



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
April 09, 2018 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 09, 2018, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Absent
2nd Ward Council Member:	Heidi Durand	Absent
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: Item #16 was removed from the agenda for lack of seven votes. This item will be moved to April 23, 2018.

4. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Joel Paulsen and seconded by Steve Gehrtz  
**Motion to Approve the Consent Agenda**

Motion Passed  
For: 6; Absent: 2 - Melissa Fabian, Heidi Durand

5. Recognitions - Presentations

- A. [Proclamation: Earth Week](#)

Minutes: Mayor Williams presented the Earth Week proclamation to Taaren Haak.

Taaren Haak announced the upcoming events throughout the city and with

MATBUS.

B. [Swearing In Ceremony: Oath of Office for Fire Fighters Stefan Winkler and Riley Nelson](#)

Minutes: Rich Duysen, Fire Chief, and Mayor Williams swore in Fire Fighters Stefan Winkler and Riley Nelson.

6. Approve Minutes

A. [March 26, 2018 City Council Meeting](#)

Motion to Approve made by Mari Dailey and seconded by Sara Watson Curry  
**Motion to Approve March 26, 2018 City Council Meeting Minutes as Amended**

Motion Passed

For: 6; Absent: 2 - Melissa Fabian, Heidi Durand

Minutes: Council Member Hendrickson stated that on page 3, item 6a has him making a motion and being absent at the same time. Michelle French, City Clerk, stated that she will make that correction.

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

A. [\\*Resolution to Approve Board/Commission Appointment](#)  
**Resolution 2018-0409-A**

**Engineering Department**

9. [\\*Resolution to Award Bid for Sanitary Lift Station Nos. 4 & 5 Improvements. Eng. No. 18-6-1](#)

**Resolution 2018-0409-B**

10. [\\*Resolution to Approve Agreement #1030886 with MnDOT for Traffic Control Signal System Maintenance](#)

**Resolution 2018-0409-C**

11. [\\*Resolution to Approve Easement Acquisition for the 15th Ave N Street Improvement Project.\(Eng. No. 18-A2-02A\)](#)

**Resolution 2018-0409-D**

12. [\\*Resolution to Approve Various Actions for Miscellaneous City Sidewalk and Other Concrete Improvements Eng. No. 18-A7-01](#)

A. [\\*Resolution to Receive Engineer's Report, Order Plans & Specifications and Call for a Public Hearing](#)

**Resolution 2018-0409-E**

B. [\\*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)

**Resolution 2018-0409-F**

## Fire Department

13. [\\*Resolution to Accept Grant Award for 2017 Hazardous Materials Emergency Preparedness \(HMEP\) Grant Program](#)  
**Resolution 2018-0409-G**

## Planning and Neighborhood Services Department

14. [\\*Resolution Authorizing Submission of 2018-2019 Public Transit New Service Expansion Pilot Program Grant Application to the Minnesota Department of Transportation](#)  
**Resolution 2018-0409-H**

## Police Department

15. [\\*Resolution supporting Moorhead Police Department's involvement in a Joint Powers Agreement between the State of Minnesota on behalf of the Bureau of Criminal Apprehension and the City of Moorhead on behalf of its Police Department to participate in the Minnesota Anti-Heroin Task Force Program.](#)  
**Resolution 2018-0409-I**

## Administration

16. [\\*Consider Actions Relating to Ordinance 2018-05: An Ordinance to Amend the 2018 Fee Schedule](#)
- A. [\\*Second Reading](#)
- B. [\\*Title and Summary](#)

Minutes: This item has been tabled until April 23, 2018.

17. [Resolution Approving a Joint Powers Agreement with Local Government Information Systems \(LOGIS\) for Special Assessments Software and Budget Adjustment #18-015](#)

Motion to Approve made by Joel Paulsen and seconded by Brenda Elmer

**Motion to Approve Resolution Approving a Joint Powers Agreement with Local Government Information Systems (LOGIS) for Special Assessments Software and Budget Adjustment #18-015**

Motion Passed **Resolution 2018-0409-1**

For: 6; Absent: 2 - Melissa Fabian, Heidi Durand

Minutes: Dan Mahli, Assistant City Manager, provided a brief overview of the proposed Joint Powers Agreement.

18. [Resolution Setting Public Hearing for EDA Enabling Resolution Amendments](#)

Motion to Approve made by Steve Gehrtz and seconded by Chuck Hendrickson

**Motion to Approve Resolution Setting Public Hearing for EDA Enabling Resolution Amendments**

Motion Passed **Resolution 2018-0409-2**

For: 5; Against: 1 - Sara Watson Curry; Absent: 2 - Melissa Fabian, Heidi Durand

Minutes: John Rogalla, Member of Economic Development Authority (EDA) & Moorhead Public Service Commission, spoke against the change with the EDA.

Council Member Paulsen provided a summary on why the City Council would like to see the change and the goals.

Bruce Bekkerus, EDA Vice Chair, MBA Member, Resident, Business Owner, stated that the EDA currently has the power to appoint the Economic Development Director. This change seems predetermined and no discussions are being had between the City Council and the EDA Board.

Council Member Gehrtz disagreed with the statement that no discussions have been held. Gehrtz stated he has attended three meetings where EDA has discussed this with City Council. In regards to comments that it is a new direction, Gehrtz stated that it is in fact not a new direction as it is the way it was done for 30 years prior to the current enabling resolution approved two years ago.

Jim Steen, resident, stated that Moorhead is thriving because of this position and how it's managed, why move back 5-6 years.

Discussion continued on the purpose of the resolution to schedule a public hearing.

## Other

### 19. [Mayor and Council Reports](#)

Minutes: Mayor Williams will be going to Washington D.C. on Wednesday, April 11, 2018.

Council Member Gehrtz announced that evaluation notices were mailed out and if you have questions regarding your statement to contact the City Assessors Office, if you don't agree with the City Assessors Office, you may attend the upcoming meeting with the Board of Appeals and Equalization Board.

Council Member Hendrickson and Bob Zimmerman, City Engineer, provided an update on the SE Main/20/21st Street project.

Council Member Paulsen provided a brief update on the Planning Commission.

Council Member Elmer announced that the Metropolitan Council of Governments will be having interviews for the Executive Director position this Thursday.

### 20. [City Manager Reports - Updates](#)

Minutes: Christina Volkens, City Manager, stated that there will be an additional Council Meeting on May 7, 2018 Council Meeting which she expects will include the bid awards for the 20/21 underpass project. She also provided a list of 2018 MATBUS Free and Discounted Fare Events that are taking place throughout the year.

### 21. Executive Session (If needed)

### 22. New Business

### 23. [Citizens Addressing the Council \(continued, if necessary\)](#)

Minutes: Bruce Bekkerus, A1 Automotive Business Owner, discussed his concern with not

being able to use the time stamps to review meeting videos.

Meeting adjourned at 6:53 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:  
Michelle French, City Clerk*