

**City of Moorhead
Oakport Joint Powers Board
Meeting Minutes
February 22, 2012 at 7:30 AM
Basement East Conference Room, Moorhead City Hall**

Pursuant to due call and notice thereof, a regular meeting of the Oakport Joint Powers Board was held in the Basement East Conference Room, Moorhead City Hall, on February 22, 2012, at 7:30 AM.

Roll call of the members was made as follows:

Board Member:	Jeff Schaumann	Present
Board Member:	Kevin Campbell	Present
Board Member:	Carolyn Kastella*	Absent
1st Ward Council Member:	Nancy Otto	Absent
1st Ward Council Member:	Luther Stueland	Present
Board Member:	Grant Weyland	Present

Others Present:

*Kara Schmitz Olson – Alternate for Carolyn Kastella
Kristie Leshovsky, City Planner
Mary Schmitt, Office Specialist
David Ebinger, Moorhead Police Chief
Shannon Monroe, Moorhead Deputy Chief of Police
Justin Berg, Park Company Realtors
Tim Magnusson, Clay County Planner

1. **[Call meeting to Order/Roll Call](#)**

2. **[Approval of Minutes](#)**

A **[September 6, 2011](#)**

Motion to Approve made by Kevin Campbell and seconded by Jeff Schaumann
Motion to Approve A September 6, 2011

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

3. **Citizens To Be Heard**

4. **[Agenda Amendments](#)**

5. **Other Business**

A **[Request of Justin Berg for a Minor Subdivision of parcel 23.017.3601 \(5902 3rd St N\)](#)**

Minutes: Staff gave a brief overview of the applicant's request. The owner wishes to divide the property and construct a single family dwelling on the lot labeled parcel 1. The Board discussed the request.

Justin Berg, applicant, stated there is a buyer currently interested in the other parcel.

Motion to Approve the Minor Subdivision request of Justin Berg for parcel 23.017.3601 made by Kevin Campbell and seconded by Luther Stueland

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

Motion to Approve Sewer Hookup Number 624 to accommodate the new lot in the Minor Subdivision made by Jeff Schaumann and seconded by Luther Stueland

Motion Passed: For: 5; Against: 0; Abstain: 0; Absent: 1

B [City Code Amendment Discussion](#)

Minutes: Leshovsky noted that the Moorhead Police Department has been working to update the Recreational Vehicle chapter of the City Code. Chief Ebinger and Deputy Chief Monroe were present to give an overview of the amendments. Deputy Chief Monroe stated that the proposed amendments would bring the city in compliance with state law. The Board discussed the amendments.

Members of the Board noted that it would be beneficial to identify the routes now, prior to the annexation in 2015.

Campbell suggested that the Board continue discussing the language at the March meeting and that Board members work on drafting a route map for review.

Leshovsky outlined the current requirements for accessory buildings and garages, including city requirements and the tract 2 CUP process of the Board. She discussed alternative accessory building language for the RLD-0 zoning district which was at the request of the Oakport Annexation Group. Schmitz Olson questioned if the alternative language is it too restrictive. Schaumann outlined an alternative. The Board agreed to continue discussion in March.

6. Adjournment - Meeting adjourned at 8:30 a.m.

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Mary L. Schmitt, Community Services