



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
December 08, 2014 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on December 08, 2014, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Nancy Otto	Absent until 5:34 pm
2nd Ward Council Member:	Jim Haney	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. Pledge of Allegiance
3. [Recognitions - Presentations](#)
  - A. Oath of Office for Probationary Fire Fighters - Michael Miller and Derek Berg  
  
Minutes: Mayor Williams lead Firefighters Michael Miller and Derek Berg in the Firefighter Oath of Office.
4. [Approve Minutes](#)
  - A. [November 24, 2014 City Council Meeting Minutes](#)
  - B. [December 1, 2014 Adjourned City Council Meeting](#)
  - C. [December 1, 2014 Committee of the Whole Meeting](#)

Motion to Approve made by Jim Haney and seconded by Nancy Otto  
**Motion to Approve All Minutes**

Motion Passed  
For: 8

5. [Citizens Addressing the Council](#)

Minutes: Barbara Sipson, Moorhead resident, addressed the Mayor and Council regarding her interest in the use or removal of a vacant structure near Romkey Park.

6. Agenda Amendments

7. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey

**Motion to Approve Consent Agenda as Amended**

Motion Passed

For: 8

Minutes: Item #16 was removed from the Consent Agenda, "Resolution to Approve 2015 Projects to be Included in the 2015-2019 Pavement Management & Transportation Improvement Plan."

8. Mayor and Council Appointments

**Planning and Neighborhood Services Department**

9. [\\*Consider Actions Relating to Prairie Meadows 5th Addition](#)

A. [\\*Resolution to Approve Final Plat of Prairie Meadows 5th Addition](#)  
**Resolution 2014-1208-A**

B. [\\*Resolution to Approve Developer's Agreement](#)  
**Resolution 2014-1208-B**

10. [\\*First Reading of Ordinance 2014-29: To Rezone Oakport Tract 2 Properties](#)  
**Ordinance 2014-29**

11. [\\*Resolution Approving a Contract with the City of Dilworth for Provision of Transit Service in 2015](#)  
**Resolution 2014-1208-C**

12. [\\*Resolution Approving a Joint Powers Agreement with the City of Dilworth and Fargo Park District for Operation of Metro Senior Ride for 2015, Including Service Expansion](#)  
**Resolution 2014-1208-D**

13. [\\*Resolution Approving Expanded Service to MATBUS Route 4 on Saturdays Effective in 2015 \(Upon Recommendation of the MAT Coordinating Board\)](#)  
**Resolution 2014-1208-E**

14. [\\*Resolution Accepting the Termination Letter from Custom Graphics Benchworks for the Bench Ad Franchise and Approving a Non-exclusive Franchise Agreement with Creative Outdoor Advertising of America for Transit Courtesy Benches](#)

## **Resolution 2014-1208-F**

15. [\\*First Reading of Ordinance No. 2014-32: An Ordinance to Amend and Reenact Section 10 of Ordinance No. 2004-31 Relating to Commission Fees Regarding the Courtesy Bench Franchise](#)  
**Ordinance 2014-32**

## **Engineering Department**

16. [Resolution to Approve 2015 Projects to be Included in the 2015-2019 Pavement Management & Transportation Improvement Plan](#)

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer  
**Motion to Approve Resolution to Approve 2015 Projects to be Included in the 2015-2019 Pavement Management & Transportation Improvement Plan**

Motion Passed: **Resolution 2014-1208-1**  
For: 8

Minutes: Bob Zimmerman, Engineering Department Director, addressed the Mayor and Council regarding projects to be included in the 2015-2019 Pavement Management & Transportation Improvement Plan, 2015 project prioritization, and potential 2016 property tax impacts of proposed work.

17. [\\*Resolution to Authorize Property/Easement Acquisition for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\). Eng. No. 14-2-1](#)  
**Resolution 2014-1208-G**
18. [\\*Resolution to Approve a Pipeline License Agreement with BNSF for the SE Main & 12th Ave Intersection Improvements. Eng. No. 14-A2-3](#)  
**Resolution 2014-1208-H**

## **Parks and Recreation Department**

19. [\\*Resolution to Approve Snowmobile Routes in Oakport Township Tract 2](#)  
**Resolution 2014-1208-I**

## **Public Works Department**

20. [\\*Resolution to Amend Agreement with MinnKota Recycling for Processing and Marketing Recyclable Materials Collected by the City of Moorhead Curbside Recycling Program](#)  
**Resolution 2014-1208-J**

## **Police Department**

21. [\\*Consider Actions Relating to Ordinance 2014-31](#)
  - A. [\\*Second Reading of Ordinance 2014-31: An Ordinance to Amend and Reenact Section 4-4-12 and to Create and Enact Chapter 7 of Title IV of the Moorhead Municipal Code Relating to Offenses Relating to Weapons and Hunting and Trapping](#)  
**Ordinance 2014-31**

- B. [\\*Title & Summary for Ordinance 2014-31](#)  
**Resolution 2014-1208-K**

**Administration**

- 22. [Consider Actions Relating to Accepting Offers on the Sale of G.O. Improvement Bonds, Series 2014C, G.O. Improvement Refunding Bonds, Series 2014D and G.O. Improvement Refunding Bonds, Series 2014E](#)
  - A. [Resolution Accepting Bid on Sale of G.O. Improvement Bonds, Series 2014C](#)  
**Resolution 2014-1208-2**
  - B. [Resolution Accepting Bid on Sale of G.O. Improvement Refunding Bonds, Series 2014D](#)  
**Resolution 2014-1208-3**
  - C. [Resolution Accepting Bid on Sale of G.O. Improvement Refunding Bonds, Series 2014E](#)  
**Resolution 2014-1208-4**

Motion to Approve made by Steve Gehrtz and seconded by Mike Hulett  
**Motion to Accept Offers on the Sale of G.O. Improvement Bonds, Series 2014C, G.O. Improvement Refunding Bonds, Series 2014D and G.O. Improvement Refunding Bonds, Series 2014E**

Motion Passed  
For: 8

Minutes: Paul Steinman, Client Representative with Springsted, Inc., addressed the Mayor and City Council regarding the bid on the sale of G.O. Improvement Bonds - Series 2014C, 2014D, and 2014E.

- 23. [\\*Resolution to Approve Trollwood Performing Arts School 2015 Operating Budget](#)  
**Resolution 2014-1208-L**
- 24. [\\*Resolution to Approve 5-year Renewal of NON-PROFIT LEASE between the City of Moorhead and Fargo Public School District](#)  
**Resolution 2014-1208-M**
- 25. [\\*Resolution to Approve Agricultural Leases](#)  
**Resolution 2014-1208-N**
- 26. [\\*Resolution to Decertify Steeple Court Tax Increment District](#)  
**Resolution 2014-1208-O**
- 27. [\\*Consider Actions Relating to Ordinance 2014-30](#)
  - A. [\\*Second Reading of Ordinance 2014-30: An Ordinance to Amend and Reenact Section 2-3-3 of the Moorhead City Code Relating to License Required, Classifications](#)  
**Ordinance 2014-30**

- B. [\\*Title & Summary of Ordinance 2014-30](#)  
**Resolution 2014-1208-P**
28. \*Consider Actions Relating to Ordinance 2014-27
- A. \*Second Reading of Ordinance 2014-27: An Ordinance to Create and Enact Article E, Chapter 9 of Title 1 of the Moorhead City Code Relating to a Street Light Utility  
**Ordinance 2014-27**
- B. \*Title & Summary of Ordinance 2014-27  
**Resolution 2014-1208-Q**
29. [Resolution to Approve a Street Light Service Agreement with Moorhead Public Service](#)
- Motion to Approve made by Steve Gehrtz and seconded by Chuck Hendrickson  
**Motion to Approve Resolution to Approve a Street Light Service Agreement with Moorhead Public Service**
- Motion Passed: **Resolution 2014-1208-5**  
For: 7; Against: 1 - Brenda Elmer
- Minutes: City Manager Michael Redlinger provided a summary of the proposed Street Light Service Agreement between the City of Moorhead and Moorhead Public Service. Redlinger clarified that the voting requirements for this matter are six affirmative votes of the Council to approve.
30. \*Consider Actions Relating to Ordinance 2014-28
- A. \*Second Reading of Ordinance 2014-28: An Ordinance to Amending the 2015 Fee Schedule  
**Ordinance 2014-28**
- B. \*Title & Summary of Ordinance 2014-28  
**Resolution 2014-1208-R**
31. [Resolution to Clarify 2014 Electric Transfers to the General Fund and Capital Improvement Fund](#)
- Motion to Amend made by Chuck Hendrickson and seconded by Brenda Elmer  
**Motion to Amend Resolution to identify \$6,521,900 as the Budget Year 2014 Electric Fund Transfer to the General Fund**
- Amendment Passed  
For: 7; Against: 1 – Mike Hulett
- Motion to Approve made by Chuck Hendrickson and seconded by Jim Haney  
**Motion to Approve Resolution to Clarify 2014 Electric Transfers to the General Fund and Capital Improvement Fund**
- Motion Passed: **Resolution 2014-1208-6**  
For: 8
32. [Resolution to Approve an Electric Fund Transfer Agreement with Moorhead Public](#)

[Service](#)

Motion to Amend made by Chuck Hendrickson and seconded by Mari Dailey  
**Motion to Amend Paragraph 5 of the Electric Fund Transfer Agreement to identify \$6,521,900 as the Budget Year 2014 Electric Fund Transfer to the General Fund**

Amendment Passed  
For: 7; Against: 1 – Mike Hulett

Motion to Approve made by Heidi Durand and seconded by Mari Dailey  
**Motion to Approve Resolution to Approve an Electric Fund Transfer Agreement with Moorhead Public Service as Amended**

Motion Passed: **Resolution 2014-1208-7**  
For: 7; Against: 1 - Mike Hulett

Minutes: City Manager Michael Redlinger provided a summary of the Electric Fund Transfer Agreement between the City of Moorhead and Moorhead Public Service.

33. [Adopt City of Moorhead and Economic Development Authority 2015 Budget, 2014 Tax Levy Payable in 2015 and Enterprise Fund Transfers](#)

A. [Resolution to Adopt Economic Development Authority 2015 Budget and 2014 Tax Levy Payable 2015](#)

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer  
**Motion to Approve Resolution to Adopt Economic Development Authority 2015 Budget and 2014 Tax Levy Payable 2015**

Motion Passed: **Resolution 2014-1208-8**  
For: 8

B. [Resolution to Adopt City of Moorhead's 2015 Budget, 2014 Tax Levy Payable 2015 and 2015 Enterprise Fund Transfers](#)

Minutes: Council Members Elmer and Durand provided a copy of a resolution to be considered by the Council.

Motion to Amend made by Brenda Elmer and seconded by Heidi Durand  
**Motion to Amend 2015 Budget and to increase funding for the Lake Agassiz Regional Library by \$20,000 from the Unallocated Discretionary Fund, to be added to the base, and to restore library service and operating hours Monday through Thursday**

Amendment Passed  
For: 8

Motion to Approve made by Nancy Otto and seconded by Jim Haney  
**Motion to Approve Resolution to Adopt City of Moorhead's 2015 Budget, 2014 Tax Levy Payable 2015 and 2015 Enterprise Fund Transfers**

Motion Passed: **Resolution 2014-1208-9**

For: 8

34. [Mayor and Council Reports](#)

Minutes: Council Member Dailey provided a report on the Human Right Commission.

Council Member Hulett provided a report on the Bluestem Center for the Arts.

Mayor Williams provided a report on the Lakes and Prairies Community Action Board.

35. City Manager Reports - Updates

36. [Executive Session - Potential Litigation Regarding Property Access and Acquisition for CIMS Project](#)

A. Resolution of Offer to Purchase Right of Way for Corridor Investment Management Study Project

Motion to Approve made by Nancy Otto and seconded by Mari Dailey

**Motion to Approve Resolution of Offer to Purchase Right of Way for Corridor Investment Management Study Project**

Motion Passed: **Resolution 2014-1208-10**

For: 8

B. Resolution to Authorize City Staff, Agents, Contractors, or Designees to Enter Onto Property to Perform Investigation, Monitoring, Testing, Surveying, Boring, or other Similar Activity necessary or Appropriate to Perform Investigations Related to the Corridor Investment Management Study Project

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

**Motion to Approve Resolution to Authorize City Staff, Agents, Contractors, or Designees to Enter Onto Property to Perform Investigation, Monitoring, Testing, Surveying, Boring, or other Similar Activity necessary or Appropriate to Perform Investigations Related to the Corridor Investment Management Study Project**

Motion Passed: **Resolution 2014-1208-11**

For: 8

37. [New Business](#)

A. Resolution to Establish City Council Budget Work Group

Minutes: Council Member Elmer provided a copy of a resolution to be considered by the Council.

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand

**Motion to Approve Resolution to Establish City Council Budget Work Group**

Motion to Table made by Mike Hulett and seconded by Nancy Otto

**Motion to Table Resolution to Establish City Council Budget Work Group until the**

**January 12, 2015 City Council Meeting**

Motion to Table Passed  
For: 7; Against: 1 – Brenda Elmer

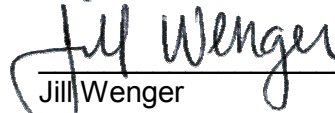
Meeting adjourned at 9:19 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Jill Wenger  
Acting City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Jill Wenger, Acting City Clerk*