



**City of Moorhead
City Council Meeting
Meeting Minutes
June 12, 2017 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on June 12, 2017, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Absent
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Brenda Elmer	Absent
3rd Ward Council Member:	Joel Paulsen	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Recognitions - Presentations](#)
 - A. [Presentation of Police Officers Who Have Successfully Completed the City of Moorhead Police Department Field Training Program](#)

Minutes: David Ebinger, Police Chief, introduced Policer Officers Brett Musich, Dustin Pattengale, and Joseph Secord who completed the Field Training Program. Chief Ebinger also introduced the Moorhead Police Department Field Trainers.

Motion Passed
For: 6; Absent: 2 - Mari Dailey, Brenda Elmer
 - A. [May 22, 2017 City Council Meeting](#)
 - B. [May 22, 2017 Committee of the Whole](#)
 - C. [May 24, 2017 Council Workshop](#)
5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
6. [Agenda Amendments](#)

Minutes: Michelle French, City Clerk, announced that the sound amplification resolution has

been amended to add a wedding; however, this item can remain on the consent agenda.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Melissa Fabian
Motion to Approve Consent Agenda

Motion Approved
For: 6; Absent: Mari Dailey, Brenda Elmer

8. Mayor and Council Appointments

Public Hearings (5:45 p.m.)

9. [Public Hearing Regarding the Request of Boyer Properties LLC for a Property Tax Exemption for a Project Located at 605 Hwy 75 N](#)

Minutes: Public Hearing opened at 5:51 pm

Cindy Graffeo, Economic Development director, provided a brief overview of the proposed property tax exemption for Boyer Properties.

Rachel Boyer, Co-Owner of Boyer Properties, thanked the City of Moorhead for this wonderful opportunity.

Public Hearing closed at 5:54 pm

A. [Resolution to Approve Property Tax Exemption for Boyer Properties LLC for a Project Located at 605 Hwy 75 N](#)

Motion to Approve made by Steve Gehrtz and seconded by Melissa Fabian
Motion to Approve Resolution to Approve Property Tax Exemption for Boyer Properties LLC for a Project Located at 605 Hwy 75 N

Motion Passed **Resolution 2017-0612-1**
For: 6; Absent: 2 - Mari Dailey, Brenda Elmer

Economic Development

10. [*Resolution Finding that Construction of a New Office/Shop Building Located at 3345 43rd St. S. is Consistent with the Protective Covenants of MCCARA Third \(and Fourth\) Addition with Variances](#)
Resolution 2017-0612-A

11. [*Resolution to Approve Special Law Which Deems the 1st Ave N \(Central Corridors\) Tax Increment Financing District as Certified on June 29, 2012](#)
Resolution 2017-0612-B

Planning and Neighborhood Services Department

12. [*Resolution to Approve Easement Vacations - 1200 25th St S](#)
Resolution 2017-0612-C

13. [*First Reading of Ordinance 2017-07: An Ordinance Amending Title 1, Chapter 11 - Human Rights Commission](#)
Ordinance 2017-07
14. [*Resolution to Approve Contracts for Phase 1 Arts and Culture Master Plan](#)
Resolution 2017-0612-D
15. [*Resolution to Approve Minor Subdivision - 801/855 44th Ave S](#)
Resolution 2017-0612-E

Engineering Department

16. [Resolution to Approve Engineering Services Agreement with SRF Consulting Group for Final Design \(Phase 1\) for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng. No. 02-2-2E](#)

Minutes: Bob Zimmerman, City Engineer, provided a brief overview of the Engineering Service Agreement for phase one of the final design for the railroad grade separation.

- A. [Resolution to Approve Engineering Services Agreement](#)

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson
Motion to Approve Resolution to Approve Engineering Services Agreement

Motion Passed **Resolution 2017-0612-2**
For: 6; Absent: 2 - Mari Dailey, Brenda Elmer

17. [*Resolution to Support State Capital Budget \(Bonding\) Request for the 11 St Railroad Grade Separation Project. Eng. No. 14-2-3](#)

- A. [*Resolution to Support Request](#)
Resolution 2017-0612-F

18. [*Resolution to Approve Master Partnership Contract with MnDOT](#)

- A. [*Resolution to Approve Master Partnership Contract](#)
Resolution 2017-0612-G

19. [*Resolution to Approve the Biennial Routine Maintenance Agreement No. 1028457 with MnDOT](#)

- A. [*Resolution to Approve Agreement](#)
Resolution 2017-0612-H

20. [*Resolution to Approve Amendment #1 to Farmstead Addition Developer's Agreement](#)
Resolution 2017-0612-I

21. [*Resolution to Award Bid for Street Improvements in the Belsly Blvd West Area \(Eng. No. 17-A2-02\) and the Queen's Addition Area \(Eng. No. 17-A2-05\)](#)

- A. [*Resolution to Award Bid](#)
Resolution 2017-0612-J

22. [*Resolution to Approve Change Order No. 2 for the Demolition of Buildings at 1625 3 St S. Eng. No. 16-13-10B](#)
- A. [*Resolution to Approve Change Order No. 2](#)
Resolution 2017-0612-K
23. [*Resolution to Approve Budget Adjustment No. 17-016 for Design Engineering Services for Sanitary Lift Station No. 4 & No. 5 Rehabilitation. Eng. No. 18-6-01](#)
- A. [*Resolution to Approve Budget Adjustment No. 17-016](#)
Resolution 2017-0612-L

Parks and Recreation Department

24. [*Resolution to Accept Arts Partnership Grant for the Annual Celtic Festival](#)
Resolution 2017-0612-M
25. [*Resolution to Accept Donation for the Senior Citizens Program at the Hjemkomst Center](#)
Resolution 2017-0612-N
26. [*Resolution to Approve a Contract with Hornbacher's Inc., for Exclusive Advertising Rights on the 2017 Zamboni, Ice Resurfacing Machine](#)
Resolution 2017-0612-O

Fire Department

27. [*Resolution to Accept Awarded Funds for a Pipeline Exercise, Approve Budget Adjustment #17-015 to Allocate these Funds to the Appropriate Revenue and Expenditure Accounts, and Approve the Contract for Services Between the City of Moorhead and the Northwest Regional Development Commission](#)
Resolution 2017-0612-P

Public Works Department

28. [First Reading of Ordinance No. 2017-08: An Ordinance to Amend Section 3-4: Solid Waste Disposal Regulation](#)

Motion to Approve made by Melissa Fabian and seconded by Steve Gehrtz

Motion to Approve the First Reading of Ordinance No. 2017-08: An Ordinance to Amend Section 3-4: Solid Waste Disposal Regulation

Motion Passed Ordinance 2017-08

For: 6; Absent: 2 - Mari Dailey, Brenda Elmer

Minutes: Steve Moore, Public Works Director, provided a brief overview of the proposed ordinance to reflect the no sort recycling.

Moorhead Public Service

29. [*Resolution to Approve Supplemental Agreement No. 1 with Q3 Contracting for 2017 Street and Lawn Repairs Project](#)
Resolution 2017-0612-Q

Administration

30. Approve Licenses - Permits
 - A. [*Resolution to Approve Sound Amplification Permits](#)
Resolution 2017-0612-R
 - B. [*Resolution to Approve Liquor License Renewals](#)
Resolution 2017-0612-S
 - C. [*Resolution to Approve New Liquor Licenses](#)
Resolution 2017-0612-T
31. [*Resolution to Approve Extension of Contract for Deed and Associated Master Development Agreement with PROffutt LP for land adjacent to Bluestem Center for the Arts](#)
Resolution 2017-0612-U
32. [*Resolution to Approve Service Agreement with Preference Employment Solutions](#)
Resolution 2017-0612-V
33. [*Resolution to Approve Services Agreement with Lakes Country Service Cooperative](#)
Resolution 2017-0612-W
34. [Mayor and Council Reports](#)

Minutes: Council Member Durand and Council Member Gehrtz provided a brief report on the Sidewalk Committee.

Mayor Williams congratulated Matt Cullen on the Stanly Cup. Mayor Williams provided a brief legislative update and announced that four members will be attending the LMC conference. She recommended that those attending the conference to check out the GreenStep Cities program.

Council Member Watson announced that Nite-to-Unite will be August 1st this year. She also announced that the Parks Department expanded their program of adopt a park, you can now adopt a street, part of the river, a flower bed, or a pond.

35. [City Manager Reports - Updates](#)

Minutes: Christina Volkens, City Manager, announced that there is now an option to subscribe to the Public City Calendar on the Moorhead City website.

36. [Executive Session - Labor Negotiations Strategy Regarding Classification and Compensation Study Results](#)

Motion to Approve made by Joel Paulsen and seconded by Melissa Fabian
Motion to Move into Executive Session - Labor Negotiations Strategy Regarding Classification and Compensation Study Results

Motion Passed
For: 6; Absent: 2 - Mari Dailey, Brenda Elmer

Mayor Williams adjourned to move into Executive Session at 6:20 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Michelle French, City Clerk*