



**City of Moorhead
City Council Meeting
Meeting Minutes
February 13, 2017 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on February 13, 2017, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Mari Dailey	Present
1st Ward Council Member:	Sara Watson Curry	Present
2nd Ward Council Member:	Melissa Fabian	Present
2nd Ward Council Member:	Heidi Durand	Present
Mayor:	Del Rae Williams	Present
3rd Ward Council Member:	Joel Paulsen	Absent
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Steve Gehrtz	Present
4th Ward Council Member:	Chuck Hendrickson	Present

City Council Meeting

1. [Call to Order and Roll Call](#)

2. [Pledge of Allegiance](#)

3. [Recognitions - Presentations](#)

A. Mayor's State of the City Address

Minutes: Mayor Williams provided the Mayor's State of the City Address.

4. [Approve Minutes](#)

Motion to Approve made by Brenda Elmer and seconded by Heidi Durand

Motion to Approve Minutes

Motion Passed

For: 7; Absent: 1 – Joel Paulsen

A. [January 9, 2017 City Council Meeting](#)

B. [January 23, 2017 Committee of the Whole](#)

5. Citizens Addressing the Council (Time Reserved: 15 Minutes)

Minutes: Mark Stensland, resident, expressed his concern with the 20th Street underpass and discussed funding options.

6. Agenda Amendments

7. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Motion to Approve made by Heidi Durand and seconded by Mari Dailey
Motion to Approve the Consent Agenda as Amended

Motion Passed
For: 7; Absent: 1 – Joel Paulsen

Minutes: Item numbers 11 and 12 were pulled off the consent agenda. Modifications were made to items 8a, 8b, 9, and 12b.

8. Mayor and Council Appointments

A. [*Resolution to Approve Board and Committee Appointments](#)
Resolution 2017-0213-A

B. [*Resolution to Approve Additional 2017 Mayoral Appointment of Council Members to Committees, Boards, and Commissions](#)
Resolution 2017-0213-B

[Public Hearings \(5:45 p.m.\)](#)

9. [Public Hearing Regarding the Request of Luxsun Investments LLC for Property Tax Exemption \(2501 & 2503 12 Ave S\)](#)

Minutes: Public Hearing opened at 5:47 pm.

Cindy Graffeo, Economic Development Director, briefly described the proposed property tax exemption.

Public Hearing closed at 5:50 pm.

A. [Resolution to Approve Property Tax Exemption for Luxsun Investments LLC](#)

Motion to Approve made by Brenda Elmer and seconded by Steve Gehrtz
Motion to Approve A. Resolution to Approve Property Tax Exemption for Luxsun Investments LLC

Motion Passed **Resolution 2017-0213-1**
For: 7; Absent: 1 – Joel Paulsen

10. [Public Hearing Regarding Changes to MATBUS Routes 4, 5, 7 & 8](#)

Minutes: Public Hearing Opened at 5:51 pm

Lori VanBeek, Transit Manager, provided a brief presentation of the proposed changes to MATBUS Routes 4, 5, 7, and 8.

The following residents spoke against Route 5 due to safety concerns and provided a petition signed by property owners.
Joanne Bokinskie; Carol Lindquist; George Kagutha; Kimberly Bokinskie; and

Carolyn Strnad.

Public Hearing closed at 6:38 pm

A. [Resolution Approving Changes to MATBUS Routes 4, 5, 7 & 8](#)

Motion to Approve made by Steve Gehrtz and seconded by Chuck Hendrickson
Motion to Approve Resolution Approving Changes to MATBUS Routes 4, 7 and 8 and find an alternative for Route 5 by March 31, 2017.

Motion Passed **Resolution 2017-0213-2**
For: 7; Absent: 1 – Joel Paulsen

Economic Development

11. [*Resolution to Authorize Advertisement and Distribution of a Request for Proposals for the Development of the Southeast Corner of the Intersection at 8th Street & Main Ave](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve Resolution to Authorize Advertisement and Distribution of a Request for Proposals for the Development of the Southeast Corner of the Intersection at 8th Street & Main Ave to include a Reference utilizing all available tax incentives that are referenced on our website, with preference that are given to proposals that allow the city to recapture infrastructure investments.

Motion Passed **Resolution 2017-0213-1**
For: 6; Absent: 1 – Joel Paulsen; Abstain: 1 – Steve Gehrtz

Minutes: Council Member Gehrtz announced that he may have a potential conflict with this project and will abstain.

Cindy Graffeo, Economic Development Manager, briefly described the proposal for development.

Discussion occurred regarding language changes to the request for proposal.

Planning and Neighborhood Services Department

12. [*Consider Actions Relating to 2017 Art and Culture Commission Work Plan](#)

Motion to Approve made by Steve Gehrtz and seconded by Heidi Durand
Motion to Approve Consider Actions Relating to 2017 Art and Culture Commission Work Plan

Motion Passed
For: 7; Absent: 1 – Joel Paulsen

Minutes: Kim Citrowski, Assistant City Planner, provided a brief overview of the Art and Culture Commission Work Plan for 2017.

A. [*Resolution to Support Grant Application\(s\) for Arts and Culture Master Plan and Policy](#)
Resolution 2017-0213-4

B. [*Resolution of Support Grant Application\(s\) for Our Tower - Water Tower Project](#)

Resolution 2017-0213-5

13. [*Consider Actions Relating to Horizon Shores 11th Addition](#)
 - A. [*Resolution to Approve Preliminary Plat](#)
Resolution 2017-0213-C
 - B. [*Resolution to Approve First Reading of Ordinance 2017-2: An Ordinance to Rezone Horizon Shores 11th Addition to Residential Medium Density-2](#)
Ordinance 2017-2

Engineering Department

14. Consider 34 St N Access Agreements with ALDI Inc. and H3G LLC.
 - A. Resolution to Approve Access Agreements
Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey
Motion to Table the 34 St N Access Agreements with ALDI Inc. and H3G LLC

Minutes: Bob Zimmerman, City Engineer, briefly discussed the proposed agreements regarding 34th St. N.
15. [Resolution to Authorize Property Acquisition for the TH 10/TH 75 Safety and Operations Improvement Project \(CIMS Grant\). Eng. No. 14-2-1](#)

Motion to Approve made by Chuck Hendrickson and seconded by Mari Dailey
Motion to Table the Resolution to Authorize Property Acquisition for the TH 10/TH 75 Safety and Operations Improvement Project (CIMS Grant). Eng. No. 14-2-1

Motion Passed **Resolution 2017-0213-6**
For: 7; Absent: 1 – Joel Paulsen

Minutes: Bob Zimmerman, City Engineer, briefly discussed the property acquisition.
 - A. [Resolution to Authorize Property Acquisition](#)
16. [*Resolution to Approve Various Actions for the MB Johnson Park Pedestrian Trail Improvements. Eng. 17-13-02](#)
 - A. [*Resolution to Order and Approve Plans & Specifications and Authorize Advertisement for Bids](#)
Resolution 2017-0213-D
17. [*Resolution to Approve Engineering Services Agreement with Houston Engineering for Street & Underground Utilities in Johnson Farms 5th Addition. Eng. No. 17-A6-04](#)
 - A. [*Resolution to Approve Engineering Services Agreement](#)
Resolution 2017-0213-E
18. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids for the Belsly Swale Stormwater Mitigation Project. Eng. 17-5-2](#)
 - A. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)
Resolution 2017-0213-F
19. [*Resolution to Approve an Operation & Maintenance Agreement with the BRRWD for](#)

[the 50th Ave S Flood Mitigation Project. Eng. Project No. 11-A13-2H](#)

- A. [*Resolution to Approve Operation & Maintenance Agreement](#)
Resolution 2017-0213-G
- 20. [*Resolution to Amend the 2017-2021 Pavement Management & Transportation Capital Improvement Plan](#)
 - A. [*Resolution to Amend Plan](#)
Resolution 2017-0213-H
- 21. [*Resolution to Approve Various Actions for Street Improvements at 24 Ave S & Brookdale Area and 17th St and 23rd Ave S Area \(Eng. No. 17-A2-03\)](#)
 - A. [*Resolution to Order Report](#)
Resolution 2017-0213-I
 - B. [*Resolution to Receive Report, Order Plans & Specifications and Call for Public Hearing](#)
Resolution 2017-0213-J
- 22. [*Resolution to Approve Various Actions for Street Improvements in the Belsly Blvd West Area \(Eng. No. 17-A2-02\) and Queen's Addition Area \(Eng. No. 17-A2-05\)](#)
 - A. [*Resolution to Approve Plans & Specifications and Authorize Advertisement for Bids](#)
Resolution 2017-0213-K

Fire Department

- 23. [*Resolution to Accept Grant Award for 2016 Hazardous Materials Emergency Preparedness \(HMEP\) Grant Program](#)
Resolution 2017-0213-L
- 24. [*Resolution to Approve Budget Adjustment #17-002 to Create an Emergency Management Budget for the Community Emergency Response Team \(CERT\) Program and Other Emergency Management Related Expenses](#)
Resolution 2017-0213-M

Public Works Department

- 25. [*Consider Actions Relating to Ordinance 2017-01: An Ordinance to Amend the 2017 Fee Schedule - Single-Stream Recycling Fee](#)
 - A. [*Second Reading of Ordinance 2017-01](#)
Ordinance 2017-01
 - B. [*Title and Summary](#)
Resolution 2017-0213-N
- 26. [*Resolution to Order and Approve Plans and Specifications and Authorize the Advertisement for Bids for the MB Johnson Park Restroom / Maintenance Facility](#)
Resolution 2017-0213-O

27. [*First Reading of Ordinance 2017-03: An Ordinance to Amend the 2017 Fee Schedule - Roll-Off Container Fees](#)
Ordinance 2017-03

Police Department

28. [*Resolution to Approve a Joint Powers Agreement between The Lakes to River Drug and Violent Crimes Task Force and participating agencies of City of Moorhead, Clay County, Wilkin County and the City of Breckenridge.](#)
Resolution 2017-0213-P
29. [Resolution to Approve the City of Moorhead enter into a Joint Cooperative Agreement for law enforcement with Clay County](#)

Motion to Approve made by Heidi Durand and seconded by Brenda Elmer
Motion to Approve Resolution to Approve the City of Moorhead enter into a Joint Cooperative Agreement for law enforcement with Clay County

Motion Passed **Resolution 2017-0213-7**
For: 7; Absent: 1 – Joel Paulsen

Minutes: David Ebinger, Chief of Police, briefly explained the proposed Joint Cooperative Agreement.

Moorhead Public Service

30. [*Award Bids for 2017 Water Treatment and Wastewater Treatment Chemicals](#)
Resolution 2017-0213-Q

Administration

31. Approve Licenses - Permits
- A. [*Resolution to Approve the Consumption of Beer on the Premises of the Moorhead Youth Hockey Arena on March 31, 2017 and April 1, 2017](#)
Resolution 2017-0213-R
- B. [*Resolution to Approve Off-site Gambling Permit to Moorhead Youth Hockey Association on April 30, 2017](#)
Resolution 2017-0213-S
- C. [*Resolution to Approve Sound Amplification Permits](#)
Resolution 2017-0213-T
32. [*Resolution to Approve the Engagement Agreement between the City of Moorhead and former Interim City Manager David Schmidt regarding Consulting Services](#)
Resolution 2017-0213-U
33. [Reconsideration of Conditional Use Permit for Telecommunications Tower at 1700 1 Ave S](#)

Motion to Approve made by Mari Dailey and seconded by Heidi Durand
Motion to Approve Reconsideration of Conditional Use Permit for Telecommunications

Tower at 1700 1 Ave S

Motion Passed

For: 6; Against: 1 - Steve Gehrtz; Absent: 1 – Joel Paulsen

Motion to Approve made by Mari Dailey and seconded by Heidi Durand

Motion to Approve the Conditional Use Permit for Telecommunications Tower at 1700 1 Ave S

Motion Passed **Resolution 2017-0213-8**

For: 6; Against: 1 - Steve Gehrtz; Absent: 1 – Joel Paulsen

34. [*Resolution to Approve Pay Equity Implementation Report](#)
Resolution 2017-0213-V

35. [Mayor and Council Reports](#)

Minutes: Council Member Durand provided a brief update on the Behavioral Health Subcommittee.

Council Member Curry and Chuck Hendrickson provided a Solid Waste Committee update.

Council Member Elmer provided a brief Legislative update.

36. [City Manager Reports - Updates](#)

Minutes: Chris Volkers, City Manager, provided a correction to the calendar for February and August and requested a performance evaluation the end of March to discuss goals.

Chris Volkers, City Manager, announced that the City of Moorhead received a certificate of commendation for the 2016 wastewater operations. She thanked the Fire Department and Police Department for going above and beyond on an accident involving someone's home over the weekend.

Meeting adjourned at 7:49 pm

APPROVED BY:



Del Rae Williams
Mayor

ATTEST:



Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk