



**City of Moorhead
City Council Meeting
Meeting Minutes
April 25, 2016 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on April 25, 2016, at 5:30 PM.

Roll call of the members was made as follows:

| | | |
|--------------------------|-------------------|----------------------|
| 1st Ward Council Member: | Mari Dailey | Present |
| 1st Ward Council Member: | Nancy Otto | Present |
| 2nd Ward Council Member: | Jim Haney | Present |
| 2nd Ward Council Member: | Heidi Durand | Present |
| Mayor: | Del Rae Williams | Present |
| 3rd Ward Council Member: | Mike Hulett | Present |
| 3rd Ward Council Member: | Brenda Elmer | Absent until 5:34 pm |
| 4th Ward Council Member: | Steve Gehrtz | Present |
| 4th Ward Council Member: | Chuck Hendrickson | Present |

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance](#)

3. [Recognitions - Presentations](#)

A. [FM Rotary Club - Miracle Field Final Payment](#)

Minutes: Tom Thompson, Project Chairperson, for the Miracle Field presented a check to the City of Moorhead for the final payment from the FM Rotary Foundation. Holly Heitkamp, Parks & Rec Director, provided a brief background of the construction of the Miracle Field.

B. [Proclamation: Moorhead Economic Development Authority -- Small Business Week with Cindy Graffeo, Moorhead Economic Development Authority](#)

Minutes: Mayor Williams presented the Small Business Week Proclamation to Cindy Graffeo, Economic Development Authority Executive Director, along with the Moorhead Business Association. Ms. Graffeo provided a brief summary of the activities planned within Moorhead.

C. 2016 Earth Week

Minutes: Steve Moore, Public Works Director, provided a recap of the 2016 Earth Week activities. Council Member Durand discussed the possibility of banning plastic bags.

4. [Approve Minutes](#)

Motion to Approve made by Nancy Otto and seconded by Jim Haney
Motion to Approve Minutes as Amended

Motion Passed
For: 8

Minutes: Council Member Elmer stated that in April 18, 2016 minutes there was a typo.
Change May 21, 2016 to April 21, 2016.

A. [April 11, 2016 City Council Meeting](#)

B. [April 18, 2016 Committee of the Whole Meeting](#)

5. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

6. [Agenda Amendments](#)

Minutes: Scott Hutchins, Deputy City Manager, announced that a petition from 111 Johnson Farms residents was distributed this evening for item number 18 and a modified resolution for item number 20.

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve Consent Agenda as Amended

Motion None
For: 8

Minutes: Item number 14 and 16 were removed from the consent agenda.

8. Mayor and Council Appointments

A. [*Resolution to Approve Board/Commission Appointments](#)
Resolution 2016-0425-A

Public Hearings (5:45 p.m.)

9. [Public Hearing Regarding Request of South Moorhead Partners LLC for Property Tax Exemption for a Project Located at the 3100 Block of Village Green Blvd](#)

Minutes: Public hearing opened at 5:49 pm

Cindy Graffeo, Economic Development Authority Executive Director, provided a summary of the property tax exemption.

Public hearing closed at 5:50 pm

A. [Resolution to Approve a Property Tax Exemption for South Moorhead Partners LLC located at the 3100 Block of Village Green Blvd](#)

Motion to Approve made by Nancy Otto and seconded by Mari Dailey
Motion to Approve Resolution to Approve a Property Tax Exemption for South Moorhead Partners LLC located at the 3100 Block of Village Green Blvd

Motion Passed **Resolution 2016-0425-1**
For: 8

Economic Development

10. [*Resolution to Approve First Amendment to Purchase Agreement with RDC National Inc. to Extend the Due Diligence Period for the Sale of City-owned Property Located at 4201 34 Ave S](#)
Resolution 2016-0425-B
11. [*Resolution to Approve Assignment of Purchase Agreement for the Sale of City-owned Property Located at 1512-1514-1516 Main Ave](#)
Resolution 2016-0425-C

Planning and Neighborhood Services Department

12. [*Resolution to Approve Minor Subdivision \(Parcel No. 58.900.1726\)](#)
Resolution 2016-0425-D
13. [*Resolution to Authorize Program Commitment Agreement with Minnesota Housing Finance Agency for Minnesota Cities Participation Program funding \(mortgage resource for homebuyers\)](#)
Resolution 2016-0425-E

Public Works Department

14. [*Resolution to Approve the 2016 Cass County Vector Control \(CCVC\) Mosquito Control Agreement](#)

Motion to Approve made by Steve Gehrtz and seconded by Nancy Otto
Motion to Approve Resolution to Approve the 2016 Cass County Vector Control (CCVC) Mosquito Control Agreement

Motion Passed **Resolution 2016-0425-2**
For: 8

Minutes: Steve Moore, Public Works Director, responded to the City Council inquiries regarding current pesticides in use and alternate methods of mosquito control.

Moorhead Public Service

15. [*Resolution to Award Bid for 2016 Watermain Pipe Bursting](#)
Resolution 2016-0425-F

Administration

16. [*Resolution to Enter into a Contract with The Village Business Institute for Employee Assistance Program \(EAP\) Services](#)

Motion to Approve made by Mike Hulett and seconded by Nancy Otto

Motion to Approve Resolution to Enter into a Contract with The Village Business Institute for Employee Assistance Program (EAP) Services

Motion Passed **Resolution 2016-0425-3**

For: 8

Minutes: Council Member Hulett announced that all employees will receive a benefit for the employee and families through the Village Business Institute.

17. Approve Licenses – Permits

A. [*Resolution to Approve Sound Amplification Permits](#)
Resolution 2016-0425-G

18. [Consider Actions Relating to Undeveloped City-Owned Property in the Johnson Farms Subdivision](#)

Minutes: Scott Hutchins, Deputy City Manager, provided a brief history of the request for proposal.

Jason Ochsendorf, 3761 16th St. S, spoke against the proposed high density project.

A. [Resolution to Find the Eagle Ridge Proposals Non-Responsive to the Johnson Farms RFP](#)

Motion to Approve made by Mari Dailey and seconded by Chuck Hendrickson

Motion to Approve Resolution to Find the Eagle Ridge Proposals Non-Responsive to the Johnson Farms RFP

Motion Passed **Resolution 2016-0425-4**

For: 8

B. [Resolution to Authorize Preparation of New Request for Proposals for City-Owned Land in Johnson Farms](#)

Motion to Approve made by Mari Dailey and seconded by Chuck Hendrickson

Motion to Approve Resolution to Authorize Preparation of New Request for Proposals for City-Owned Land in Johnson Farms

Motion Passed **Resolution 2016-0425-5**

For: 8

19. [Resolutions to Accept and Approve Actions of Moorhead Public Service Commission Regarding the Property Generally Described as the Moorhead Power Plant Site at Elm Street](#)

Motion to Approve made by Heidi Durand and seconded by Chuck Hendrickson

Motion to Approve Resolutions to Accept and Approve Actions of Moorhead Public Service Commission Regarding the Property Generally Described as the Moorhead Power Plant Site at Elm Street

Motion Passed **Resolution 2016-0425-6**

For: 8

Minutes: Mayor Williams and John Shockley, City Attorney, provided a brief summary of the property.

20. [Resolution for the Dedication of Property to the Use of Moorhead Public Service \(Seven Acres Located Adjacent to the Opportunity Substation\)](#)

Motion to Approve made by Heidi Durand and seconded by Jim Haney
Motion to Approve Resolution for the Dedication of Property to the Use of Moorhead Public Service (Seven Acres Located Adjacent to the Opportunity Substation) and Forgo to Pay No General Real Estate Taxes or the Current Special Assessments But Will Pay Future Special Assessments.

Motion Passed **Resolution 2016-0425-7**

For: 8

Minutes: John Shockley, City Attorney, noted the Council may wish to develop a policy for future special assessments.

John Rogalla, Moorhead Public Service Commissioner, thanked City Council for all their work on this property.

21. [Human Rights Commission Discussion](#)

Minutes: Mara Morken, Chair of Human Rights Commission (HRC), recommended keeping the Commission and agreed that changes need to be made to be more effective.

Cindy Gomez-Schempp, Board Chair of the People's Press Project, stated that she is in favor of the Commission and expressed her concerns.

Hukun Abdulcaiti, Executive Director of the Afro American Development Association, spoke in favor of the Commission.

Duke Gomez-Schempp, Executive Director of the Peoples Press Project, supports the Human Rights Commission and meeting monthly would be important. He discussed incidents involving the Moorhead Police Department that he believed were inappropriate.

Fauzia Haider, Board Member for Center for Interfaith Projects, spoke in favor of the Human Rights Commission.

Osman Abdi, Technical Advisor of Afro American Development Association, spoke in favor of the Human Rights Commission and discussed the needs within the community.

Council Member Durand stated that she supports the decrease in members, removal of ward requirements, more training in mediation and human rights, meeting schedule, and future activities.

Mayor Williams noted discussing with community members regarding changes to the Committee would occur.

22. [Mayor and Council Reports](#)

Minutes: Mayor Williams provided a brief update on the Economic Development Authority

Board.

Council Member Durand provided a brief update on the sub-committee for Moorhead Public Service that discussed land policies.

Scott Hutchins, Deputy City Manager, provided a brief Legislative Session update.

City Council briefly discussed the City Manager hiring process and future discussions.

Meeting adjourned at 8:34 pm

APPROVED BY:

ATTEST:



Del Rae Williams
Mayor



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk