



**City of Moorhead
City Council Meeting
Meeting Minutes
August 14, 2017 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on August 14, 2017, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Absent
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Brenda Elmer	Absent until 5:33 pm
3rd Ward Council Member:	Joel Paulsen	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Recognitions - Presentations](#)
 - A. [Presentation on the Status of the Grant Request of the Minnesota Amateur Sports Commission for Southside Regional Park - Soccer Complex](#)

Minutes: Holly Heitkamp, Parks and Recreation Director, provided a brief overview of the proposed grant request for the Minnesota Amateur Sports Commission for Southside Regional Park.

4. [Approve Minutes](#)

Motion to Approve made by Steve Gehrtz and seconded by Sara Watson Curry
Motion to Approve Minutes as Amended

Motion Passed
For: 7; Absent: 1 - Heidi Durand

Minutes: Council Member Gehrtz recommended adding in the minutes that he left prior to the 8th and Main Project due to potential conflict at the July 24th Executive Session.

- A. [July 24, 2017 Special City Council Meeting](#)

B. [July 24, 2017 Committee of the Whole Meeting](#)

C. [August 7, 2017 Council Workshop](#)

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Vince Proulx, resident, would like a follow up on the garbage can item from the July 24, 2017 City Council Meeting. He expressed his concern regarding the spring cleanup process and the size of fence around dumpsters. Mr. Proulx also expressed his concern about off street parking.

6. [Agenda Amendments](#)

Motion to Approve made by Joel Paulsen and seconded by Melissa Fabian
Motion to Approve the Agenda Amendments

Motion Passed

For: 7; Absent: 1 - Heidi Durand

Minutes: Chris Volkers, City Manager, provided a brief overview of the proposed agenda amendments.

19a and 19b: Resolution was amended due to additional expenses that came through from when it was originally calculated.

25a: Resolution was amended to include two additional Sound Amplification Permits. Ms Volkers also announced that City Staff will be working on an amended resolution to allow more flexibility for Sound Amplification Permits.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey
Motion to Approve Consent Agenda

Motion Passed

For: 7; Absent: 1 - Heidi Durand

8. Mayor and Council Appointments

A. [*Resolution to Approve Mayor and Council Appointments](#)
Resolution 2017-0814-A

[Public Hearings \(5:45 p.m.\)](#)

9. [Public Hearing Regarding the Request of DBP Holdings LLC for Property Tax Exemption for a Project Located at 1605 30th Ave S](#)

Minutes: Public Hearing opened at 5:52 pm

Cindy Graffeo, Economic Development Authority Director, provided a brief overview of the proposed property tax exemption for DBP Holdings LLC.

Public Hearing closed at 5:53 pm

A. [Resolution to Approve Property Tax Exemption for DBP Holdings LLC \(1605 30 Ave S\)](#)

Motion to Approve made by Joel Paulsen and seconded by Brenda Elmer
Motion to Approve Resolution to Approve Property Tax Exemption for DBP Holdings LLC (1605 30 Ave S)

Motion Passed **Resolution 2017-0814-1**
For: 7; Absent: 1 - Heidi Durand

10. [Public Hearing Regarding the Request of North Moorhead Apartments LLC for Property Tax Exemption for a Project Located at 2500-2700 3rd Ave N](#)

Minutes: Public hearing opened at 5:53 pm

Cindy Graffeo, Economic Development Authority Director, provided a brief overview of the proposed property tax exemption for North Moorhead Apartments LLC.

Ted Sanders, Real Estate Development Manager, provided a brief overview of the proposed project.

Public hearing closed at 5:59 pm

A. [Resolution to Approve Property Tax Exemption for North Moorhead Apartments LLC](#)

Motion to Approve made by Steve Gehrtz and seconded by Melissa Fabian
Motion to Approve Resolution to Approve Property Tax Exemption for North Moorhead Apartments LLC

Motion Passed **Resolution 2017-0814-2**
For: 7; Absent: 1 - Heidi Durand

Economic Development

11. [Resolution to Approve a Purchase and Development Assistance Agreement between the Moorhead Economic Development Authority, the City of Moorhead, and Dragon Development, LLC \(Five Stone Development\) for property located at 8th and Main](#)

Motion to Approve made by Brenda Elmer and seconded by Mari Dailey
Motion to Approve Resolution to Approve a Purchase and Development Assistance Agreement between the Moorhead Economic Development Authority, the City of Moorhead, and Dragon Development, LLC (Five Stone Development) for property located at 8th and Main

Motion Passed **Resolution 2017-0814-3**
For: 6; Abstain: 1 - Steve Gehrtz; Absent: 1 - Heidi Durand

Minutes: Cindy Graffeo, Economic Development Director, and John Shockley, City Attorney, provided details regarding the purchase and development assistance agreement.

City Council briefly discussed this project and the upcoming incentives.

Planning and Neighborhood Services Department

12. [*Consider Actions Relating to Ordinance 2017-09: An Ordinance to Rezone Farmstead Second Addition from RMD-1: Residential Moderate Density - 1 to RHD-1: Residential High Density - 1](#)
 - A. [*Second Reading](#)
Ordinance 2017-09
 - B. [*Title and Summary](#)
Resolution 2017-0814-B
13. [*Consider Actions Relating to Moorhead North Apartments Addition](#)
 - A. [*Resolution to Approve Right of Way Vacations](#)
Resolution 2017-0814-C
 - B. [*Resolution to Approve Preliminary Plat](#)
Resolution 2017-0814-D
 - C. [*Resolution to Approve Amendment to 2009 Comprehensive Plan Addendum Future Land Use Map](#)
Resolution 2017-0814-E
 - D. [*First Reading of Ordinance 2017-10: An Ordinance to Rezone Moorhead North Apartments Addition from RC: Regional Commercial to RHD-1: Residential High Density – 1](#)
Ordinance 2017-10
14. [*Resolution to Approve Budget Adjustment #17-022 - Moorhead Municipal Airport](#)
Resolution 2017-0814-F
15. [*Resolutions Authorizing Submission of 2018 Public Transit Grants to the Minnesota Department of Transportation](#)
 - A. [*Authorize Contract with MnDOT for 2018 Special Transportation Services for Persons with Disabilities and Senior Citizens](#)
Resolution 2017-0814-G
 - B. [*Authorize Contract with MnDOT for 2018 Public Transportation Services](#)
Resolution 2017-0814-H
16. [*Resolution to Approve Contracts with Moorhead Higher Education Institutions for 2017-18 U-Pass Unlimited Ride Program on MATBUS](#)
Resolution 2017-0814-I
17. [Clay County Urban Expansion District](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer
Motion to Give Council Member Paulson Authorization to Indicate to Clay County Planning Commission that the City Council is Open to Revisiting this Zoning Issue as Time Sees Fit and Look at the Broader Picture

Motion Passed
For: 7; Absent: 1 - Heidi Durand

Minutes: Christina Volkens, City Manager, Mayor Williams, Council Member Paulsen, and Kristie Leshovsky, City Planner, provided a detailed discussion on the proposed storage units.

Engineering Department

18. [*Resolution to Approve Stormwater Utility Budget Adjustment for Golf Course Pond Bank Stabilization & Repairs, Phase 2 Eng. No. 17-5-3B](#)

A. [*Resolution to Approve Stormwater Utility Budget Adjustment](#)
Resolution 2017-0814-J

19. [*Resolutions for Completed Public Improvement Projects Funded with Special Assessments](#)

A. [*Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments](#)
Resolution 2017-0814-K

B. [*Resolution Scheduling Assessment Hearing for Proposed Assessments](#)
Resolution 2017-0814-L

20. [Resolution to Approve Wastewater Treatment Budget Adjustment](#)

Motion to Approve made by Joel Paulsen and seconded by Chuck Hendrickson
Motion to Approve Resolution to Approve Wastewater Treatment Budget Adjustment

Minutes: Bob Zimmerman, City Engineer, and Andy Bradshw WWT Operations Manager, provided a brief presentation on the Wastewater Treatment Plant.

A. [Resolution to Approve Budget Adjustment #17-024](#)

Motion Passed **Resolution 2017-0814-4**
For: 7; Absent: 1 - Heidi Durand

21. [*Resolution to Approve the Biennial Routine Maintenance Agreement No. 1028457 with MnDOT](#)

A. [*Resolution to Approve Biennial Routine Maintenance Agreement](#)
Resolution 2017-0814-M

Parks and Recreation Department

22. [Consider Actions Related to the Reconstruction of the Basketball Court at Woodlawn Park](#)

Minutes: Holly Heitkamp, Parks and Recreation Director, provided a brief update on the upcoming project at Woodlawn Park. She announced that the ribbon cutting will be August 29, 2017 at 2 pm.

Motion to Approve made by Mari Dailey and seconded by Sara Watson Curry
Motion to Approve Actions Related to the Reconstruction of the Basketball Court at

Woodlawn Park

Motion Passed

For: 7; Absent: 1 - Heidi Durand

- A. [Resolution to Approve a Budget Adjustment for the Minnesota Timberwolves Basketball Court at Woodlawn Park](#)
Resolution 2017-0814-5
- B. [Resolution to Accept a Donation from the Minnesota Timberwolves](#)
Resolution 2017-0814-6

Fire Department

- 23. [*Resolution for Authorization to Submit a Request for Proposal for a Hazardous Materials Regional Chemical Assessment Team](#)
Resolution 2017-0814-N

Moorhead Public Service

- 24. [*Award Bids for Southside Watermain Replacement Project \(23rd Ave S, 25th Ave S, 13th St S, and 26th Ave S\)](#)
Resolution 2017-0814-O

Administration

- 25. Approve Licenses - Permits
 - A. [*Resolution to Approve Sound Amplification Permits](#)
Resolution 2017-0814-P
- 26. [*Resolution to Approve Memorandum of Understanding Between the City of Moorhead and Law Enforcement Labor Services \(LELS\)](#)
Resolution 2017-0814-Q
- 27. [Mayor and Council Reports](#)
 - Minutes: Mayor Williams provided a brief update on the Diversion Authority and Arts & Culture Commission.
 - Council Member Gehrtz provided an update on the 34th Street access agreement with the City of Dilworth.
 - Council Member Watson Curry provided an update on the Nite to Unite success and provided a status update on the Human Rights Commission.
- 28. [City Manager Reports - Updates](#)
 - Minutes: Christina Volkens, City Manager, discussed the request of a liquor license for Theater B and announced that a revised ordinance will be coming forward to match state law.

Meeting adjourned at 8:07 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Michelle French, City Clerk*