



City of Moorhead Economic Development Authority

Meeting Minutes
August 03, 2020 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on August 03, 2020, at 11:45 AM.

Roll call of the members was made as follows:

1. Call meeting to Order / Roll Call

Board Member:	Nate Anderson	Absent
Board Member:	Michael Burns	Present
Board Member:	Chad Cota	Present
Board Member:	Alexandre Cyusa	Present
Board Member:	Pat Kovash	Present
Board Member:	Joel Paulsen	Absent
Board Member:	Jeff Schaumann	Absent
Council Member:	Larry Seljevold	Absent
Board Member:	Roberta Solien	Present
Council Member:	Deb White	Present
Board Member:	Vacancy	Absent

Others Present:

Derrick LaPoint, DMI / Economic Development
Amy Thorpe, Economic Development Program Administrator
John Shockley, City Attorney

2. Agenda Amendments

Minutes: Derrick LaPoint, DMI/Economic Development, reported that there are no agenda amendments. He announced that Board Member Zach Heuring resigned from serving on the EDA Board effective immediately and thanked him for his service.

3. Approve Minutes

[June 29, 2020](#)

Motion to Approve made by Deb White and seconded by Chad Cota

Motion Passed: For: 5; Against: Cyusa – no response; Abstain: 0; Absent: 6 – Anderson, Paulsen, Schaumann, Seljevold, Vacancy

4. Citizens Addressing the Board

Minutes: None

5. Commissioners' Reports

Minutes: Pat Kovash, MBA, reported on Drive Up and Tune In 4th of July Celebration and Fireworks, MBA's 5th Annual Golf Tournament, distribution of masks by the Chambers, Bridge Bash,

Diversity Job Fair, and Frostival.

6. [Resolution for Preliminary Approval to the Issuance of Facility Revenue Bond for Solutions Behavioral Healthcare Professionals located at 1547 30 Ave S](#)

Minutes: John Shockley, City Attorney, presented the request for the EDA to be a conduit issuer for a tax exempt bond on behalf of Jim Stuart of Solutions Behavioral Healthcare Professionals. A public hearing is scheduled for August 31, 2020.

Jim Stuart was present to answer questions.

Motion to Approve made by Chad Cota and seconded by Pat Kovash

Resolution for Preliminary Approval to the Issuance of Facility Revenue Bond for Solutions Behavioral Healthcare Professionals located at 1547 30 Ave S

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 5 – Anderson, Paulsen, Schaumann, Seljevoll, Vacancy

7. [Recommendation of the MCCARA Development Control Board for A-P Concrete Site Improvements and New Construction at 4125 32 Ave S](#)

Minutes: Derrick LaPoint, DMI/Economic Development, presented project details for the new construction and site improvements of 8,600 square foot building.

Motion to Approve made by Pat Kovash and seconded by Deb White

Approve New Improvements for A-P Concrete Site at 4125 32 Ave S upon the unanimous recommendation of the MCCARA Development Control Board.

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 5 – Anderson, Paulsen, Schaumann, Seljevoll, Vacancy

8. [Moorhead's Coronavirus Relief Funding \(CARES Act\) Update](#)

Minutes: Derrick LaPoint, DMI/Economic Development, provided an update on CARES Funding. Various amounts have been set aside for City programs, and Moorhead has designated \$2 million to distribute to local businesses. Staff are working to set up a program that is similar to the State of Minnesota's CARES grant program but criteria which makes more sense for a border city. Commissioners had a detailed discussion.

9. [Budget Report: 2020 Year to Date and 2021 Preliminary Budget and Levy](#)

Minutes: Derrick LaPoint, DMI/Economic Development, stated that a preliminary budget report was included in the packet for their review. He stated that a motion to recommend a preliminary budget and levy would be needed at the next EDA meeting which is scheduled for August 31, 2020.

10. [Economic Development Report](#)

Minutes: Derrick LaPoint, DMI/Economic Development, provided the latest business updates related to the Coronavirus (COVID-19) pandemic as it related to local, State, and Federal programs available to support local businesses effected by COVID-19 shutdowns. He stated that the State of Minnesota has distributed masks to area Chambers of Commerce and will be available for Moorhead businesses soon.

11. Information / Update

Building & Permit Valuation Report - Sign up for "Building and Housing" e-Notifications at:
<https://www.ci.moorhead.mn.us/about-the-city/news/sign-up-for-e-notification>

12. Adjourn

Minutes: Adjourned approximately 12:15 pm.

APPROVED BY:



Michael Burns
Chair

ATTEST:



Roberta Solien
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Betty Hartley, Office Specialist