



**City of Moorhead  
Park Advisory Board  
Meeting Minutes  
May 22, 2018  
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the Park Advisory Board was held in the City Hall Council Chambers, on May 22, 2018, at 4:00 PM.

**Roll call of the members was made as follows:**

1 <sup>st</sup> Ward Board Member:	Janelle Brandon	Absent
1 <sup>st</sup> Ward Council Member:	Sara Watson Curry	Present
2 <sup>nd</sup> Ward Council Alternate:	Melissa Fabian	Alternate
2 <sup>nd</sup> Ward Board Member:	Sharon Ferris	Absent
Citizen-at-Large:	James Hand	Present
Citizen-at-Large:	Gia Rassier	Present
4 <sup>th</sup> Ward Board Member:	Bradley Vesta	Absent
3 <sup>rd</sup> Ward Board Member:	Billi Jo Zielinski	Present

1. [Call To Order/Roll Call](#)

2. [Recognitions/Presentations/Introductions](#)

3. [Approve Meeting Minutes](#)

**Motion made to Approve made by Sara Watson Curry and seconded by Gia Rassier**  
Motion to Approve 3. Approve Meeting Minutes

*Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3*

4. [Citizens Addressing the Board](#)

5. [Agenda Amendments](#)

6. [Review: Moorhead Farmers Market to Accept SNAP](#)

Minutes: Recreation Specialist Kim Wangler announced that the Moorhead Farmers Market will be accepting SNAP funds this season, with sponsorship through Essentia Health. 4:09 PM

The Board discussed tracking numbers of SNAP users and funds.

7. [Approve: Recommendation to Host Moorhead Community Fund](#)

**Motion made to Approve made by James Hand and seconded by Gia Rassier**  
Motion to Approve 7. Approve: Recommendation to Host Moorhead Community Fund

*Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3*

Minutes: Parks and Recreation Director Holly Heitkamp presented a brief review of the possibility of hosting a community fund. 4:20 PM

The Board discussed use of funds, setting up projects for funding, starting amounts, collaboration with the arts and cultures commission, use of old funding through endowment,

city approval, withdrawal options, and investments.

8. [Approve: Proposed 2019 Program Fee Schedule](#)

Minutes: Parks and Recreation Director Holly Heitkamp presented the proposed program fees for 2019. 4:30 PM

The Board discussed comparisons to Fargo's and West Fargo's fees, and removal and improvements of programs.

**Motion made to Approve made by Gia Rassier and seconded by James Hand**  
Motion to Approve 8. Approve: Proposed 2019 Program Fee Schedule

*Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3*

9. [Review: FM Athletics Move to Southside Regional Park](#)

Minutes: Parks Maintenance Manager Michael Schroeder and Parks and Recreation Director Holly Heitkamp spoke about the recent location change for FM Athletics to Southside Regional Park soccer fields. 4:38 PM

The Board discussed soccer scheduling in Moorhead, existing and new storage space for FM Athletics, and security.

10. [Recommendation: Northeast Skating Rink](#)

Minutes: Parks and Recreation Director Holly Heitkamp and Parks Maintenance Manager Michael Schroeder announced improvements to Moorhead outdoor skating rinks, as well as the removal of the Northeast Park rink. 4:46 PM

The Board discussed future skating rink locations and community comments.

**Motion made to Approve made by James Hand and seconded by Gia Rassier**  
Motion to Approve 10. Recommendation: Northeast Skating Rink

*Motion Passed: For: 4; Against: 0; Abstain: 0; Absent: 3*

11. [Information/Update](#)

a. [Ribbon Cutting: M.B. Johnson Park Improvements](#)

Minutes: Parks and Recreation Director Holly Heitkamp announced the official ribbon cutting for the improvements made to M.B. Johnson Park. 4:53 PM

b. [Volunteer List - City Beautification](#)

c. [Upcoming Special Events - Summer 2018](#)

d. [Various News Articles](#)

12. [Adjourn](#)