 12, 2015, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Absent
1st Ward Council Member:	Nancy Otto	Absent
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Absent
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. Pledge of Allegiance
3. [Approve Minutes](#)

A. [September 28, 2015 City Council Meeting Minutes](#)

Motion to Approve made by Brenda Elmer and seconded by Chuck Hendrickson

**Motion to Approve September 28, 2015 City Council Meeting Minutes**

Motion Passed

For: 5

Absent: 3 - Mari Dailey, Nancy Otto, Mike Hulett

4. [Citizens Addressing the Council](#)

No citizens addressed the Mayor and Council.

5. [Agenda Amendments](#)

Minutes: Mayor Williams announced that the following items would be removed from the agenda due to the fact that they require six or seven votes for approval and only five Council members were present:

- #9 - \*Resolution to Approve Lease Agreement - Telecommunications

Tower at 1514 Main Avenue

- #10B - \*Resolution to Approve Special Assessment Agreement Relating to Johnson Farms 4th Addition
- #12 - \*Resolution to Consider Adoption of Special Assessments for Public Improvements for Various Construction Projects
- #15 - \*Resolution to Approve Budget Adjustment #15-042 Transferring Federal Drug Seizure Funds to Police Investigations Small Tools for Equipment Purchase
- #16B - \*Resolution to Approve Title & Summary for Ordinance 2015-19
- #16C - \*Resolution to Approve Budget Adjustment #15-046
- #18 - \*Resolution Authorizing the Filing of a Cross-Motion for Amended Findings and also Approving Budget Adjustment 15-044
- #19 - Resolution Authorizing the Mayor and City Manager to enter into a Purchase Agreement for the Sale of Property in MCCARA 3rd Addition (4201 34 Ave S)
- #20 - Resolution to Approve a Purchase and Development Assistance Agreement between the Moorhead Economic Development Authority, the City of Moorhead, and The Grove, LLC
- #21 - Resolution to Approve Budget Adjustment and Authorize the Mayor and City Manager to enter into a Professional Services Agreement with Flaherty & Hood, P.A. for the Purpose of a Classification and Compensation Study

These removed items will be placed in an Adjourned Council meeting agenda to be scheduled before the October 19, 2015 Committee of the Whole meeting.

## 6. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Minutes: The following items were removed from the consent agenda:

- #8 – Resolution to Approve Conditional Use Permit – Telecommunications Tower at 1514 Main Avenue
- #16A – Second Reading of Ordinance 2015-19 – an Ordinance for Parking Ticket Appeal Procedure

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer

**Motion to Approve the Consent Agenda as amended**

Motion Passed

For: 5

Absent: 3 - Mari Dailey, Nancy Otto, Mike Hulett

## 7. Mayor and Council Appointments

Minutes: There were no Mayor or Council appointments.

## Planning and Neighborhood Services Department

## 8. [Resolution to Approve Conditional Use Permit - Telecommunications Tower at 1514 Main Avenue](#)

Minutes: The following individuals addressed the Mayor and Council and responded to questions related to the proposed Telecommunications Tower at 1514 Main Avenue:

- Ronald Mielke, Sr. Site Acquisition Manager-Telecom MNP Northern Plains
- Mike O'Rourke, Consulting Communication Engineer-Owl Engineering & EMC Test Labs, Inc.
- Kristie Leshovsky, City Planner/Zoning Administrator

Motion to Table until October 19, 2015 Adjourned Council Meeting made by Brenda Elmer and seconded by Chuck Hendrickson

**Motion to Table Resolution to Approve Conditional Use Permit - Telecommunications Tower at 1514 Main Avenue**

Motion to Table Passed

For: 4

Against: 1 - Jim Haney

Absent: 3 - Mari Dailey, Nancy Otto, Mike Hulett

9. [\\*Resolution to Approve Lease Agreement - Telecommunications Tower at 1514 Main Avenue](#)

**Removed from Agenda**

10. [\\*Consider Actions Relating to Johnson Farms 4th Addition](#)

A. [\\*Resolution to Approve Final Plat](#)  
**Resolution 2015-1012-A**

B. [\\*Resolution to Approve Special Assessment Agreement](#)  
**Removed from Agenda**

11. [\\*Resolution to Approve Preliminary Plat - Sweeney Subdivision \(Extraterritorial Area\)](#)  
**Resolution 2015-1012-B**

**Engineering Department**

12. [\\*Resolution to Consider Adoption of Special Assessments for Public Improvements for Various Construction Projects](#)  
**Removed from Agenda**

**Parks and Recreation Department**

13. [\\*Resolution to Accept Arts Partnership Grant for the Annual Celtic Festival](#)  
**Resolution 2015-1012-C**

14. [\\*Consider Actions Related to the Following Parks and Trails Grant Applications:](#)

A. [\\*Resolution Supporting Grant Funding for MB Johnson Park, a designated Regional Park or Trail in Greater Minnesota](#)  
**Resolution 2015-1012-D**

B. [\\*Resolution to Submit Letter of Intent for Blue Goose Bike and Pedestrian Trail Grant Funding](#)  
**Resolution 2015-1012-E**

## Police Department

15. [\\*Resolution to Approve Budget Adjustment #15-042 Transferring Federal Drug Seizure Funds to Police Investigations Small Tools for Equipment Purchase](#)  
**Removed from Agenda**
16. [Consider Actions Relating to Ordinance 2015-19 an Ordinance for Parking Ticket Appeal Procedure](#)
  - A. [Second Reading of Ordinance 2015-19](#)

Minutes: John Shockley, City Attorney addressed the Council regarding the proposed Ordinance.

Motion to Amend made by Brenda Elmer and seconded by Steve Gehrtz  
Motion to Motion to Amend 1-4-5, D.1 of Ordinance 2015-19 to state, "The City Manager with the consent of the Council shall appoint..."  
Amendment Passed  
For: 5  
Absent: 3 - Mari Dailey, Nancy Otto, Mike Hulett

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer  
**Motion to Approve Second Reading of Ordinance 2015-19 as amended**  
Motion Passed: **Ordinance 2015-19**  
For: 5  
Absent: 3 - Mari Dailey, Nancy Otto, Mike Hulett
  - B. [\\*Resolution to Approve Title & Summary for Ordinance 2015-18](#)  
**Removed from Agenda**
  - C. [\\*Resolution to Approve Budget Adjustment #15-046](#)  
**Removed from Agenda**

## Administration

17. [\\*First Reading of Ordinance No. 2015-20: An Ordinance Adopting the 2016 Fee Schedule](#)  
**Ordinance 2015-20**
18. [\\*Resolution Authorizing the Filing of a Cross-Motion for Amended Findings and also Approving Budget Adjustment 15-044](#)  
**Removed from Agenda**
19. [Resolution Authorizing the Mayor and City Manager to enter into a Purchase Agreement for the Sale of Property in MCCARA 3rd Addition \(4201 34 Ave S\)](#)  
**Removed from Agenda**
20. [Resolution to Approve a Purchase and Development Assistance Agreement between the Moorhead Economic Development Authority, the City of Moorhead, and The Grove, LLC](#)  
**Removed from Agenda**

21. [Resolution to Approve Budget Adjustment and Authorize the Mayor and City Manager to enter into a Professional Services Agreement with Flaherty & Hood, P.A. for the Purpose of a Classification and Compensation Study](#)  
**Removed from Agenda**

22. [Resolution to Approve City Council Goals for 2015 Q4 and 2016 Q1 / Q2](#)

Minutes: Michael Redlinger, City Manager provided a summary of goals for Quarter 4 of 2015 and Quarters 1 and 2 of 2016.

Motion to Approve made by Heidi Durand and seconded by Jim Haney  
**Motion to Approve Resolution to Approve City Council Goals for 2015 Q4 and 2016 Q1 / Q2**

Motion Passed: **Resolution 2015-1012-1**

For: 5

Absent: 3 - Mari Dailey, Nancy Otto, Mike Hulett

23. Approve Licenses - Permits

A. [\\*Resolution to Approve Sound Amplification Permit](#)  
**Resolution 2015-1012-E**

24. [Mayor and Council Reports](#)

Minutes: Council Member Gehrtz provided an update on a recent meeting of the Economic Development Authority.

25. [City Manager Reports - Updates](#)

Minutes: Michael Redlinger, City Manager, provided general reports and updates.

Meeting adjourned to October 19, 2015. Meeting adjourned at 6:33 p.m.

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Jill Wenger  
Acting City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Jill Wenger, Acting City Clerk*