



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
August 26, 2019 at 5:30 PM  
City Hall Council Chambers**

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Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on August 26, 2019, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Shelly Dahlquist	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Shelly Carlson	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Johnathan Judd	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Deb White	Present
4th Ward Council Member:		
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. Call to Order and Roll Call
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)

Minutes: None

4. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in accordance with the "Council Rules of Procedure". In such event, the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.

Motion to Approve made by Heidi Durand and seconded by Shelly Carlson

**Motion to Approve Consent Agenda**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

5. [Recognitions - Presentations](#)

- A. [Moorhead Library Budget Update - Liz Lynch and Megan Krueger](#)

Minutes: Liz Lynch presented an update to the Mayor and City Council regarding the Lake Agassiz Regional Library's 2020 preliminary budget. Ms. Lynch also gave a brief overview of services provided by the Moorhead Public Library. Council Members had discussion regarding the Library's programs.

6. [Approve Minutes](#)

Motion to Approve made by Deb White and seconded by Shelly Dahlquist

**Motion to Approve August 12, 2019 Minutes**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

A. [August 12, 2019 Meeting Minutes](#)

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: Citizen 1: Presented an update on Indigenous Peoples Day to the City Council. There will be an event on October 14, 2019 at the Moorhead High school; and an invitation was extended to the Council.

Citizen 2: Voiced concerns regarding the safety of citizens at the Moorhead Library; and would like to have security measures taken. Council Member Carlson informed the Council and citizen of a recent meeting with City Staff and Law Enforcement regarding security options.

Citizen 3: Voiced Concerns about there being no sidewalks on 8<sup>th</sup> Ave. North, or entrance/exit for Arbor Park. City Manager Chris Volkens informed the citizen of proposed plans for projects in the concerned area.

8. Mayor and Council Appointments

**[Public Hearings \(5:45 p.m.\)](#)**

9. [Public Hearing Regarding the Request of James Muller on behalf of Muscatell Properties LLC for a Property Tax Exemption for a Commercial Project Located at 1120 29 Ave S \(58.58.163.0030\)](#)

Motion to Open Public Hearing made by Sara Watson Curry and seconded by Joel Paulsen

**Motion to Open Public Hearing made at 6:07pm.**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Minutes: Derrick LaPoint, Downtown Inc. Director presented to the Mayor and City Council information regarding the request of James Muller on behalf of Muscatell Properties LLC for a property tax exemption for a commercial project located at 1120 29 Ave. S (58.58.163.0030). Information presented to the Council included construction plans and financial considerations. Council Members had discussion on the project.

Motion to Close Public Hearing made by Heidi Durand and seconded by Deb White  
**Motion to Close Public Hearing made at 6:13pm.**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

A. [Resolution to Approve Property Tax Exemption for Muscatell Properties LLC for a Commercial Project Located at 1120 29 Ave S \(58.163.0030\)](#)

Motion to Approve made by Deb White and seconded by Heidi Durand

**Motion to Approve Property Tax Exemption for Muscatell Properties LLC for a Commercial Project Located at 1120 29 Ave S (58.163.0030)**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

## **Economic Development**

10. [\\*Resolution to Approve Modifications to Storefront Rehab Program](#)

## **Engineering Department**

11. [Flood Mitigation Update and Related Actions \(Eng. No. 18-13-08\)](#)

Minutes: City Engineer Bob Zimmerman presented a progress update on the City's flood mitigation plan and revised plan for improvements previously adopted by the Council. Information presented to the Council included: the adopted plan, priorities and status, property acquisition priorities, remaining projects, and other proposed actions.

A. [Resolution to Authorize Amendment #2 to Flood Damage Reduction Grant #149304/3000142690](#)

B. [Resolution to Award Bid for the North Moorhead Project Phase 1 \(Eng. No. 18-13-08B\)](#)

Motion to Approve made by Joel Paulsen and seconded by Shelly Carlson

**Motion to Approve resolution on item 11a to Authorize Amendment #2 to Flood Damage Reduction Grant #149304/3000142690 and resolution on item 11b to Award Bid for the North Moorhead Project Phase 1 (Eng. No. 18-13-08B).**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

12. [\\*Resolution to Approve Revision to the Special Assessment Rate for Rural Mill & Overlay Projects](#)
13. [\\*Resolutions for Completed Public Improvement Projects Funded with Special Assessments](#)
  - A. [\\*Resolution for Completed Public Improvement Projects Funded with Special Assessments and Declare Costs to be Assessed and Ordering Preparation of Proposed Assessments](#)
  - B. [\\*Resolution to Call for an Assessment Hearing for Completed Public Improvement Projects Funded with Special Assessments](#)
14. [\\*Various Actions for Sanitary Sewer Improvements on 16th Ave S from 6th St to 7th St \(Eng. No. 19-A6-04\)](#)
  - A. [\\*Resolution to Receive Petitions and Order Report](#)
  - B. [\\*Resolution to Receive Report and Order Plans & Specifications](#)
  - C. [\\*Resolution to Approve Plans & Specifications and Authorize Solicitation of Quotes](#)
15. [\\*Various Actions for Sidewalk Improvements at 1301 First Avenue North \(Eng. No. 19-A7-01\)](#)
  - A. [\\*Resolution to Order Report](#)
  - B. [\\*Resolution to Receive Report and Order Plans and Specifications](#)
  - C. [\\*Resolution to Approve Plans & Specifications and Authorize Solicitation of Quotes](#)
16. [\\*Resolution to Award Quote for Gooseberry Park Entrance Flood Damage Repairs](#)

#### **Administration**

17. [Consider First Reading of Ordinance 2019-07: Create and Enact Section 13.09 of the Charter of the City of Moorhead Relating to Chamber Membership & Private Organization Memberships](#)

Minutes: City Attorney Shockley informed the Mayor and Council of their options for continuing the process for the amendment for the Charter to include membership in the Chamber. Mr. Shockley reiterated to Council and Mayor the voting requirements. Motioned was made for approval but failed.

Motion to Approve made by Sara Watson Curry and seconded by Deb White  
**Motion to Approve First Reading of Ordinance 2019-07: Create and Enact Section 13.09 of the Charter of the City of Moorhead Relating to Chamber Membership & Private Organization Memberships**

**Motion Passed but not with unanimous vote of Mayor and Council**

For: 6 - Sara Watson Curry, Shelly Carlson, Joel Paulsen, Deb White, Chuck Hendrickson, Mayor Judd

Against: 2 - Shelly Dahlquist, Heidi Durand

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

The issue will come before the council for a second reading at the next Council meeting on September 9, 2019.

18. [\\*Resolution to Approve Sound Amplification Permit - Concordia College](#)

19. [Resolution Authorizing a Contract with MnDOT for 2020-2021 Transit Capital Projects](#)

Minutes: Transit Manager Lori Van Beek presented to the Mayor and Council regarding Transit Capital Projects. Staff is requesting approval of a Capital Grant Application which provides financial assistance for public transit services throughout the state of Minnesota and supports public transit facilities.

Motion to Approve made by Deb White and seconded by Shelly Dahlquist

**Motion to Approve Resolution Authorizing a Contract with MnDOT for 2020-2021 Transit Capital Projects**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

20. [Resolution to Approve 5-year Renewal of non-profit lease between the City of Moorhead and Fargo Public School District](#)

Minutes: Assistant City Manager Dan Mahli presented to the Mayor and City Council a resolution to approve 5-year Renewal of non-profit lease between the City of Moorhead and Fargo Public School District. Council Members had detailed discussion regarding language and requested the item come back to next meeting after further review.

**Other**

21. [Mayor and Council Reports](#)

Minutes: Council Member Watson Curry informed Council of the Bonding Bus Tour happening on 9/5/19 in Detroit Lakes (MN) regarding the Heartland Bike Trail. Historically the City of Moorhead has sent a letter of support for the project.

Council Member White continued to speak about the Bus Tour event, asking Council if any members are interested in attending. Council Member White also attended a Human Rights Commission meeting where conversation was had regarding upcoming activities planned for Indigenous Peoples' Day.

Council Member Dahlquist attending the ribbon-cutting for the Lotus Center, which is new rehab center that is very encouraging to people.

Mayor Judd informed Council that the League of Minnesota Cities (LMC) visited the City of Moorhead and met with neighboring area Mayors and City Staff at the Boulder Tap House. There was also a meeting of the Moorhead Clay County Joint Powers Authority regarding land acquisition for the diversion project.

22. [City Manager Reports - Updates](#)

Minutes: No Report

23. [Executive Session \(If needed\)](#)

- A. Executive Closed Session pursuant to MN Stat 13D.05, Subd. 3, to discuss the sale of Clay County Parcel No. 58.980.1701 owned by the City of Moorhead

Motion to Enter Closed Session made by Heidi Durand and seconded by Sara Watson Curry  
**Motion to Enter Closed Session at 7:39pm**

Motion Passed

For: 7 - Shelly Dahlquist, Sara Watson Curry, Shelly Carlson, Heidi Durand, Joel Paulsen, Deb White, Chuck Hendrickson

Against: 0 - (None)

Abstain: 0 - (None)

Absent: 0 - (None)

Recused: 0 - (None)

Minutes: No Report Exited Closed Session at 8:13pm

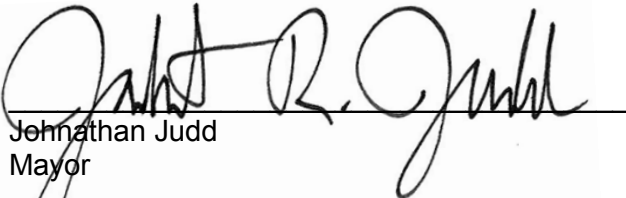
24. New Business

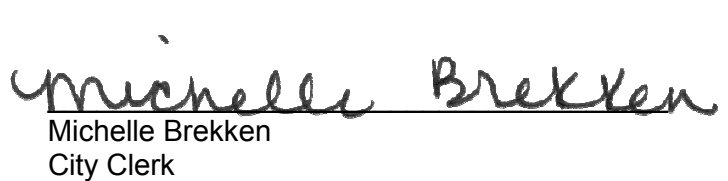
25. Citizens Addressing the Council (continued, if necessary)

**Adjourned at 8:13pm by Mayor Judd**

APPROVED BY:

ATTEST:

  
Johnathan Judd  
Mayor

  
Michelle Brekken  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle Brekken, City Clerk*