



**City of Moorhead  
City Council Meeting  
Meeting Minutes  
February 26, 2018 at 5:30 PM  
City Hall Council Chambers**

---

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on February 26, 2018, at 5:30 PM.

**Roll call of the members was made as follows:**

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

**City Council Meeting**

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Agenda Amendments](#)
4. [Consent Agenda](#)

All items listed with an asterisk ( \* ) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer

**Motion to Approve Consent Agenda**

Motion Passed

For: 8

5. Recognitions - Presentations

A. [Energy Conservation Project - AMERESCO](#)

Minutes: Steve Moore, Public Works Director, and Brian Cornelisse, Business Development Manager from Ameresco, provided a presentation on the energy conservation project among our city facilities.

B. [Introduction of Derrick LaPoint President/CEO of Downtown Moorhead Inc](#)

Minutes: Derrick LaPoint, President/CEO of Downtown Moorhead Inc., introduced himself and shared his vision of downtown Moorhead.

C. [Woodlawn Water Tower Design Committee - Council Members Elmer and Durand](#)

Minutes: Council Member Durand, Council Member Elmer, and Sue Legget, discussed the Woodlawn Water Tower design and funding.

6. Approve Minutes

A. [February 12, 2018 City Council Meeting](#)

Motion to Approve made by Brenda Elmer and seconded by Joel Paulsen  
**Motion to Approve February 12, 2018 City Council Meeting**

Motion Passed

For: 8

7. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

8. Mayor and Council Appointments

### **Economic Development**

9. [\\*Resolution to Approve Assignment of Tax Incentive Agreement for a Project Located at 1424 1 Ave N \(58.721.0070\)](#)  
**Resolution 2018-0226-A**

### **Engineering Department**

10. [\\*Consider Actions Relating to Ordinance 2018-03: An Ordinance to Amend Title 8 Chapter 4: Right-of-Way Management of the City Code- Small Wireless Telecommunications Facilities](#)

A. [\\*Second Reading](#)  
**Ordinance 2018-03**

B. [\\*Title and Summary](#)  
**Resolution 2018-0226-B**

11. [\\*Resolution to approve a Crossing Surface Installation Agreement with BNSF for railroad crossing improvements on 15th Avenue North \(Eng. No. 18-A2-02\)](#)  
**Resolution 2018-0226-C**

12. [\\*Approve Plans & Specifications and Authorize Advertisement for Bids for Various 2018 Projects from the Pavement Management and Transportation Capital Improvement Plan](#)

A. [\\*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for Village Estates, Sun Valley and Anderson's Addition Area and 22nd - 27th Ave S \(1100-1300 blocks\) Area Street Improvements \(Eng. No. 18-A2-01\)](#)  
**Resolution 2018-0226-D**

B. [\\*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for Mill & Overlay of 6th Ave S from 11th St to 20th St and Rehabilitation of](#)

[6th St S from 12th Ave to 16th Ave \(Eng. No. 18-A2-04\)](#)

**Resolution 2018-0226-E**

- C. [\\*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for 2018 Final Overlays and Miscellaneous Improvements \(Eng. No. 18-A2-05\)](#)

**Resolution 2018-0226-F**

13. [\\*Resolution to Approve an Amendment to Flood Damage Reduction Grant Agreement #3000121702](#)

**Resolution 2018-0226-G**

14. [Resolution to Approve and Authorize the Mayor and City Manager to Execute the Master Services Agreements for Engineering Consultation Services](#)

Motion to Approve made by Steve Gehrtz and seconded by Heidi Durand

**Motion to Approve Resolution to Approve and Authorize the Mayor and City Manager to Execute the Master Services Agreements for Engineering Consultation Services**

Motion Passed **Resolution 2018-0226-1**

For: 8

Minutes: Bob Zimmerman, City Engineer, provided a brief overview of the proposed agreements.

#### **Parks and Recreation Department**

15. [\\*Resolution to Approve an Agreement with RLWRHC, Inc. dba O'Leary's Irish Pub to provide Food and Beverage Service at Moorhead's Municipal Golf Courses](#)

**Resolution 2018-0226-H**

16. [\\*Resolution to Approve a "Boiler Plate" Facility Lease Agreement and the Draft 2018 Athletic Facility Use Guide](#)

**Resolution 2018-0226-I**

#### **Planning and Neighborhood Services Department**

17. [\\*Consider Actions Relating to Ordinance 2018-02: An Ordinance to Rezone Lots within Hampton Place 3rd Addition](#)

- A. [\\*Second Reading](#)  
**Ordinance 2018-02**

- B. [\\*Title and Summary](#)  
**Resolution 2018-0226-J**

18. [Resolution to Authorize Request of Clay County to Designate Opportunity Zones](#)

Motion to Approve made by Heidi Durand and seconded by Mari Dailey

**Motion to Approve Resolution to Authorize Request of Clay County to Designate Opportunity Zones**

Motion Passed **Resolution 2018-0226-2**

For: 8

Minutes: Lisa Bode, Community Development Services Manager, provided a brief overview of the opportunity zones investment tool.

### **Moorhead Public Service**

19. [\\*Award Bids for 2018 Water Treatment and Wastewater Treatment Chemicals](#)  
**Resolution 2018-0226-K**
20. [\\*Resolution to Approve Change Order No. 1 with Carr's Tree Service for 2017/2018 Tree Trimming](#)  
**Resolution 2018-0226-L**

### **Public Works Department**

21. [Resolution to Advertise for Bid - Moorhead Youth Hockey Addition/Renovation, Phase I](#)

Motion to Approve made by Joel Paulsen and seconded by Chuck Hendrickson  
**Motion to Approve Resolution to Advertise for Bid - Moorhead Youth Hockey Addition/Renovation, Phase I**

Motion Passed **Resolution 2018-0226-3**

For: 7; Abstain: 1 - Steve Gehrtz

Minutes: Steve Moore, Public Works Director, provided an update on the phase one of the Moorhead Youth Hockey addition/renovation project.

### **Administration**

22. Approve Licenses - Permits
  - A. [\\*Resolution to Approve the Consumption of Beer on the Premises of the Moorhead Youth Hockey Arena on March 30, 2018 and March 31, 2018](#)  
**Resolution 2018-0226-M**
  - B. [\\*Resolution to Approve Sound Amplification Permit](#)  
**Resolution 2018-0226-N**
23. [\\*Consider Actions Relating to Support for Parks and Trails](#)
  - A. [\\*Resolution of Support for Funding of the Clay County Heartland Trail from the MN State Legislature](#)  
**Resolution 2018-0226-O**
  - B. [\\*Resolution of Support for Local Parks and Trails Grant Funds](#)  
**Resolution 2018-0226-P**
24. [\\*Consider Actions Relating to Ordinance No. 2018-04: An Ordinance to Amend and Reenact Section 2-3-2 of the Moorhead City Code Relating to Liquor License Definitions, to Amend and Reenact Section 2-3-14 of the Moorhead City Code Relating to minors Entering Licensed Premises, and to Create and Enact Section 2-3-23 of the Moorhead City Code Relating to Special Hours Licenses](#)
  - A. [\\*Second Reading](#)

**Ordinance 2018-04**

- B. [\\*Title and Summary](#)  
**Resolution 2018-0226-Q**

**Other**

25. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided a brief update on a Moorhead Public Service project that will change the taste of the water for approximately two weeks in late April to early May.

Council Member Fabian provided an update on a Resident Opportunity and Self Sufficiency Grant that the City of Moorhead and Moorhead Public Housing Authority received.

Council Member Watson-Curry provided a brief update on the status of the Human Rights Commission and upcoming events.

Mayor Williams, Council Member Paulsen, and Council Member Elmer provided a brief Diversion Authority update.

Mayor Williams announced that she and Council Member Fabian attended a meeting with the FM Coalition for Homeless Persons workgroup to develop a metro plan to end homelessness.

26. [City Manager Reports - Updates](#)

27. Executive Session (If needed)

- A. [Executive Session pursuant to Minn. Stat. § 13D.05 \(a\) for an Annual Performance Evaluation of the City Manager](#)

Executive Session began at 7:16 pm

Executive Session ended at 8:26 pm

Meeting adjourned at 8:27 pm

APPROVED BY:



Del Rae Williams  
Mayor

ATTEST:



Michelle French  
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

*Respectfully submitted by:*  
*Michelle French, City Clerk*