

City of Moorhead
Economic Development Authority
Meeting Minutes
December 17, 2012 at 11:45 AM
1st Floor, Council Chambers, Moorhead City Hall

Pursuant to due call and notice thereof, a regular meeting of the Economic Development Authority was held in the 1st Floor, Council Chambers, Moorhead City Hall, on December 17, 2012, at 11:45 AM.

Roll call of the members was made as follows:

Board Member:	Les Bakke	Present
3rd Ward Council Member:	Brenda Elmer	Present
Board Member:	Jeff Frider	<i>Absent</i>
4th Ward Council Member:	Steve Gehrtz	Present
Board Member:	Werner Golling	<i>Absent</i>
Board Member:	Ray Grefsheim	Present
Board Member:	Jon Riewer	<i>Absent</i>
Board Member:	Jim Steen	Present
Board Member:	James Taylor	Present
Board Member:	Vacant Position	Vacant Position
Board Member:	Vacant Position	Vacant Position

Others Present:

Peter Doll, Development Services Manager
Scott Hutchins, Director of Community Services

Michael Redlinger, City Manager
Amy Thorpe, Community Services Planner

1. Call meeting to Order / Roll Call

2. Agenda Amendments

3. [Approve Minutes](#)

A [November 26, 2012](#)

Motion to Approve made by Steve Gehrtz and seconded by Les Bakke
Approve Minutes from November 26, 2012

Motion Passed: For: 6; Against: 0; Abstain: 0; Absent: 3

4. [Citizens Addressing the Board](#) - None

5. [Commissioners' Reports](#) - None

6. Updates

A [Business Development & Retention Services Manager](#)

Minutes: Redlinger provided a timeline and stated that the job description for the new position had been posted on Friday, December 14, and was marketed on a regional as well as local level as noted in the packet materials. He noted that once the pool of candidates had been narrowed down to the finalists, staff will coordinate a time with the subcommittee. Written comments or feedback provided by the board will be considered in the process. He stated that there has already been interest shown in the position from postings on the League of MN Cities and EDAM Websites.

Commissioners requested clarification of the following:

- Inquired if members of the EDA had questions they would like included in the interviewing process, should they go through the subcommittee? Redlinger stated that a set of questions would be compiled and candidate would answer identical questions in the interview process. He stated that any questions the EDA would like to see could be sent to him and would be considered.

B [Hyde Development \(RER\) - 1st Ave N](#)

Minutes: Doll provided the board with a brief update on both the 1st Ave N and SE Main Ave projects, as found in the packet materials. He stated that the information gathered by Hyde before the January EDA meeting would be important in determining whether or not the project moves forward.

Commissioners requested clarification of the following:

- Did the City provide any funds for either of these projects? Doll stated that no City funds had been provided for either project (other than previous funding for acquisition, environmental testing, and demolition) and that Paul Hyde indicated they had invested \$50,000 of private funds into the site to date.

C [Hyde Development \(RER\) - SE Main Ave \(Hwy 52\)](#)

Minutes: See above.

D [Marketing](#)

Minutes: Hutchins provided a brief update on marketing activities as provided in the packet materials.

Commissioners requested clarification of the following:

- One commissioner relayed that a builder he had spoken with recently was excited about the residential property tax abatement and the rebate was a deciding factor for that builder to construct and rent out a couple more homes bringing children into the community.

Commissioners requested updates on the following:

- Former Bennigan's Site.
- Gas Stop demolition.
- MetroCOG to update transit plan for the Sanford – Menards area.

7. Adjourn

Minutes: Adjourned at 12:05 p.m.

APPROVED BY:

ATTEST:

Jim Steen
Chair

Jim Taylor
Secretary

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Amy Thorpe, Community Services Planner