

**City of Moorhead
City Council Meeting
Meeting Minutes
October 08, 2012 at 5:30 PM
City Hall Council Chambers**

Pursuant to due call and notice thereof, a regular meeting of the City Council Meeting was held in the City Hall Council Chambers, on October 08, 2012, at 5:30 PM.

Roll call of the members was made as follows:

1st Ward Council Member:	Luther Stueland	Absent
1st Ward Council Member:	Nancy Otto	Present
2nd Ward Council Member:	Heidi Durand	Present
2nd Ward Council Member:	Mark Altenburg	Present
Mayor:	Mark Voxland	Present
3rd Ward Council Member:	Mike Hulett	Present
3rd Ward Council Member:	Brenda Elmer	Present
4th Ward Council Member:	Mark Hintermeyer	Absent
4th Ward Council Member:	Steve Gehrtz	Present

City Council Meeting

1. Call to Order and Roll Call

Minutes: Mayor Voxland called the meeting to order.

2. Recognitions - Presentations

A. [Charles Beck Appreciation Day Proclamation](#)

Minutes: Mayor Voxland presented a proclamation recognizing "Charles Beck Appreciation Day."

B. [Public Power Week Proclamation](#)

Minutes: Mayor Voxland presented a proclamation recognizing "Public Power Week."

3. [Approve Minutes](#)

A. [9-10-12 City Council Minutes](#)

Motion to Approve made by Mark Altenburg and seconded by Nancy Otto
Motion to Approve 9-10-12 City Council Minutes

Motion Passed

For: 6; Absent: Luther Stueland, Mark Hintermeyer

B. [9-17-12 City Council Adjourned Meeting Minutes](#)

Motion to Approve made by Mike Hulett and seconded by Brenda Elmer
Motion to Approve 9-17-12 City Council Adjourned Meeting Minutes

Motion Passed
For: 6; Absent: Luther Stueland, Mark Hintermeyer

C. [9-17-12 City Council Committee of the Whole Minutes](#)

Minutes: Michelle French, City Clerk, informed City Council that the minutes were corrected to reflect the accurate number of votes.

Motion to Approve made by Mark Altenburg and seconded by Heidi Durand
Motion to Approve 9-17-12 City Council Committee of the Whole Minutes

Motion Passed
For: 6; Absent: Luther Stueland, Mark Hintermeyer

D. [9-24-12 City Council Minutes](#)

Minutes: Council Member Gehrtz would like to add to item #7 that the exclusive agreement with RER does not include the "easement area" south of the Salvation Army facility.

Michelle French, City Clerk, added to item #5 "local cost" for further clarification.

Mayor Voxland stated that he appreciates the questions on the minutes being brought up ahead of time. He suggested discussing meeting minutes at a future retreat. He stated that according to Roberts Rules, only basics are put into minutes.

Motion to Approve made by Heidi Durand and seconded by Nancy Otto
Motion to Approve 9-24-12 City Council Minutes as Amended

Motion Passed
For: 6; Absent: Luther Stueland, Mark Hintermeyer

4. [Citizens Addressing the Council](#)

Minutes: No citizens addressed the Mayor and Council.

5. [Agenda Amendments](#)

Minutes: No agenda amendments.

6. [Consent Agenda](#)

All items listed with an asterisk (*) are enacted by one motion.

Minutes: Item #12 was pulled from the Consent Agenda.

Motion to Approve made by Steve Gehrtz and seconded by Mike Hulett
Motion to Approve Consent Agenda as Amended

Motion Passed

For: 6; Absent: Luther Stueland, Mark Hintermeyer

7. Mayor and Council Appointments

A. [Resolution to Approve Appointment to Human Rights Commission \(Ward 4\)](#)

Motion to Approve made by Mark Altenburg and seconded by Steve Gehrtz
Motion to Approve Resolution to Approve Appointment to Human Rights Commission (Ward 4)

Motion Passed: **Resolution 2012-1008-1**
For: 6; Absent: Luther Stueland, Mark Hintermeyer

Public Hearings (5:45 p.m.)

8. [Public Hearing to Consider Underground Utilities in Johnson Farms 3rd Addition. Eng. No. 12-A6-3](#)

Minutes: Public Hearing opened at 5:48 p.m.

Scott Hutchins, Deputy City Manager, provided a brief overview of the project. He informed City Council that the resolutions following the public hearing have super-majority voting requirements and recommends voting on the resolutions at an Adjourned Council meeting on October 15, 2012.

No citizens addressed the Mayor and Council.

Public Hearing closed at 5:52 p.m.

A. [Resolution to Order Improvements & Declare Intent to Assess](#)

Minutes: Adjourned to October 15, 2012

B. [Resolution to Award Bid](#)

Minutes: Adjourned to October 15, 2012

Community Services Department

9. [*Acknowledge Donation of Land 1959 - Viking Ship Park](#)
Resolution 2012-1008-A

10. [*Approve Updated Master Plan and Budget - MB Johnson Park](#)
Resolution 2012-1008-B

11. [*Consider Actions Related to Prairie Meadows 4th Addition](#)

A. [*Resolution to Approve Preliminary Plat](#)
Resolution 2012-1008-C

B. [*Approve First Reading of Ordinance No. 2012-17 - An Ordinance to Rezone Prairie Meadows 4th Addition from TZ: Transitional to RLD-3: Residential Low Density-3](#)

Ordinance 2012-17

12. [Resolution to Modify Incentives to Attract New Full Service Restaurants](#)

Minutes: Scott Hutchins, Deputy City Manager, provided a report on the incentives to attract more full service restaurants to the community.

- MN remains one of just seven states not to provide a “tip-credit.”
- Both EDA and Council approved \$10,000 to engage a financial management/CPA firm to analyze the impacts to Minnesota operators of not having a tip-credit available.
- EDA Board recommends doubling the property tax exemption program.
- Staff recommends the use of up to \$25,000 in Border City Tax Credits as an exemption to Minnesota Sales Tax.
- Both general and commercial marketing activities will begin once the new policy is in place with the possibility of upgrading the Moorhead website and establishing a separate website.

Discussion occurred regarding the definition of “full-service” restaurants and the funding source for the sales tax exemption that was used to buy down workers comp.

Scott Hutchins stated that there is approximately \$59,000 left in the account which has been a limited resource.

City Council felt that it’s important that EDA continue the discussion to keep work comp rates comparable with across the river.

Motion to Approve made by Brenda Elmer and seconded by Nancy Otto

Motion to Amend made by Mike Hulett and seconded by Nancy Otto

Amend Resolution to include new or expanding full service or limited service restaurants.

Amendment Passed:

For: 6; Absent: Luther Stueland, Mark Hintermeyer

Resolution to Modify Incentives to Attract New Full Service or Limited Service Restaurants as amended

Motion Passed: **Resolution 2012-1008-2**

For: 6; Absent: Luther Stueland, Mark Hintermeyer

Fire Department

13. [*Resolution to Enter Into Two-Year Hazardous Materials Team Contract with the State of Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management](#)
Resolution 2012-1008-D

Police Department

14. [*Resolution to Approve the Red River Valley Drug & Violent Crimes Task Force Funding for 2013](#)
Resolution 2012-1008-E

Moorhead Public Service

15. [*Resolution to Award Bid for Tree Trimming](#)
Resolution 2012-1008-F

Administration

16. [Mayor and Council Reports](#)

Minutes: Council Member Altenburg provided a report on the meeting with Congressman Peterson when he visited last week. Altenburg also reported that the Solid Waste Committee had a tour of the dump.

Council Member Elmer provided a report of the meeting in the Comstock area with Council Member Hulett regarding the community. Elmer also reported that she is on week four of the Moorhead Police Academy and suggested that everyone attend this program. She also informed City Council that the Moorhead Fire Department had a great turnout at the open house this past weekend.

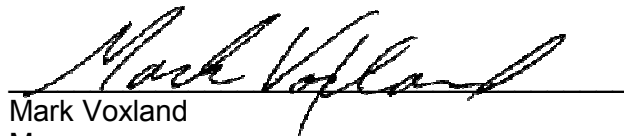
Council Member Otto provided a report from the Moorhead State Legislative Candidate Forum. Otto also questioned a recent article on voter ID. Jill Wenger, Assistant City Manager, stated that the costs associated would be for staffing and administration. New election equipment would not be required.

17. [City Manager Reports - Updates](#)

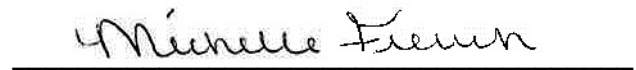
Minutes: Mike Redlinger, City Manager, is at the ICMA conference.

Meeting adjourned at 6:24 p.m. until October 15, 2012 at 5:30 p.m.

APPROVED BY:


Mark Voxland
Mayor

ATTEST:


Michelle French
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.

Respectfully submitted by:
Michelle French, City Clerk