



**City of Moorhead
City Council Meeting
Meeting Minutes
May 13, 2019 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on May 13, 2019, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Deb White	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

Minutes: Heidi Durand arrived at 5:52pm; Joel Paulsen exited at 7:02pm.

2. Pledge of Allegiance

3. [Agenda Amendments](#)

Minutes: City Manager Chris Volkens requested to move the presentation for item #5A after item #12 due to the Engineering Department having a later commitment.

Motion to Approve made by Deb White and seconded by Joel Paulsen

Motion to Approve Agenda with Amendments

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

4. [Consent Agenda](#)

All items listed with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve made by Chuck Hendrickson and seconded by Shelly Carlson

Motion to Approve Consent Agenda

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

5. Recognitions - Presentations

A. [River Corridor Projects Updates](#)

Minutes: Community Development Director Kristie Leshovsky presented to the Mayor and City Council project updates relating to the Moorhead River Corridor. Updates included completed, ongoing and upcoming projects along with future grant requests.

6. [Approve Minutes](#)

A. [Approve April 22, 2019 Minutes](#)

Minutes: Major Judd noted that Lt. General Todd Simonite was spelled incorrectly. The minutes will reflect the correct spelling changing 'l' and to "E" - Semonite.

Motion to Approve made by Deb White and seconded by Sara Watson Curry

Motion to Approve Minutes with Spelling Correction

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Heidi Durand

Recused: 0 - (None)

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

A. [*Appointment to Boards and Commissions](#)

Economic Development

9. [*Economic Development Update](#)

Engineering Department

10. [Consider BUILD Grant Application for the 11 St Railroad Grade Separation Project \(Eng. No. 14-02-03\)](#)
 - A. [Resolution to Support Grant Application](#)
 - B. [Resolution to Approve Budget Adjustment No. 19-016](#)

Minutes: City Engineer Bob Zimmerman presented to the Mayor and City Council Members regarding the 2019 USDOT BUILD Grant Opportunity. The City of Moorhead is classified as rural which would allow awards of \$1M to \$25M with equitable geographic distribution. Application deadline for this grant is July 15, 2019; it is recommend by the Engineering Department to apply for the 11 St Railroad Grade Separation Project. If awarded, funds would be obligated by September 30, 2021. MnDOT has a strong support role, and may possibly lead the project in the future.

Mayor Judd clarified to other Council Members that MnDOT commissioner Margaret Anderson Kelliher promoted this project at a press conference held at the Moorhead Fire Station a few months earlier.

The Mayor and City Council directed City Manager Chris Volkens to pursue collecting information regarding obtaining a federal lobbyist, for this project and others in the future.

Motion to Approve made by Chuck Hendrickson and seconded by Shelly Dahlquist
Motion to Approve A and B Resolutions

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

11. [Resolution to Reject Bids for Center Avenue Street Improvement Project \(Eng. No. 19-A2-02\)](#)

Minutes: City Engineer Bob Zimmerman presented to the Mayor and City Council an update of the Center Ave Street Improvement Project. The City received only One (1) bid, which came from Opp Construction. The bid was a little over \$2.9 million and the engineers estimate for the project was about \$2.2 million. After review, it is recommended by staff to reject the bid. Engineering would look at multiple options for next steps, and will bring the project back to council.

Motion to Approve made by Steve Gehrtz and seconded by Shelly Dahlquist
Motion to Approve Resolution to Reject Bids for Center Avenue Street Improvement Project (Eng. No. 19-A2-02)

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

12. [Consider Proposed Change Orders for the SE Main Ave/20th St/21st St Railroad Grade Separation Project \(Eng. No. 02-02-02G\)](#)

Minutes: Assistant City Engineer Tom Trowbridge presented an update to the Mayor and City Council Members regarding SE Main Ave/20 St/21 St RR Grade Separation Project. Progress to date, Ames completed 25% of the contract work, gas main has been relocated, and BNSF/OVTR crews have begun shoo-flies. It is requested by Ames to conduct excavation work on an overnight shift beginning June 4, 2019. The specific time period being requested is Six (6) weeks total, with three weeks now and three weeks at the end of the project. Work would occur Monday nights through Saturday mornings, no night work would be done Saturday or Sunday night.

A. [Resolution to Approve Change Order #3](#)

Motion to Deny made by Shelly Carlson and seconded by Heidi Durand
Motion to Deny Resolution of Change Order #3

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

B. [Resolution to Approve Change Order Authorizing Night Time Work](#)

Motion to Approve made by Shelly Carlson and seconded by Heidi Durand
Motion to Approve Resolution to Approve Change Order Authorizing Night Time Work for Three Weeks Starting June 4, 2019.

Motion Passed

For: 8 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

13. [*Resolution to Receive the 12th Ave S Corridor Report](#)

14. [*Resolution to Award Quote for 43rd Ave N Paving \(Eng. No.19-A2-09\)](#)

15. [*Resolution to Approve Various Actions for 2019 Sewer and Water Service Repairs \(Eng. No. 19-A6-03\)](#)

16. [*Resolution to Receive Petitions for Underground Utility & Street Improvements in Johnson Farms 1st and 5th Additions \(Eng. No.19-A6-02\)](#)

Parks and Recreation Department

17. [*Resolution to Enter into an Amendment to the Existing Professional Services Agreement with the Historical and Cultural Society of Clay County](#)

18. [*Resolution to Approve an Independent Contractor Agreement with Bret's Painting to Stain the Stave Church](#)

Community Development Department

19. [*Resolution to Approve Grant Agreement with MnDOT for Maintenance and Operations - Moorhead Airport](#)
20. [*Resolution to Approve Agreement with Mead and Hunt - Moorhead Airport Runway/Taxiway Project - Runway Lighting](#)
21. [*Resolution to Authorize Advertisement for Bids - Moorhead Airport Phase III Runway Pavement Overlay and Lighting Project](#)
22. [*Consider First Reading of Ordinance 2019-05: Amending Title 10 & 11 of the Moorhead Code of Ordinances Relating to Religious Institutions and Group Assembly](#)

Police Department

23. [*Resolution to Approve Budget Adjustment #19-017 to Transfer Monies from State DUI Seizures to Host a Breach Point Seminar, Personal and Professional Breakthroughs in Law Enforcement.](#)

Administration

24. [Authorize Preliminary 2020 State Bonding Proposals to Minnesota Management and Budget](#)

Minutes: Governmental Affairs Director Lisa Bode presented to the Mayor and City Council regarding the preliminary 2020 legislative session and what the City of Moorhead would like to request funding for. Minnesota Management and Budget has set deadline of June 14th to submit preliminary information on 2020 bonding projects. Requesting approval by Council of priorities to move forward with the 2020 session. Should the Clay Solid Waste project not be funded it would fall within Clay County to resubmit and the City of Moorhead would continue to support.

City Manager Chris Volkens presented to the Mayor and City Council regarding the Community Center Project. City staff has been working with community partners, and will be creating a task force. This task force will put together a concept of the community center. Preliminary discussions include: 50 meter pool to allow competitions, child care center, gym, and meeting space. The City is looking at partnering with other business in Moorhead. It's one of the City's top priorities in the strategic plans for capital assets. This is the time to put in a funding request, while working through the details.

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson
Motion to Approve Authorize Preliminary 2020 State Bonding Proposals to Minnesota Management and Budget

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

Other

25. [Mayor and Council Reports](#)

Minutes: Council Member Steve Gehrtz: Joint Powers Board - West side access to the High School needs to be functional before school with the construction project. MPS rejected low bid for the water tower and will re-bid this summer. Moorhead Foundation - presentation booklet for potential donors for community opportunities.

Council Member Deb White: Attended EDA small business tour, which showcased great businesses in town. A reminder that the Clay County Collaborative is hosting a community event in Dilworth June 12th from 6-8pm at the Dilworth Community Center. They are looking for Council members to volunteer to help.

Council Member Sara Watson Curry: Solid Waste committee, changes in staff duties. Cass Clay Food Partners last week, they are looking to present the metro food plan. Attended the workers memorial on 4/28/19, participants placed a flower on the grave for the 25 workers who passed away in Minnesota.

Mayor Judd: Attended the Minnesota Mayor Association Conference: 21st century workforce. The City of Moorhead seems to be ahead of the curve as a community, investing resources and time in our community. Received feedback regarding childcare; which we have a shortage of in greater Minnesota. Looking for resources in forms of grants out of St. Paul. Attended the Moorhead Legacy Social a couple weeks ago, as well as the Moorhead rotary.

26. [City Manager Reports - Updates](#)

Minutes: Two items:

1. Update to the Purchase Agreement regarding the old Usher's Restaurant, the City is looking to extend the time for closing date.

2. Would like to secure a date for an employee picnic, and have the City Council lead the event with the executive team with hosting the employees. Hopefully schedule the picnic in June.

27. [Executive Session \(If needed\)](#)

- A. Executive Closed Session pursuant to MN Stat 13D.05, subd.3b(3), for the purpose of developing offers/pricing for the sale of real property described as Clay County Parcel Number 58.520.4110 owned by the City of Moorhead.

Minutes: Entered into Executive at 7:45pm, exited Executive Session at 8:13pm.

Motion to Approve made by Sara Watson Curry and seconded by Heidi Durand

Motion to Approve Executive Session (If needed)

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Deb White, Steve Gehrtz, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 1 - Joel Paulsen

Recused: 0 - (None)

28. New Business

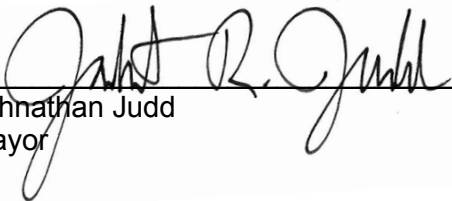
29. [Citizens Addressing the Council \(continued, if necessary\)](#)

Minutes: Citizen (Vince Proulx, 1304 4th St South) addressed the Mayor and City Council with the concern of garbage out/in yards and yet picked up from clean up week. The garbage issue covers from Main avenue down to 20th Street and from 4th Street over. There is a lot of overflowing dumpsters. The main focus is on 4th street and 5th street, right across the street from the old Riverside Elementary, the concern is the slow response when reporting garbage on boulevard. The question coming forward is, what can be done. Note: cleanup for garabe week is not yet complete.

Community Development Director Kristie Leshovsky presented to the Mayor and City Council regarding the process. The City takes a two-step approach and works closely with Public Works. The first is to educate and then enforce; the individual(s) are informed of process and procedures. Should cleanup still not be completed, Public Works will perform cleanup and the cost would be billed to the individual(s).


Meeting Adjourned 8:17pm

APPROVED BY:



Johnathan Judd
Mayor

ATTEST:



Michelle Brekken
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:
Michelle Brekken, City Clerk*