



**City of Moorhead
City Council Meeting
Meeting Minutes
July 10, 2017 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on July 10, 2017, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Brenda Elmer	Present
3rd Ward Council Member:	Joel Paulsen	Absent
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)
2. [Pledge of Allegiance](#)
3. [Approve Minutes](#)

Motion to Approve made by Steve Gehrtz and seconded by Chuck Hendrickson
Motion to Approve Minutes

Motion Passed
For: 7; Absent: 1 - Joel Paulsen

- A. [May 8, 2017 Council Meeting](#)
 - B. [June 12, 2017 Council Meeting](#)
 - C. [June 19, 2017 Council Workshop](#)
 - D. [June 26, 2017 Council Meeting](#)
 - E. [June 26, 2017 Committee of the Whole](#)
4. [Citizens Addressing the Council \(Time Reserved: 15 Minutes\)](#)

Minutes: David Hunstad, Moorhead Business Association, provided a brief update on the 4th of July fireworks display.

5. Agenda Amendments

6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve the Consent Agenda

Motion Passed
For: 7; Absent: 1 - Joel Paulsen

7. Mayor and Council Appointments

A. [*Resolution to Approve Mayor & Council Appointment](#)
Resolution 2017-0710-A

Public Hearings (5:45 p.m.)

8. [Public Hearing Regarding Request of WK Properties LLC for Property Tax Exemption for a Project Located at 2951 11 St S](#)

Minutes: Public Hearing opened at 5:46 pm

Cindy Graffeo, Economic Development Director, provided a brief overview of the property tax exemption for WK Properties LLC.

Public Hearing closed at 5:48 pm

A. [Resolution to Approve Property Tax Exemption for WK-KWJ Properties LLC \(2951 11 St S\)](#)

Motion to Approve made by Melissa Fabian and seconded by Mari Dailey
Motion to Approve Resolution to Approve Property Tax Exemption for WK-KWJ Properties LLC (2951 11 St S)

Motion Passed **Resolution 2017-0710-1**
For: 7; Absent: 1 - Joel Paulsen

9. [Public Hearing Regarding the Request of Farmstead Care of Moorhead LP for Property Tax Exemption for a Project Located at 2810-2854 34 Ave S](#)

Minutes: Public Hearing opened at 5:49 pm

Cindy Graffeo, Economic Development Director, provided a brief overview of the property tax exemption for Farmstead Care of Moorhead LP.

Public Hearing closed at 5:51 pm

A. [Resolution to Approve Property Tax Exemption for Farmstead Care of Moorhead LP \(2810-2854 34 Ave S\)](#)

Motion to Approve made by Brenda Elmer and seconded by Melissa Fabian
Motion to Approve Resolution to Approve Property Tax Exemption for Farmstead Care of

Moorhead LP (2810-2854 34 Ave S)

Motion Passed **Resolution 2017-0710-2**

For: 7; Absent: 1 - Joel Paulsen

10. [Public Hearing - To Consider Submittal of a Grant Application to the Federal Transit Administration for 2017-18 Transit Operating, Planning and Capital Assistance](#)

Minutes: Public Hearing opened at 5:52 pm

Lori Van Beek, Transit Manager, provided a brief overview of the grant application for Federal Transit Administration.

Public Hearing closed at 5:56 pm

A. [Resolution to Authorize Filing an Application with the Federal Transit Administration for Receipt of 2017-18 Federal Operating, Planning and Capital Assistance](#)

Motion to Approve made by Sara Watson Curry and seconded by Mari Dailey

Motion to Approve Resolution to Authorize Filing an Application with the Federal Transit Administration for Receipt of 2017-18 Federal Operating, Planning and Capital Assistance

Motion Passed **Resolution 2017-0710-3**

For: 7; Absent: 1 - Joel Paulsen

Economic Development

Planning and Neighborhood Services Department

11. [*Consider Actions Related to Moorhead Human Rights Commission](#)

A. [*Second Reading of Ordinance 2017-07](#)
Ordinance 2017-07

B. [*Title and Summary of Ordinance 2017-07](#)
Resolution 2017-0710-B

C. [*Authorize Amendment to Rules of Practice and Policy of the MHRC](#)
Resolution 2017-0710-C

12. [*Consider Actions Relating to Farmstead Second Addition](#)

A. [*Resolution to Approve Final Plat](#)
Resolution 2017-0710-D

B. [*Resolution to Approve Easement Vacations - Farmstead Addn and Village Green 6th Addn](#)
Resolution 2017-0710-E

C. [*First Reading of Ordinance 2017-09: An Ordinance to Rezone Farmstead Second Addition from RMD-1: Residential Moderate Density-1 to RHD-1: Residential High Density-1](#)
Ordinance 2017-09

- D. [*Resolution to Approve Developer's Agreement](#)
Resolution 2017-0710-F

- 13. [*Resolution to Approve Minor Subdivision - Parcel 21.033.2000](#)
Resolution 2017-0710-G

- 14. [*Resolution to Approve Revisions to Moorhead Municipal Airport Hangar Leases and Associated Lease Rates](#)
Resolution 2017-0710-H

- 15. [*Consider Actions Relating to Moorhead Airport Phase I Hangar Area Pavement Rehabilitation](#)
 - A. [*Resolution to Award Bid](#)
Resolution 2017-0710-I

 - B. [*Resolution to Approve Agreement with Mead & Hunt - Construction Services for Hangar Pavement](#)
Resolution 2017-0710-J

 - C. [*Resolution to Approve Grant Agreements](#)
Resolution 2017-0710-K

- 16. [*Consider Actions Relating to Moorhead Municipal Airport Phase II Apron Pavement Design](#)
 - A. [*Resolution to Approve Agreement with Mead and Hunt - Phase II Apron Design and Bidding](#)
Resolution 2017-0710-L

 - B. [*Resolution to Approve Grant Agreement](#)
Resolution 2017-0710-M

- 17. [*Resolution to Consider Minor Changes to MATBUS Route 2](#)
Resolution 2017-0710-N

- 18. [*Resolution Authorizing Advertising Trade Agreement for MATBUS Vehicle with MSUM Dragon Athletics](#)
Resolution 2017-0710-O

- 19. [*Resolution Approving Two Amendments to the RouteMatch Software License and Services Agreement regarding the Annual Technical Support and Maintenance Fee and Automatic Passenger Counter Software for MATBUS](#)
Resolution 2017-0710-P

- 20. [*Order to Repair or Remove Hazardous Property Condition: 2424 Country Club Parkway](#)
Resolution 2017-0710-Q

- 21. [*Order to Repair or Remove Hazardous Property Condition: 1209 Main Avenue](#)
Resolution 2017-0710-R

22. [*Order to Repair or Remove Hazardous Property Condition: 1802 2 Avenue South](#)
Resolution 2017-0710-S

Engineering Department

23. [*Resolution to Approve Various Actions for City-Wide Sidewalk and Miscellaneous Concrete Improvements. Eng. No. 17-A7-01](#)
- A. [*Resolution to Order Engineer's Report](#)
Resolution 2017-0710-T
- B. [*Resolution to Receive Engineer's Report, Order Plans & Specifications and Call for Public Hearing](#)
Resolution 2017-0710-U
- C. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)
Resolution 2017-0710-V
24. [*Resolution to Receive Petition to Disconnect Water Service. Eng. No. 15-A2-2](#)
- A. [*Resolution to Receive Petition](#)
Resolution 2017-0710-W
25. [*Resolution to Support Application to Access 2017 State Capital Budget \(Bond\) Funds for the SE Main Ave/20 St/21 St Railroad Grade Separation Project. Eng No. 02-2-2](#)
Resolution 2017-0710-X

Fire Department

26. [*Resolution to Approve Budget Adjustment #17-017 to Transfer Funds from 2017 CI Unallocated Account to 2017 CI Replace Turnout Gear Account for Purchase of Five Sets of Turnout Gear](#)
Resolution 2017-0710-Y

Public Works Department

27. [*Consider Actions Relating to Ordinance 2017-08: An Ordinance to Amend City Code Section 3-4: Solid Waste Disposal Regulations](#)
- A. [*Second Reading of Ordinance 2017-08](#)
Ordinance 2017-08
- B. [*Title and Summary of Ordinance 2017-08](#)
Resolution 2017-0710-Z
28. [*Resolution to Advertise for Bid - Replace City Hall Roof](#)
Resolution 2017-0710-AA

Moorhead Public Service

29. [*Resolution to Approve Updated Exhibits B and C to Electric Service Contract with Western Area Power Administration](#)

Resolution 2017-0710-AB

Administration

30. [*Resolution to Authorize Amendment No. 13 to a Memorandum of Understanding between the State of Minnesota and the City of Moorhead for the Border City Enterprise Zone Program](#)

Resolution 2017-0710-AC

31. [Resolution Encouraging the People of the City of Moorhead to Attend the Grand Opening of the Minnesota State Capitol](#)

Motion to Approve made by Brenda Elmer and seconded by Mari Dailey

Motion to Approve Resolution Encouraging the People of the City of Moorhead to Attend the Grand Opening of the Minnesota State Capitol

Motion Passed **Resolution 2017-0710-AD**

For: 7; Absent: 1 - Joel Paulsen

Minutes: Christina Volkens, City Manager, provided a brief overview of the resolution.

32. [Mayor and Council Reports](#)

Minutes: Council Member Watson provided an update on the Passport Challenge through the Parks and Recreation Department and the upcoming Arts & Culture events. Council Member Watson reminded residents about the single sort recycling.

Mayor Williams also discussed the upcoming Arts & Culture events.

Council Member Elmer reminded everyone that the Clay County Fair is this weekend.

Minutes: Mayor Williams recommended the City Council approve a letter to Governor Dayton to request assistance and intervention involving the Department of Natural Resources.

Discussion occurred regarding changing the letter to "please help reconsider the decision to cease communications with us" to "please help reconsider the decision to cease communication with the working group".

Motion to Approve made by Steve Gehrtz and seconded by Brenda Elmer

Motion to Approve this Letter and modify the Phrase "Please help reconsider the decision to cease communications with us" to "Please help reconsider the decision to cease communications with the working group".

Motion Passed

For: 5; Against: 2 - Mari Dailey, Heidi Durand

Absent: 1 - Joel Paulsen

33. [City Manager Reports - Updates](#)

Minutes: Christina Volkens, City Manager, announced that staff would provide highlights for Nite to Unite. She also asked if City Council would amend the meeting schedule to include two City Council meetings per month with the second meeting to include Committee of the Whole topics under "Presentations". City Council is in support of this starting in August.

Meeting adjourned at 6:21 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk