



**City of Moorhead
City Council Meeting
Meeting Minutes
June 27, 2016 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on June 27, 2016, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Absent
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. Pledge of Allegiance
3. [Approve Minutes](#)

Motion to Approve made by Brenda Elmer and seconded by Jim Haney
Motion to Approve Minutes

Motion Passed
For: 8

- A. [June 13, 2016 City Council Meeting](#)
 - B. [June 20, 2016 Committee of the Whole Meeting](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)
 5. [Agenda Amendments](#)
 6. [Consent Agenda](#)

All items listed with an asterisk (*) will be enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey
Motion to Approve the Consent Agenda as Amended

Motion Passed
For: 8

Minutes: Agenda number 19 was removed from the consent agenda.

7. Mayor and Council Appointments

Public Hearings (5:45 p.m.)

8. [Public Hearing for Proposed Amendment to 2016 Community Development Block Grant \(CDBG\) Annual Action Plan](#)

Minutes: Public Hearing Opened at 5:54 pm

Tia Braseth, Community Development Program Administrator, provided a brief summary of the proposed amendment to the 2016 Community Development Block Grant.

Public Hearing Closed at 5:54 pm

9. [Public Hearing for City-Wide Sidewalk and Miscellaneous Concrete Improvements. Eng. No. 16-A7-01](#)

Minutes: Public Hearing Opened at 5:55 pm

Tom Trowbridge, Assistant City Engineer, provided a brief overview of the City-Wide Sidewalk and Miscellaneous Concrete Improvement.

Public Hearing Closed at 6:13 pm

A. [Resolution to Order Improvements & Declare Intent to Assess](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand
Motion to Approve Resolution to Order Improvements & Declare Intent to Assess

Motion Passed **Resolution 2016-0627-1**
For: 8

B. [Resolution to Award Bid](#)

Motion to Approve made by Mike Hulett and seconded by Heidi Durand
Motion to Approve Resolution to Order Improvements & Declare Intent to Assess

Motion Passed **Resolution 2016-0627-2**
For: 8

10. [Public Hearing Regarding the Request of Pride Cabinets LLC for Property Tax Exemption for a Project Located at 3325 43 St S](#)

Minutes: Public Hearing opened at 6:16 pm

Cindy Graffeo, Economic Development Authority Executive Director, provided a brief overview of the proposed property tax exemption.

Public Hearing closed at 6:17 pm

- A. [Resolution to Approve a Property Tax Exemption for Pride Cabinets LLC for a Property Tax Exemption for a Project Located at 3325 43 St S](#)

Motion to Approve made by Heidi Durand and seconded by Mike Hulett
Motion to Approve Resolution to Approve a Property Tax Exemption for Pride Cabinets LLC for a Property Tax Exemption for a Project Located at 3325 43 St S

Motion Passed **Resolution 2016-0627-3**
For: 8

Economic Development

11. [*Resolution to Approve the First Amendment Relating to Purchase Agreement between H&S Contracting \(Buyer\) and the City of Moorhead \(Seller\) for Land Located in MCCARA 3rd Addition known as Lot 1, Block 1 \(4110 34 Ave S - 58.420.0010\)](#)
Resolution 2016-0627-A

Planning and Neighborhood Services Department

12. [*Consider Actions Relating to Ordinance 2016-11: An Ordinance to amend language within the Moorhead City Code Title 10, Chapter 17, Article D: Wireless Telecommunications Overlay](#)
- A. [*Second Reading - Ordinance 2016-11](#)
Ordinance 2016-11
- B. [*Title and Summary - Ordinance 2016-11](#)
Resolution 2016-0627-3

Engineering Department

13. [*Resolution to Authorize Property/Easement Acquisition for Street Improvements on Main Ave from 8th St to 19th St. Eng. No. 15-A2-2](#)
Resolution 2016-0627-C
14. [*Resolution to Approve Change Order No. 1 for Miscellaneous Flood Mitigation Improvements. Eng. No. 11-A13-09](#)
Resolution 2016-0627-D
15. [*Resolutions to Authorize the Mayor and City Manager to Enter into Contracts with the Lowest Responsible Bidder for Various Projects](#)
- A. [*Resolution to Order Improvements and Authorize the Mayor and City Manager to Enter into a Contract for Street & Underground Utility Improvements in a Portion of Village Green 6th Addition. Eng No 16-A6-2](#)
Resolution 2016-0627-E
- B. [*Resolution to Authorize the Mayor and City Manager to Enter into a Contract for the Ridgewood Area Mill & Overlay Project. Eng. No 16-A2-09](#)
Resolution 2016-0627-F
- C. [*Resolution to Authorize the Mayor and City Manager to Enter into a Contract for the 2016 City Seal Coat Project. Eng. No 16-13-03](#)

Resolution 2016-0627-G

Public Works Department

16. [* Resolution to Authorize to Advertise for Bid for Processing and Marketing Services for Single-Stream Recyclable Materials Delivered by the City of Moorhead](#)
Resolution 2016-0627-H

Police Department

17. [*Resolution to Authorize the Moorhead Police Department's Participation as the Fiscal Agent for a Training Grant for Crisis Intervention Team \(CIT\)](#)
Resolution 2016-0627-I

Moorhead Public Service

18. [*Resolution to Award Bid for Replacement of Wind Turbine #9 Gearbox](#)
Resolution 2016-0627-J

Administration

19. [*Resolution to Oppose Request to Remove Clay County Urban Expansion District - Parcel 21.032.4250](#)

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson

Motion to Approve Resolution to Oppose Request to Remove Clay County Urban Expansion District - Parcel 21.032.4250

Motion Passed **Resolution 2016-0627-4**

For: 8

Minutes: Kristie Leshovsky, City Planner, provided a brief overview of the removal of the Clay County Urban Expansion District.

20. [*Resolution to Approve Slate of Election Judges for the 2016 Primary and General Election](#)
Resolution 2016-0627-K

21. [*Resolution to Approve Request for Medical Leave of Absence](#)
Resolution 2016-0627-L

22. [Resolution to Approve Interim City Manager Employment Agreement with David Schmidt](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer

Motion to Approve Resolution to Approve Interim City Manager Employment Agreement with David Schmidt

Motion Passed: **Resolution 2016-0627-5**

For: 6 - Mari Dailey, Jim Haney, Heidi Durand, Brenda Elmer, Steve Gehrtz, Chuck Hendrickson
Against: 1 - Mike Hulett

Minutes: Jill Wenger, Human Resources Director, provided a brief overview of the Interim City Manager Employment Agreement.

23. [Mayor and Council Reports](#)

Minutes: Council Member Haney and Council Member Hendrickson provided a brief update on the Clay County Solid Waste Advisory Committee.

Council Member Hulett provided an update on the Finance Subcommittee of the Correctional Facility Law Enforcement Center Committee.

Council Member Otto provided an update on the FM Link Committee and Moorhead Horseshoe club.

Meeting adjourned at 6:27 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk